

Ebbetts Pass Fire District



MINUTES

Board of Directors
September 18, 2018

Approved 10/16/2018

1. The meeting was called to order at 9:00A.M. by President J. Scott McKinney and the Pledge of Allegiance was recited. Directors present: Mike Barr, Denny Clemens, Jon Dashner, Scott McKinney and Thomas Sullivan.

District personnel present: Fire Chief Mike Johnson, Cheryl Howard
Rodney Hendrix, Pete Ryan, Jim Eaves, Bryn Buhler
Scott Vasquez

Others present: None
Media present: None

2. **PUBLIC APPEARANCES/COMMENT** – None

3. **CONSENT ITEMS**

- 3.1. Mr. Sullivan made a motion to approve Consent Item 3.1. Mr. Dashner seconded; the motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).
- 3.2. Mr. Sullivan made a motion to approve Consent Item 3.2. Mr. Dashner seconded; the motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Directors Dashner & McKinney)

- 4.1.1. Proposed Final Budget Fiscal Year 2018-19

Chief Johnson reported there had been no public comment receiver in the District officer over the past weeks of publishing notice of budget adoption. He added that the Fire Budget was receiving some growth whereas the administrative fee line items in the Paramedic Engine and Station 3 Ambulance Budgets had been zeroed. He noted that the revenue stream for ambulance billing was estimated conservatively at \$700,000 as many factors affect ambulance revenue. He noted that there was no

capital outlay in the budget once again and the District continues to be operating in cost containment mode. Mr. McKinney opened the floor for any public comment and none made.

After continued discussion, Mr. Dashner made a motion to adopt Resolution No. 2018-3: Adopting the Final Budget and an Appropriations Limit for the 2018-19 Fiscal Year. Mr. Sullivan seconded; the motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).

4.2. Personnel Committee (Directors McKinney & Sullivan)

Fire Chief Johnson noted there had been no injuries this past month and he thanked the line staff for this fact.

4.3. Fire Prevention Committee (Directors Clemens & Sullivan)

Chief Johnson reported on the circumstances of the recent inspection at Bear Claw Donuts which included the need for continuing with a monitoring system and safety for on-site living quarters.

4.4. Apparatus/Equipment Committee (Directors Clemens & Sullivan)

No report.

5. Scheduled Items:

5.1. Director Signature Authorization for Calaveras County Auditor-Controller

Mr. Dashner made a motion to have all the Board member sign the Authorization. Mr. Sullivan seconded; the motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).

5.2. Calaveras County Dispatch Service Contract: Rate Escalation FY 2018-19

Chief Johnson noted that he had brought this item back at the request of Director Clemens. He also noted that the Request for Proposal for the 2015 contract included the provision for an anticipated increase which ALA had come close to litigation in its attempt to remove and that the COLA increase parameters were included in the contract with MVEMSA. After some discussion, the Board consensus was for Chief Johnson to arrange to meet with the Sheriff's Office as soon as possible with the consideration of when the current contract expires.

5.3. Ethics Training AB 1234: Calaveras LAFO Sponsoring 2018 Ethics Training

Chief Johnson noted this was a good opportunity for anybody wishing to get this required certification. He added that Directors Clemens and McKinney were current and that the Board members also had the option to obtain the certification on-line.

5.4. Board Governance Workshop Training

Chief Johnson noted the date and the training.

5.5. 2018 Biennial Notice for Conflict of Interest Codes

Chief Johnson reported that, after he had attended a meeting held by the Calaveras County Clerk of the Board of Supervisors, he had worked on revising the District's

Conflict of Interest Policy (Policy 1040). He added that the proposed changes included the addition of two categories: District Secretary and Battalion Chief. After some discussion, Mr. Dashner made a motion to approve the Policy 1040 Conflict of Interest and the adoption of Resolution No. 2018-4 Adopting a Conflict of Interest Code and Appendix of Designated Positions. Mr. Barr seconded; the motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).

- 5.6. Letter of Contribution for the “Heroes of October Events in Santa Rosa, CA
Chief Johnson reported that he had sent one of the tees from EPFD’s 50th Anniversary.
- 5.7. Calaveras County Fire Joint Powers Authority
Chief Johnson asked the Board members to review the proposed JPA for Calaveras County Fire Districts. He noted some of the possibilities that it would enable the fire districts to do collectively.
- 5.8. Policy 1060: Fire District Records: Retention and Disposition
Chief Johnson asked the Board members to review this policy revision and take a really close look at the 7-year maximum.

6. **REPORTS**

- 6.1. Administrative Report
Chief Johnson noted the Finance Committee’s desire to address the deficient shortcoming for the two special tax budgets and suggested the establishment of a focus group to determine how to proceed. He suggested it be made of one director, himself, Cheryl Howard, a union representative, a EPFFA representative, and eventually grow to add public seats. He added that the intent of the focus group would be to provide the Board of Directors with a few of the best options. The Board’s consensus was for Director Sullivan to participate with Director McKinney as an alternate.
- 6.2. Legislative Report
Chief Johnson reported that the SB901 had been approved in the State Legislature which provided a process for prepositioning of fire agencies across the state.
- 6.3. Fire Prevention
Chief Johnson noted that Lance Doyle, the Director of MVEMSA, had talked of extending the current ambulance contracts in Calaveras County 2025.
- 6.4. Administrative - EMS
No report.

7. **COMMENTS, QUESTIONS, CONSIDERATIONS**

- 7.1. Board Members – Mr. Clemens noted the need for firefighter to be safe and wear safety gear even during overhaul.

Mr. Dashner congratulated the recently promoted individuals of the District.

7.2. Firefighters Association – None

7.3. Employees' Group – None

7.4. Public Comments – None

8. **ADJOURNMENT**

Mr. Sullivan made a motion to adjourn. Mr. Barr seconded; motion passed unanimously.
10:32 A.M.

Respectfully submitted,

Cheryl Howard
District Secretary