

# Ebbetts Pass Fire District



## BOARD OF DIRECTORS NOTICE OF REGULAR MEETING

**Tuesday, January 16, 2018  
1037 Blagen Road, Arnold  
9:00 A.M.**

### **MEMBERS OF THE BOARD**

**J. Scott McKinney, President   Daniel Leary, Secretary  
Denny Clemens   Jon Dashner   Thomas Sullivan**

### **Concerning Public Comment**

Please Note: The Board of Directors offers the opportunity for the public to speak to specific agenda items during the time that agenda item is discussed by the Board. The Board also allows an opportunity for the public to speak on non-agenda items during "public comments" prior to the conclusion of the meeting. The Board may not make any decision related to non-agendized items until the next Board meeting.

### **AGENDA**

1. **Call to Order, Flag Salute, Roll Call**
2. **Public Appearances/Comment:** The Board will hear public comment on any agendized or non-agendized item. The Board may discuss public comment but may not take action.
3. **Firefighter Badge Presentation**  
William Koelzow
4. **Consent Items:** Board action limited to discussion and approval of:
  - 4.1. Minutes: 12/12/17
  - 4.2. Acceptance of December 2017 Checks Listing and Authorize to File for Audit
5. **Committee Reports:** The Board will discuss the status of the following matters. The Board may take action on recommendations and/or give direction to staff or committee members related to follow-up on specific matters addressed by the committee.
  - 5.1. **Finance Committee** (Directors Dashner & Leary)
  - 5.2. **Personnel Committee** (Directors Leary & Sullivan)
  - 5.3. **Fire Prevention Committee** (Directors Clemens & Sullivan)
  - 5.4. **Apparatus/Equipment Committee** (Directors Clemens & Sullivan)

## **NOTICE OF REGULAR MEETING – continued**

January 16, 2018

6. **Scheduled Items:** The Board will discuss and take action on the specific items listed below.
  - 6.1. State of California Department of General Services Office of Fleet and Asset Management Eligibility for Federal and State Surplus Items: Resolution to Approve Five EPFD Representatives to Acquire Surplus Property
  - 6.2. Department of Health Care Services: Ground Emergency Medical Transportation Program (GEMT) Audit Findings for Fiscal Year Ending June 30, 2012
  - 6.3. Letter to EPFD Board of Directors from Ron Getter Requesting Self-Pay of Premium for Post-Retirement Health Care Benefits
  - 6.4. Blue Lake Springs Home Owners' Association: Property Lot B Unit 11, North Sierra View
  - 6.5. SDRMA: Save the Date – Annual Members Meeting/Spring Education Day on Tuesday, March 20, 2018
  - 6.6. Letter to EPFD Board of Directors from Ebbetts Pass Prevention Committee: Desire to Explore Cannabis Revenue Stream
  - 6.7. Begin 30-day Review: EPFD Fire Ordinance 2018 Draft
  
7. **Reports:** The Board will hear reports on the following matters. The Board may discuss information contained in these reports.
  - 7.1. Administrative Report
  - 7.2. Legislative Report
  - 7.3. Fire Prevention
  - 7.4. Administrative - EMS
  
8. **Comments, Questions, and Consideration:** The Board will entertain comments and questions from the following individuals or representatives. The Board may discuss these comments or questions on these items but may not take action.
  - 8.1. Board Members
  - 8.2. Firefighters' Association
  - 8.3. Employees' Group
  - 8.4. Public Comments
  
9. **Adjournment of Regular Meeting**

**ADMINISTRATIVE STAFF:**  
Michael Johnson, Fire Chief  
Cheryl Howard, Secretary

# Ebbetts Pass Fire District



## MINUTES

Board of Directors  
December 12, 2017

### SUBJECT TO APPROVAL

1. The meeting was called to order at 9:00 A.M. by President Jon Dashner and the Pledge of Allegiance was recited. Directors present: Denny Clemens, Jon Dashner, Dan Leary, Scott McKinney, and Thomas Sullivan.

District personnel present: Fire Chief Mike Johnson, Cheryl Howard  
Matt O'Donnell, Shea Buhler, Eric Griffiths  
Randayn Forrest, Nick Landuyt, Ken Sherfey, Scott Vasquez  
Paxton Fassbender

Others present: none

Media present: none

2. **PUBLIC APPEARANCES/COMMENT** – None

3. **ELECTION OF BOARD OFFICERS FOR 2018 AND COMMITTEE APPOINTMENT**

- 3.1. Mr. Leary nominated Scott McKinney for Board President. Mr. Sullivan seconded; motion passed 5-0 (AYES: Clemens, Dashner, Leary McKinney, Sullivan).
- 3.2. Mr. McKinney nominated Dan Leary for Board President. Mr. Sullivan seconded; motion passed 5-0 (AYES: Clemens, Dashner, Leary McKinney, Sullivan).

Mr. McKinney appointed Board members to committees as follows:

Finance: Jon Dashner, Dan Leary

Personnel : Dan Leary, Tom Sullivan

Apparatus/Equipment: Denny Clemens, Tom Sullivan

Fire Prevention: Denny Clemens, Tom Sullivan

4. **CONSENT ITEMS**

- 4.1. Mr. Sullivan made a motion to approve Consent Item 4.1. Mr. McKinney seconded; motion passed 5-0 (AYES: Clemens, Dashner, Leary McKinney, Sullivan).
- 4.2. Mr. Leary made a motion to approve Consent Item 3.2. Mr. McKinney seconded; motion passed 5-0 (AYES: Clemens, Dashner, Leary McKinney, Sullivan).

## 5. COMMITTEE REPORTS

### 5.1. Finance Committee (Director Leary)

Chief Johnson reported that finances looked favorable with the Teeter including some growth this fiscal year and there was more ambulance revenue in the Lockbox Account over the previous month.

### 5.2. Personnel Committee (Directors Leary & Sullivan)

Chief Johnson reported there had been some revisions included in the Chaplain job description that was being presented to the Board. He added that there had been some discussion regarding a qualified medical exam. He noted that Firefighter-Paramedic Dana Johnson had returned to work after recovering from his injury. There had been some discussion regarding adding “safety” to the title of the committee.

### 5.3. Fire Prevention Committee (Director Sullivan)

Chief Johnson noted there had been no meeting as the ordinance update was still with County Counsel. Mr. Sullivan suggested that the District explore the possibility of charging an owner after an unimproved lot was inspected the second time.

### 5.4. Apparatus & Equipment Committee (Directors Dashner & Sullivan)

Chief Johnson reported that the staff committee on apparatus has been working on target for presenting their recommendations at the January Board meeting.

## 6. Scheduled Items:

### 6.1. Special Districts Risk Management Authority (SDRMA) Proposed Bylaw Revisions

Fire Chief Johnson noted there were no major changes and the Board members concurred.

### 6.2. SDRMA Workers’ Compensation Resolution for Governing Body Member and/or Volunteer Coverage

Mr. Leary made a motion to accept the Resolution No. 2017-8 Declaring that governing board members and volunteers shall be deemed to be employees of the District for the purpose of providing workers’ compensation coverage for said certain individuals while providing their services. Mr. Sullivan seconded; motion passed unanimously 5-0 (AYES: Clemens, Dashner, Leary, McKinney, Sullivan).


### 6.3. End 30-Day Review: Policy 6325: Personnel—Position Description: Fire Chaplain

Chief Mike Johnson noted that references to gender had been removed and references that it was volunteering and not appointment based. Mr. Sullivan made a motion to approve Policy 6325 for the position description of Fire Chaplain. Mr. Leary seconded; motion passed unanimously 5-0 (AYES: Clemens, Dashner, Leary, McKinney, Sullivan).

## 7. REPORTS

### 7.1. Administrative Report - Chief Johnson noted that C Shift had conducted the recent shift bid process and the shifts would be changing in mid-January.



- 7.2. Legislative Report - Chief Johnson reported that Calaveras County was still working on cannabis regulations which was in flux as the State was also making their own regulations which subsequently affects the County.
- 7.3. Fire Prevention – Chief Johnson reported that there had been some discussion by the Board of Supervisors regarding making all fireworks illegal in Calaveras County.
- 7.4. Administrative - EMS – No report
8. **COMMENTS, QUESTIONS, CONSIDERATIONS**
- 8.1. Board Members – Mr. Sullivan welcomed new Board member Denny Clemens to the Board.
- Mr. Leary and Mr. Dashner expressed their thanks for the Christmas Dinner.
- 8.2. Firefighters Association – None
- 8.3. Employees' Group – None
- 8.4. Public Comments – None
9. **ADJOURNMENT**
- Mr. McKinney made a motion to adjourn. Mr. Sullivan seconded; motion passed unanimously.
- 9:42 A.M.
- Respectfully submitted,
-   
Cheryl Howard  
District Secretary

**County of Calaveras  
General Ledger Summary  
Balance Sheet Accounts  
As of 1/8/2018**

**Fund 2290 Ebbetts Pass Fire**

<u>Object Code</u>	<u>Object Description</u>		<u>Balance</u>
<u>Assets</u>			
1006	Cash in Treasury	22900000	389,557.79
1007	Outstanding Checks	22900000	(80,146.98)
1016	Imprest Cash	22900000	40,000.00
Total Assets			<u>\$349,410.81</u>
<u>Liabilities</u>			
2002	Accounts Payable	22900000	1,163.60
2002	Accounts Payable	22900010	(1,163.60)
2009	Sales Tax Payable	22900010	170.23
2091	Accts Payable - Staledated Cks	22900010	4,132.17
Total Liabilities			<u>\$4,302.40</u>
<u>Fund Balance</u>			
3002	Fund Bal Unreserv/Undesign	22900000	302,748.58
3040	Reserve - General	22900000	0.00
3043	Reserve for Imprest Cash	22900000	40,000.00
Total Fund Balance			<u>\$342,748.58</u>
Year-to-Date Revenues			\$2,197,399.67
Year-to-Date Expenditures			\$2,180,143.63
Year-to-Date Transfers In			\$0.00
Year-to-Date Transfers Out			\$0.00
Year-to-Date Clearing Accounts			<u>(\$14,896.21)</u>
Total Fund Equity			<u>\$345,108.41</u>
Total Liabilities and Fund Equity			<u>\$349,410.81</u>

# REVENUE ACCOUNT SUMMARY SHEET - Dec 2017

ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
<b>Fire Operations:</b>					
Property Tax - Current Secured	4010	1,796,008	1,039,719.69	1,039,719.69	58%
Administrative Fee (SB2557)	4013	(34,000)	(19,758.15)	-19,758.15	58%
Unitary Tax	4015	39,050	21,432.84	21,432.84	55%
Supplemental Tax - Current Secured	4017	28,284	7,414.17	7,414.17	26%
Property Tax - Current Unsecured	4020	24,755	26,262.15	26,262.15	106%
Supplemental Tax - Current Unsecured	4027	444	236.83	236.83	53%
Prior Unsecured Taxes	4040	625	615.79	615.79	99%
Transient Occupancy Taxes	4072	-	0.00	4,778.36	
Interest	4300	-	0.00	(442.60)	
State Grants	4455	-	0.00	0.00	
HOPTR	4463	23,424	0.00	3,327.95	14%
Timber Tax	4465	15	5,896.55	5,896.55	39310%
State Aid for Public Safety	4472		0.00	5,939.00	
Grant	4505	-	0.00	0.00	
Reimbursement - Personnel	4542	30,000	0.00	8,924.36	30%
Reimbursement - Equipment	4543	5,000	0.00	770.57	
HazMat Release Response Plan	4592	-	0.00	0.00	
Report Fees	4593	-	0.00	15.00	
Administrative Costs - Eng. Para. Reimb	4603	18,114	0.00	0.00	0%
Administrative Costs - Sta. 3 A Reimb	4603	41,460	0.00	0.00	0%
Charges for Current Service (hydrants)	4679	10,500	0.00	0.00	
Other Refund - Prior Year Taxes	4684	-	0.00	0.00	
Training Fees	4689	-	950.00	3,725.00	
Gifts/Donations	4707	-	0.00	250.00	
Refund - Misc.	4708	-	999.46	1,086.96	
Staledated Checks	4710	-	0.00	0.00	
Other Revenue	4712	-	0.00	899.50	
Miscellaneous Revenue	4713	500	0.00	1,380.78	
Refunds - Insurance	4743	-	19,666.92	42,235.52	
Sale of Surplus Property	4800	-	0.00	5,000.00	
<b>Total</b>		1,984,179	1,103,436.25	1,159,710.27	58%

	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
<b>EMS/Paramedic Program</b>					
Special Tax	4077	362,276	198,580.53	198,580.53	55%
Refunds - Insurance	4743	-	0.00	0.00	
<b>Total</b>		362,276	198,580.53	198,580.53	55%

ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
<b>Station 3 AMBULANCE A</b>					
Special Tax	4077	829,213	454,517.71	454,517.71	55%
Other Programs - State (GEMT)	4479	9,000	0.00	22,786.32	253%
EMS Transport Revenue	4660	650,000	83,914.58	331,251.63	51%
Refund (State Unclaimed Property)	4708		10,482.54	10,482.54	
Refunds - Insurance	4743	-	3,000.09	21,261.49	
<b>Total</b>		1,488,213	551,914.92	840,299.69	56%

1,853,931.7    2,198,590.5

# FIRE OPERATIONS ACCOUNT SUMMARY SHEET - DEC 2017

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
<b>SALARIES &amp; BENEFITS</b>	<b>5001.1-</b>					
Salaries/Wages	-.001	979,000	<b>73,967.86</b>	482,978.71	496,021.29	49%
Extra Hire	-.002	10,000	<b>1,217.40</b>	1,795.67	8,204.33	18%
Extra Hire - Intern	-.003	40,000	<b>1,582.62</b>	6,091.34	33,908.66	15%
ST/TF FF Payments	-.004	30,000	<b>0.00</b>	10,865.84	19,134.16	36%
Volunteer FF Relief	-.005	40,000	<b>468.11</b>	3,217.06	36,782.94	8%
Retirement	-.050	156,558	<b>12,617.96</b>	87,686.17	68,871.83	56%
Group Insurance	-.055	188,646	<b>13,386.71</b>	90,839.57	97,806.43	48%
Uniform Allowance	-.062	3,600	<b>0.00</b>	1,518.51	2,081.49	42%
<b>SERVICES &amp; SUPPLIES</b>	<b>5111.1-</b>					
Safety Clothing	-.111	10,000	<b>543.99</b>	8,461.25	1,538.75	85%
Safety Equipment	-.115	6,000	<b>366.07</b>	823.42	5,176.58	14%
Communications-Radios	-.121	7,000	<b>0.00</b>	347.40	6,652.60	5%
Communications-Phone	-.124	12,000	<b>1,562.07</b>	5,789.94	6,210.06	48%
Food - Fire Line Meals	-.131	1,200	<b>0.00</b>	153.09	1,046.91	13%
Housekeeping	-.141	8,000	<b>1,381.10</b>	5,066.54	2,933.46	63%
Insurance-Prop/Liability	-.151	11,000	<b>0.00</b>	10,675.00	325.00	97%
Insurance-Workers Comp	-.153	61,215	<b>0.00</b>	37,684.19	23,530.81	62%
Maintenance-Apparatus	-.181	37,550	<b>3,608.45</b>	42,139.73	(4,589.73)	112%
Maintenance-Utilities	-.182	8,250	<b>34.33</b>	18,031.27	(9,781.27)	219%
Building Maintenance	-.201	12,500	<b>976.89</b>	6,034.69	6,465.31	48%
Emergency Care/Rescue	-.211	1,275	<b>0.00</b>	0.00	1,275.00	0%
Memberships	-.221	7,055	<b>6,358.00</b>	6,973.00	82.00	99%
Office Expense	-.241	12,050	<b>208.21</b>	3,105.72	8,944.28	26%
Office Expense-Postage	-.243	1,000	<b>0.00</b>	527.99	472.01	53%
Office Expense-Copies	-.245	1,500	<b>169.00</b>	645.92	854.08	43%
Professional Services	-.271	12,000	<b>880.48</b>	2,403.14	9,596.86	20%
Small Tools/FF Equipment	-.401	13,000	<b>625.91</b>	7,713.73	5,286.27	59%
Small Tools-Hose/SCBA	-.402	9,000	<b>1,423.30</b>	1,504.76	7,495.24	17%
Special District Expense	-.411	17,000	<b>1,218.58</b>	4,374.24	12,625.76	26%
SDE--Health Maintenance	-.412	4,000	<b>965.00</b>	1,111.42	2,888.58	28%
Training	-.422	5,000	<b>285.02</b>	1,642.45	3,357.55	33%
Travel/Education	-.478	9,000	<b>525.00</b>	1,339.62	7,660.38	15%
Transportation Fuel	-.480	20,000	<b>1,653.25</b>	7,361.89	12,638.11	37%
Utilities - Water/Sewer	-.501	10,280	<b>0.00</b>	4,605.12	5,674.88	45%
Utilities - Electrical	-.504	13,500	<b>930.67</b>	5,872.16	7,627.84	43%
Utilities - Propane	-.505	17,150	<b>1,619.27</b>	3,143.07	14,006.93	18%
LAFCO Fee	<b>5627</b>	2,614	<b>0.00</b>	2,613.27	0.73	100%
<b>FIXED ASSETS</b>						
Building Fund: Structures	<b>5640</b>	211,698	<b>0.00</b>	105,848.61	105,849.39	50%
Equipment	<b>5701</b>	-	<b>0.00</b>	0.00	-	#DIV/0!
<b>Fire Operation Fund Totals</b>		1,989,641	<b>128,575.25</b>	980,985.50	1,008,655.50	49%

**CHECKS ISSUED LISTING - DEC 2017****FIRE OPERATIONS**

Check No.	PAID TO	PURPOSE	AMOUNT
<b>5001.1.001: SALARIES</b>			
	12725, 12787 Payroll / Statutory Elective Withholding		66,964.85
	12725, 12787 Paychex Fee	Employer Cost	308.16
1045114, 1045660	PARS	Employee Withholding	0.00
	12726, 12788 EPFF Local #3581	dues and meals withholding	763.20
	CalPERS	Employee PERS Withholding	4,085.84
	CalPERS	Employer Paid EE Portion	1,420.17
<b>5001.1.002: EXTRA HIRE</b>			none issued
<b>5001.1.003: EXTRA HIRE - Interns</b>			
	12725, 12787 Payroll / Statutory Withholding		1,582.62
<b>5001.1.004: Expenditure: ST/TF Firefighter Payment</b>			none issued
<b>5001.1.005: Expenditure: Volunteer Firefighter Payment</b>			
	10320, 11001 Payroll / Statutory Withholding		6,409.29
<b>5001.1.050: RETIREMENT (PERS)</b>			
	CalPERS	Employer Portion	9,213.46
	CalPERS	Employer Unfunded Liab. - Dec	3,404.50
<b>5001.1.055: GROUP INSURANCE</b>			
	12725, 12787 Supplemental Life Premium Withholding		-85.60
	1045951 FDAC-EBA	vision/dental/life premium	1,229.31
	1045962 Hometown Health	medical premium	844.00
	1045997 SDRMA-Employee Benefit Service - medical premium		11,398.50
<b>5001.1.062: UNIFORM ALLOWANCE</b>			none issued
<b>5111.1.111: SAFETY CLOTHING</b>			
	1045090 Aaron Downing	reimburse wildland boots	250.00
	12805 Jeff Gately	reimburse wildland boots	293.99
<b>5111.1.115: SAFETY EQUIPMENT</b>			
	1045776 Ebbetts Pass Lumber Co	traction shoe	30.88
	1045784 Golden West Supply	safety vests	335.19
<b>5111.1.121: COMMUNICATIONS: RADIOS</b>			none issued

## CHECKS ISSUED LISTING - DEC 2017 FIRE OPERATIONS

### 5111.1.124: COMMUNICATIONS: TELEPHONE

1045769 AT&T	phone Sta. 4	281.47
1045087 Comcast Cable - Sta 2	internet/phone monthly charges	121.41
1045094 Fox Security	Sta. 1&2 alarm monitoring	120.00
1045123 Verizon Wireless	cell phones	218.12
1045769 AT&T	phone Sta. 2	127.35
1045774 Comcast Cable - Sta1	internet/phone monthly charges	308.34
1045945 Comcast Cable - Sta 2	internet/phone monthly charges	131.41
1045958 Verizon Wireless	cell phones	253.97

### 5111.1.131: FOOD/FIRE LINE MEALS

*none issued*

### 5111.1.141: HOUSEHOLD EXPENSE

1045060 Anchor Pest Control	pest control	120.00
1045069 Burkett Appliance Repair	repair dishwasher pump	302.65
1045772 CA Waste Recovery Systems	trash removal	179.76
1045776 Ebbetts Pass Lumber Co	housekeeping materials	243.51
1045780 Middleton's	recliner	535.18

### 5111.1.151: INSURANCE: PROPERTY/LIABILITY

*none issued*

### 5111.1.153: INSURANCE: WORKER'S COMPENSATION

*none issued*

### 5111.1.181: MAINTENANCE: APPARATUS

1045768 Arnold Auto Supply	U6001: hyd fluid, hyd filter	72.45
1045125 Arnold Automotive	U1006: repair defroster, ion valve	227.56
1045778 Hi-Tech Emerg Vehicle Service	U1006: repair ox pump/separato	1,474.54
1045781 Sam Berri Towing	U1002: tow to Mello Truck Repa	750.00
1045784 Shandell Equipment	U1001: isntall cab lift cylinder	243.90
1045784 Shandell Equipment	U6001: service; filters change	367.50
1045784 Shandell Equipment	U6001: service; fluids check	315.00
1045784 Shandell Equipment	U22102 grease, check axle adj	157.50

### 5111.1.182: MAINTENANCE: UTILITIES

1045768 Arnold Auto Supply	U3018: cetane, coolant	34.33
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### 5111.1.201: BUILDING & GROUNDS MAINTENANCE

1045775 Ebbetts Pass Gas Service	S1: repair heater	659.06
1045776 Ebbetts Pass Lumber Co	painting items, a/c cover	317.83

### 5111.1.211: EMERGENCY CARE

*none issued*

## CHECKS ISSUED LISTING - DEC 2017      FIRE OPERATIONS

### 5111.1.221: MEMBERSHIPS/SUBSCRIPTIONS

1045936 CSDA	membership	6,358.00
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### 5111.1.241: OFFICE EXPENSE

1045097 Gateway Press	plaque for FFA fundraiser	38.61
1045784 U.S. Bank	Akismet, office supplies	52.76
1045999 Staples	paper/office supplies	116.84

### 5111.1.243: OFFICE EXPENSE: POSTAGE

JE Calaveras Co	mailing of checks	22.08
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### 5111.1.245: OFFICE EXPENSE: COPIES

1045785 Zoom Imaging Solutions	copier maintenance	169.00
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### 5111.1.271: PROFESSIONAL SERVICES

1045782 Simas & Associates	legal services	880.48
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### 5111.1.401: SMALL TOOLS/FF EQUIPMENT

1045084 CISCO Fire Sprinklers Inc.	service fire extinguishers	370.00
1045768 Arnold Auto Supply Inc	oil eater for shop	30.01
1045776 Ebbetts Pass Lumber Co	drill bit, snow shovels	105.24
1045969 LN Curtis	hydraulic fluid	120.66

### 5111.1.402: SMALL TOOLS: HOSE / SCBA

1045768 Bauer Compressors	annual service SCBA fill station	1,415.80
1045776 Ebbetts Pass Lumber Co	c-batteries	7.50

### 5111.1.411: SPECIAL DISTRICT EXPENSE

1045784 US Bank: SAMBA	CA EPN reporting	56.31
1045784 US Bank: Logo Knits	award blankets for directors	1,135.05
1045784 US Bank: Amazon	coin display stand	27.22

### 5111.1.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE

1045783 Adventist Health - Sonora	physical and TB tests	965.00
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### 5111.1.422: TRAINING

1045771 CA Dept of Forestry	Rope Rescue Tech	248.00
1045776 Ebbetts Pass Lumber Co	forcible entry training items	37.02

**CHECKS ISSUED LISTING - DEC 2017****FIRE OPERATIONS****5111.1.478: TRAVEL/EDUCATION/TRAINING**

1045784 US Bank: LW

Public Sector Law Conf reg.

525.00

**5111.1.480: TRANSPORTATION FUEL**

1045775 Ebbetts Pass Gas Service

fuel

1,653.25

**5111.1.501: UTILITIES: WATER/SEWER***none issued***5111.1.504: UTILITIES: ELECTRICITY**

JE CPPA

electricity

930.67

**5111.1.505: UTILITIES: PROPANE**

1045775 Ebbetts Pass Gas Service

propane

1,619.27

**5627 F: LAFCO Assessment***none issued***5640 F: STRUCTURES***none issued***5701 F: EQUIPMENT***none issued*



# ENGINE PARAMEDIC PROGRAM ACCOUNT SUMMARY SHEET - DEC 2017

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
<b>SALARIES &amp; BENEFITS</b>	<b>5001.2-</b>					
Salaries/Wages	-.001	293,511	26,197.25	160,754.63	132,756.37	55%
Retirement	-.050	64,248	5,027.52	30,970.60	33,277.40	48%
Group Insurance	-.055	80,771	6,462.51	40,017.01	40,753.99	50%
Uniform Allowance	-.062	1,200	0.00	600.00	600.00	50%
<b>SERVICES &amp; SUPPLIES</b>	<b>5111.2-</b>					
Safety Clothing	-.111	2,728	0.00	2,727.27	0.73	100%
Safety Equipment	-.115	1,000	0.00	0.00	1,000.00	0%
Communications-Radios	-.121	1,000	0.00	43.43	956.57	4%
Communications-Phone	-.124	615	50.58	301.58	313.42	49%
Housekeeping	-.141	1,900	583.18	1,313.80	586.20	69%
Insurance-Prop/Liability	-.151	2,204	0.00	2,000.00	204.00	91%
Insurance-Workers Comp	-.153	17,050	0.00	10,000.00	7,050.00	59%
Maintenance-Apparatus	-.181	1,900	250.02	1,535.34	364.66	81%
Building Maintenance	-.201	-	0.00	0.00	-	
Emergency Care/Rescue	-.211	-	0.00	0.00	-	
Office Expense	-.241	-	0.00	0.00	-	
Office Expense-Copies	-.245	-	0.00	39.77	(39.77)	
Professional Services	-.271	2,200	0.00	0.00	2,200.00	0%
Small Tools/FF Equipment	-.401	-	0.00	0.00	-	
Small Tools-Hose/SCBA	-.402	500	0.00	0.00	500.00	0%
Special District Expense	-.411	700	2.70	37.52	662.48	5%
SDE--Health Maintenance	-.412	3,000	0.00	127.00	2,873.00	4%
SDE--Administration Fee	-.413	18,114	0.00	0.00	18,114.00	0%
Training	-.422	1,500	0.00	0.00	1,500.00	0%
Travel/Education	-.478	2,700	0.00	0.00	2,700.00	0%
Transportation Fuel	-.480	6,500	394.44	3,128.78	3,371.22	48%
<b>SPECIAL TAX HANDLING FEE</b>	<b>5411</b>	3,623	1,811.38	1,811.38	1,811.62	50%
<b>Engine Paramedic Program Totals</b>		506,964	40,779.58	255,408.11	251,555.89	50%

# CHECKS ISSUED LISTING - DEC 2017 ENGINE PARAMEDIC

Check No.	PAID TO	PURPOSE	AMOUNT
<b>5001.2.001: SALARIES</b>			
	12725, 12787 Payroll / Statutory Elective Withholding		21,976.31
	12725, 12787 Paychex Fee	Employer Cost	68.24
1045114, 1045660	PARS	Employee Withholding	0.00
	12726, 12788 EPFF Local #3581	dues and meals withholding	339.60
	CalPERS	Employee PERS Withholding	950.89
	CalPERS	Employer Paid EE Portion	760.72
<b>5001.2.050: RETIREMENT (PERS)</b>			
	CalPERS	Employer Portion	3,202.92
	CalPERS	Employer Unfunded Liab. - Dec	1,824.60
<b>5001.2.055: GROUP INSURANCE</b>			
	12725, 12787 Supplemental Life Premium Withholding		-42
	1045951 FDAC-EBA	vision/dental/life premium	524.25
	1045997 SDRMA-Employee Benefit Service - medical premium		5,980.26
<b>5001.2.062: UNIFORM ALLOWANCE</b>			<i>none issued</i>
<b>5111.2.111: SAFETY CLOTHING</b>			<i>none issued</i>
<b>5111.2.115: SAFETY EQUIPMENT</b>			<i>none issued</i>
<b>5111.2.121: COMMUNICATIONS: RADIOS</b>			<i>none issued</i>
<b>5111.2.124: COMMUNICATIONS: TELEPHONE</b>			
	1045774 Comcast Cable - Sta1	portion internet/phone	\$50.00
	1045123 Verizon Wireless	celi phones	0.22
	1045958 Verizon Wireless	cell phones	0.36
<b>5111.2.131: FOOD/FIRE LINE MEALS</b>			<i>none issued</i>
<b>5111.2.141: HOUSEHOLD EXPENSE</b>			
	1045060 Anchor Pest Control	pest control	48.00
	1045780 Middleton's	recliner	535.18
<b>5111.2.151: INSURANCE: PROPERTY/LIABILITY</b>			<i>none issued</i>
<b>5111.2.153: INSURANCE: WORKER'S COMPENSATION</b>			<i>none issued</i>

## CHECKS ISSUED LISTING - DEC 2017 ENGINE PARAMEDIC

### 5111.2.181: MAINTENANCE: APPARATUS

1045768 Arnold Auto supply	U1005: wipers, graphite	36.44
1045960 Hi-Tech Emerg Vehicle Service	U1005: foam unit repair	213.58

5111.2.201: BUILDING & GROUNDS MAINTENANCE *none issued*

5111.2.211: EMERGENCY CARE *none issued*

5111.2.241: OFFICE EXPENSE *none issued*

5111.2.271: PROFESSIONAL SERVICES *none issued*

5111.2.401: SMALL TOOLS / ALS EQUIPMENT *none issued*

5111.2.402: SMALL TOOLS: HOSE / SCBA *none issued*

### 5111.2.411: SPECIAL DISTRICT EXPENSE

1045784 US Bank: SAMBA	CA EPN reporting	2.70
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5111.2.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE *none issued*

5111.2.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE *none issued*

5111.2.422: TRAINING *none issued*

5111.2.478: TRAVEL/EDUCATION/TRAINING *none issued*

### 5111.2.480: TRANSPORTATION FUEL

1045775 Ebbetts Pass Gas Service	fuel	394.44
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### 5411 P: SPECIAL TAX HANDLING FEE

JE CalCo Auditor/Controller	Handling Fee	1,811.38
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## STATION 3 A ACCOUNT SUMMARY SHEET - Dec 2017

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
<b>SALARIES &amp; BENEFITS</b>	<b>5001.3-</b>					
Salaries/Wages	-.001	1,011,073	<b>93,315.36</b>	510,451.71	500,621.29	50%
Retirement	-.050	187,951	<b>15,128.58</b>	96,429.90	91,521.10	51%
Group Insurance	-.055	273,264	<b>19,797.36</b>	126,015.18	147,248.82	46%
Uniform Allowance	-.062	4,800	<b>0.00</b>	2,400.00	2,400.00	50%
<b>SERVICES &amp; SUPPLIES</b>	<b>5111.3-</b>					
Safety Clothing	-.111	11,890	<b>0.00</b>	11,889.50	0.50	100%
Safety Equipment	-.115	2,250	<b>0.00</b>	255.02	1,994.98	11%
Communications-Radios	-.121	4,500	<b>0.00</b>	347.45	4,152.55	8%
Communications-Phone	-.124	3,325	<b>470.06</b>	1,765.92	1,559.08	53%
Food - Fire Line Meals	-.131	400	<b>0.00</b>	136.23	263.77	34%
Housekeeping	-.141	4,624	<b>455.40</b>	2,109.53	2,514.47	46%
Insurance-Prop/Liability	-.151	6,000	<b>0.00</b>	6,000.00	-	100%
Insurance-Workers Comp	-.153	50,000	<b>0.00</b>	20,000.00	30,000.00	40%
Maintenance-Apparatus	-.181	-	<b>0.00</b>	0.00	-	
Maintenance-Ambulances	-.183	31,250	<b>412.91</b>	18,486.94	12,763.06	59%
Building Maintenance	-.201	5,000	<b>0.00</b>	1,313.44	3,686.56	26%
Emergency Care/Rescue	-.211	30,000	<b>5,544.44</b>	17,830.62	12,169.38	59%
Memberships	-.221	150	<b>0.00</b>	0.00	150.00	0%
Office Expense	-.241	1,800	<b>0.00</b>	871.64	928.36	48%
Office Expense - Copies	-.245	105	<b>0.00</b>	104.00	1.00	99%
Professional Services	-.271	59,640	<b>1,960.75</b>	16,861.91	42,778.09	28%
Small Tools/FF Equipment	-.401	6,000	<b>3,129.19</b>	4,715.71	1,284.29	79%
Small Tools-Hose/SCBA	-.402	1,050	<b>0.00</b>	11.93	1,038.07	1%
Special District Expense	-.411	13,136	<b>10.80</b>	8,491.02	4,644.98	65%
SDE--Health Maintenance	-.412	3,000	<b>0.00</b>	0.00	3,000.00	0%
SDE--Administrative Fee	-.413	45,261	<b>0.00</b>	0.00	45,261.00	0%
Training	-.422	2,000	<b>190.00</b>	781.54	1,218.46	39%
Travel/Education	-.478	4,500	<b>0.00</b>	650.00	3,850.00	14%
Transportation Fuel	-.480	11,000	<b>1,283.77</b>	7,154.21	3,845.79	65%
Utilities - Water/Sewer	-.501	900	<b>0.00</b>	675.10	224.90	75%
Utilities - Electrical	-.504	1,900	<b>136.12</b>	868.95	1,031.05	46%
Utilities - Propane	-.505	5,000	<b>362.58</b>	607.36	4,392.64	12%
BANK CHARGES - Lockbox Account	<b>5403</b>	1,800	<b>148.30</b>	752.45	1,047.55	42%
SPECIAL TAX HANDLING FEE	<b>5411</b>	8,276	<b>4,146.14</b>	4,146.14	4,129.86	50%
REFUND OVERPAYMENT	<b>5612</b>	25,000	<b>3,360.56</b>	15,188.73	9,811.27	61%
<b>FIXED ASSETS</b>						
Building Fund: Structures	<b>5640</b>	-	<b>0.00</b>	0.00	-	
Equipment	<b>5701</b>	-	<b>0.00</b>	0.00	-	#DIV/0!
<b>Fire Operation Fund Totals</b>		<b>1,816,845</b>	<b>149,852.32</b>	<b>877,312.13</b>	<b>939,532.87</b>	<b>48%</b>

**CHECKS ISSUED LISTING - DEC 2017****STATION 3 A**

Check No.	PAID TO	PURPOSE	AMOUNT
<b>5001.3.001: SALARIES</b>			
12725, 12787	Payroll / Statutory Elective Withholding		84,628.76
12725, 12787	Paychex Fee	Employer Cost	273.96
1045114, 1045660	PARS	Employee Withholding	0.00
12726, 12788	EPFF Local #3581	dues and meals withholding	1,551.60
	CalPERS	Employee PERS Withholding	4,997.75
	CalPERS	Employer Paid EE Portion	1,863.29
<b>5001.3.050: RETIREMENT (PERS)</b>			
	CalPERS	Employer Portion	10,262.91
	CalPERS	Employer Unfunded Liab. - Dec	4,865.67
<b>5001.3.055: GROUP INSURANCE</b>			
12725, 12787	Supplemental Life Premium Withholding		-134.6
1045951	FDAC-EBA	vision/dental/life premium	1,585.22
1045997	SDRMA-Employee Benefit Service - medical premium		18,346.74
<b>5001.3.062: UNIFORM ALLOWANCE</b>			<i>none issued</i>
<b>5111.3.111: SAFETY CLOTHING</b>			<i>none issued</i>
<b>5111.3.115: SAFETY EQUIPMENT</b>			
1045784	Golden West Supply	safety vests	158.69
<b>5111.3.121: COMMUNICATIONS: RADIOS</b>			<i>none issued</i>
<b>5111.3.124: COMMUNICATIONS: TELEPHONE</b>			
1045087	Comcast	monthly service	460.63
1045123	Verizon Wireless	cell phones	6.11
1045958	Verizon Wireless	cell phones	3.32
<b>5111.3.131: FOOD/FIRE LINE MEALS</b>			<i>none issued</i>
<b>5111.3.141: HOUSEHOLD EXPENSE</b>			
1045060	Anchor Pest Control	pest control	72.00
1045772	CA Waste Recovery Systems	trash removal	69.63
1045776	Ebbetts Pass Lumber Co	housekeeping materials	11.12

**CHECKS ISSUED LISTING - DEC 2017****STATION 3 A**

**5111.3.151: INSURANCE: PROPERTY/LIABILITY** *none issued*

**5111.3.153: INSURANCE: WORKER'S COMPENSATION** *none issued*

**5111.3.181: MAINTENANCE: APPARATUS** *none issued*

**5111.3.183: MAINTENANCE: AMBULANCES**

1045091 Arnold Tire & Auto Care	U3507: repair flat tire	35.00
1045125 Arnold Automotive	U3504:replace wiring harness, a	156.04
1045768 Arnold Auto Supply	U3506: air filter, bulb	127.00
1045768 Arnold Auto Supply	U3507: coolant, fitting, wipers	94.84

**5111.3.201: BUILDING & GROUNDS MAINTENANCE** *none issued*

**5111.3.211: EMERGENCY CARE**

1045068, 1045770 Bound Tree Medical LLC	medical supplies	2,402.15
1045102, 1045779 Life Assist, Inc	medical supplies	2,362.10
1045924 Airgas	oxygen	348.71
1045968 Life Assist, Inc	medical supplies	431.48

**5111.3.221: MEMBERSHIPS/SUBSCRIPTIONS** *none issued*

**5111.3.241: OFFICE EXPENSE** *none issued*

**5111.3.271: PROFESSIONAL SERVICES**

1045957 Elinor Hall MPH	IGT consultation services	1,125.00
1045976 Mountain-Valley EMS Agency	3rd Qtr Emergency Transport fee	835.75

**5111.3.401: SMALL TOOLS/FF EQUIPMENT**

1045768 Arnold Auto Supply	U6003: jak, connectors	142.55
1045770 Bound Tree Medical LLC	cable	622.04
1045776 Ebbetts Pass Lumber Co	U6003: fasteners, grommet	34.50
1045784 US Bank: Amazon	locks for ambulances	80.10
1045923 Adventist Health-Roseville	defibrillator planned maintenance	2,250.00

**5111.3.402: SMALL TOOLS: HOSE / SCBA** *none issued*

**5111.3.411: SPECIAL DISTRICT EXPENSE**

1045784 US Bank: SAMBA	CA EPN reporting	10.80
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**5111.3.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE** *none issued*

**CHECKS ISSUED LISTING - DEC 2017****STATION 3 A**

**5111.3.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE** *none issued*

**5111.3.422: TRAINING**

1046012 Glenn Verkerk	reimburse Regional Instructor	190.00
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**5111.3.478: TRAVEL/EDUCATION/TRAINING** *none issued*

**5111.3.480: TRANSPORTATION FUEL**

1045773 Chevron	fuel	107.06
1045775 Ebbetts Pass Gas Service	fuel	1,176.71

**5111.3.501: UTILITIES: WATER/SEWER** *none issued*

**5111.3.504: UTILITIES: ELECTRICITY**

JE CPPA	electricity	136.12
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**5111.3.505: UTILITIES: PROPANE**

1045775 Ebbetts Pass Gas Service	propane	362.58
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**5403 A: BANK CHARGES**

JE WestAmerica Bank	lockbox account fee	\$144.46
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**5411 A: SPECIAL TAX HANDLING FEE**

JE CalCo Auditor/Controller	Handling Fee	4,146.14
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**5640 A: STRUCTURES**

*none issued*

**5701 A: EQUIPMENT**

*none issued*

**8001/5612 A: REFUNDS**

1045067 Blue Shield of CA	refund overpayment	3,286.71
1045777 GMP Employer Retirees Trust	refund overpayment	73.85

# **Ebbetts Pass Fire District**



January 11, 2018

Firefighter Paramedic William Koelzow  
PO Box 66  
Arnold, CA 95223

Firefighter Koelzow:

On behalf of the Ebbetts Pass Fire Protection District Board of Directors I would like to offer sincere congratulations on successfully completing your probationary period as Firefighter . It is my pleasure to inform you that your Probationary classification was officially changed to Permanent, effective January 6, 2018.

Formal announcement of your completion of probationary period will be at the January 16, 2018 Board of Directors meeting.

Once again, congratulations on your permanent appointment to the rank of Firefighter Paramedic.

Respectfully,  
EBBETTS PASS FIRE DISTRICT

A handwritten signature in blue ink, appearing to read "Mike Johnson", with a long horizontal flourish extending to the right.

Mike Johnson  
Fire Chief



## **RESOLUTION**

"BE IT RESOLVED by the Governing Board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire surplus property through the auspices of the California State Agency for Surplus Property and accept responsibility for payment of incidental fees by the surplus property agency under the Terms and Conditions accompanying this form or listed on the reverse side of this form."

NAME (Print or Type)	TITLE	SIGNATURE*	E-MAIL ADDRESS
A. Mike Johnson	Fire Chief		firechief@epfd.org
Shea Buhler	Captain		sbuhler@epfd.org
Aaron Downing	Battalion Chief		a.downing@epfd.org
Rodney Hendrix	Captain		r250hendrix@epfd.org
R. Matt O'Donnell	Battalion Chief		modonnell@epfd.org

**\*Note: All signatures must be in original form. No copied or stamped signatures**

B. The above resolution was PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the Governing Board of the:  
**Ebbetts Pass Fire District** by the following vote: AYES: \_\_\_\_\_; NOES: \_\_\_\_\_; ABSENT: \_\_\_\_\_  
Agency Name

I, Cheryl Howard Clerk of the Governing Board known as Ebbetts Pass Fire District Board of Directors

Do hereby certify that the foregoing is a full, true and correct resolution adopted by the governing board of the below named organization at the meeting thereof held at its regular place of meeting on this date and by the vote above stated, a copy of said resolution is on file in the principal office of the Governing Board.

Signed by: \_\_\_\_\_

**Ebbetts Pass Fire District**

\_\_\_\_\_  
Name of Organization

PO Box 66

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
County

**NOTE: ALL LOCAL GOVERNMENT & NON-PROFIT INCORPORATED ORGANIZATIONS HAVE A GOVERNING BOARD, THEREFORE COMPLETE ONLY SECTIONS "A" & "B". THE FOLLOWING SECTION "C" IS FOR STATE AGENCIES ONLY**

C. AUTHORIZED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by: \_\_\_\_\_  
Signature of Administrative Officer

\_\_\_\_\_  
Printed Name of Chief Administrative Officer

\_\_\_\_\_  
Title

\_\_\_\_\_  
Organization Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
ZIP Code

\_\_\_\_\_  
County

**STATE OF CALIFORNIA AGENCIES ARE REQUIRED TO PROVIDE THEIR STATE BILLING CODE:** \_\_\_\_\_



JENNIFER KENT  
DIRECTOR

State of California—Health and Human Services Agency  
Department of Health Care Services



EDMUND G. BROWN JR.  
GOVERNOR

NOV 30 2017

David Baugher, Fire Chief  
Ebbetts Pass Fire District  
1037 Blagen Road  
Arnold, CA 95223

EBBETTS PASS FIRE DISTRICT  
NATIONAL PROVIDER IDENTIFIER: 1184780181  
FISCAL PERIOD ENDED JUNE 30, 2012  
AUDIT ISSUED TO PROVIDER: 11/03/17

GROUND EMERGENCY MEDICAL TRANSPORTATION PROGRAM (GEMT)

The Department of Health Care Services audited the provider's GEMT Medi-Cal Cost Report for the above-referenced fiscal period. As a result of the audit, an overpayment was identified in the amount of **\$17,117.00**.

Please see Final Audited Adjusted Schedule 9 attached which shows final calculations.

Please remit payment via check to the address below within **60 days** of receipt of this letter:

Department of Health Care Services  
Safety Net Financing Division  
Attn: GEMT Program, Stacy Fox  
1501 Capitol Avenue, MS 4504, Suite 71.3024  
Sacramento, CA 95899

Should you have any questions please contact Stacy Fox at (916) 552-9588 or at [Stacy.Fox@dhcs.ca.gov](mailto:Stacy.Fox@dhcs.ca.gov).

  
Shiela Mendiola, Chief  
Medi-Cal Supplemental Payment Section  
Safety Net Financing Division  
Department of Health Care Services

January 8, 2018

EPFD

PO Box 66

Arnold, CA 95223

Dear Chief Mike and EPFD Board of Directors,

I am writing to formally request for continuation of health care, post-retirement, on a self-pay basis. Per the copy of the attached letter from EPFD, underwriting has approved to allow retiree coverage. This would be for Employee + 1 (one). I would also like to continue with the same dental and vision and pay on a self-pay basis as well, for both Julie and myself. It is with the intent to keep the coverage for myself and Julie and to re-evaluate the benefits of continuing with this same medical insurance after the age of 65 for myself.

At this time, it is my intention, if the doctor that performed my foot surgery, releases me as

permanent/stationary, to retire. That will be determined on or around February 13th, 2018. I would retire before the end of February.

Tomorrow will be the 39th anniversary of my employment with Ebbetts Pass Fire District as a paid staff member. It has been an honor and a pleasure to be part of this district through the many changes of our department and community.

Thank you for this consideration.

Sincerely,

A handwritten signature in cursive script that reads "Ron Getter".

Ron Getter

Battalion Chief

Ebbetts Pass Fire District

# **Ebbetts Pass Fire District**



October 17, 2017

Ron Getter  
PO Box 52  
Arnold CA, 95223

RE: Request for continuation of health care coverage post-retirement on self-pay basis

Today the Ebbetts Pass Board of Directors reviewed the verbal request brought forward from Fire Chief Mike Johnson for continuation of health care coverage post-retirement on a self-pay basis. The District's health care insurance underwriter has yet to provide a determination regarding if this is allowable at this point. The Board has requested a written request from you in order to pursue the Board's approval before an agenda item will be taken.

Update: October 18, 2017

Special Districts Risk Management Authority's underwriting has approved Ebbetts Pass Fire District to allow retiree coverage effective 11-1-2017. Your current coverage premium for 2018 will be \$1,630.98 per month for primary medical coverage, dental is an additional \$83.86 and vision \$12.85 monthly. SDRMA requires an application to be submitted within 31 days prior to retirement date. District Board approval is required as mentioned before, please submit a written request as soon as possible so we can schedule a special meeting if needed.

Respectfully,

A handwritten signature in black ink, appearing to read "Mike Johnson", followed by a long horizontal line.

Mike Johnson  
Fire Chief  
Ebbetts Pass Fire District

# MEDICAL BENEFIT RATES FOR 2018 – GUARANTEED UNTIL JANUARY 1, 2019

## AREA I - Northern CA: Bay Area

Alameda, Amador, Contra Costa,  
Marin, Napa, Nevada,  
San Francisco, San Joaquin,  
San Mateo, Santa Clara,  
Santa Cruz, Solano, Sonoma,  
Sutter, Yolo, Yuba

PLAN	Employee	Employee + 1	Employee + 2 or More
Gold PPO	\$838.44	\$1,674.84	\$2,178.72
Platinum PPO	\$915.96	\$1,831.92	\$2,381.70
Silver PPO	\$601.80	\$1,204.62	\$1,564.68
EPO	\$1,006.74	\$2,016.54	\$2,619.36
HDHP 10%	\$679.32	\$1,357.62	\$1,764.60
HDHP 20%	\$584.46	\$1,167.90	\$1,518.78
Access+ HMO 15	\$934.32	\$1,868.64	\$2,430.66
Access+ HMO 20	\$868.02	\$1,737.06	\$2,258.28
Kaiser HMO 15	\$835.38	\$1,651.38	\$2,140.98
Kaiser HMO 20	\$804.78	\$1,590.18	\$2,061.42

## AREA II - Northern CA: Other Counties

Alpine, Butte, Calaveras, Colusa,  
Del Norte, Glenn, Humboldt,  
Lake, Lassen, Mariposa,  
Mendocino, Merced, Modoc,  
Mono, Monterey, Plumas,  
San Benito, Shasta, Sierra,  
Siskiyou, Stanislaus,  
Tehama, Trinity, Tuolumne

PLAN	Employee	Employee + 1	Employee + 2 or More
Gold PPO	\$814.98	\$1,630.98	\$2,117.52
Platinum PPO	\$873.12	\$1,745.22	\$2,268.48
Silver PPO	\$584.46	\$1,168.92	\$1,518.78
EPO	\$975.12	\$1,953.30	\$2,540.82
HDHP 10%	\$669.12	\$1,343.34	\$1,745.22
HDHP 20%	\$552.84	\$1,105.68	\$1,437.18
Access+ HMO 15	\$943.50	\$1,885.98	\$2,452.08
Access+ HMO 20	\$879.24	\$1,757.46	\$2,282.76
Kaiser HMO 15	\$835.38	\$1,651.38	\$2,140.98
Kaiser HMO 20	\$804.78	\$1,590.18	\$2,061.42

## AREA III - Southern CA: Los Angeles Area

Los Angeles, San Bernardino,  
Ventura

PLAN	Employee	Employee + 1	Employee + 2 or More
Gold PPO	\$692.58	\$1,381.08	\$1,796.22
Platinum PPO	\$757.86	\$1,511.64	\$1,963.50
Silver PPO	\$499.80	\$993.48	\$1,291.32
EPO	\$809.88	\$1,614.66	\$2,098.14
HDHP 10%	\$598.74	\$1,197.48	\$1,556.52
HDHP 20%	\$493.68	\$986.34	\$1,282.14
Access+ HMO 15	\$727.26	\$1,453.50	\$1,888.02
Access+ HMO 20	\$678.30	\$1,352.52	\$1,756.44
Kaiser HMO 15	\$711.96	\$1,399.44	\$1,812.54
Kaiser HMO 20	\$681.36	\$1,338.24	\$1,732.98

Rates shown are for active and retired employees, and public officials.





## Blue Lake Springs Homeowners' Association

RECEIVED

DEC 28 2017

EBBETTS PASS FIRE DISTRICT

To: Ebbetts Pass Fire District  
P.O. Box 66  
Arnold, CA 95223

Date: December 15, 2017

From: Tony Abila- General Manager

Subject: APN 026-046-039-000

During the September 16, 2017 Blue Lake Springs Board of Directors (Association) meeting it was discussed and approved to allow for the improvement to an emergency evacuation route located on Lot B unit 11, North Sierra View. This route would allow for emergency passage onto Sierra Pacific Industries land, allowing residents in Blue Lake Springs an escape route through the Love Creek area. The Association would like clarification from Ebbetts Pass Fire District (EPFD) if the proposed route could also be used for emergency access into Blue Lake Springs from Blue Lake Springs Units 14, 15 and possibly parts of Pine Brook and Love Creek, if the need were to arise.

The Association would like to make sure that EPFD understands that this property is currently for sale by the Association, and would have to insure disclosure to the buyer with the understand there shall be an easement granted for usage of the nature described.

The Association would also like to offer EPFD the opportunity to possibly obtain the property, current asking price is \$4,750. The price is negotiable.

Sincerely,

Tony Abila  
General Manager  
Blue Lake Springs Homeowners' Association

December 14, 2017

Ms. Cheryl Howard  
District Secretary  
Ebbetts Pass Fire District  
Post Office Box 66  
Arnold, California 95223-0066

Dear Ms. Howard,

SDRMA is pleased to provide a copy of the newly released 2016-17 Annual Report. The report highlights the strength of our programs, the diversity of our membership and the financial security of our pool as well as other important information including specific program highlights noted in the Board President's Message on page 2.

Our strategic partnerships with California Special Districts Association (CSDA), the CSDA Finance Corporation and the Special District Leadership Foundation (SDLF) along with TargetSolutions and Company Nurse (Workers' Compensation Program) provide our members with access to valuable services, resources and educational training opportunities.

In addition, SDRMA utilizes various funding mechanisms through our partnership with CSDA to provide our members with access to free or reduced pricing for webinars, training seminars and workshops. Our goal is to provide members the best value through proactive loss prevention, effective claims cost containment and enhanced member services. SDRMA is also a proud sponsor of the following;

- CSDA Annual Conference
- CSDA Board Secretary/Clerk Conference
- CSDA General Manager Leadership Summit
- Special District Legislative Days
- Special District Leadership Academy Conference
- Special District Leadership Foundation

**Important Reminder:** Members can submit a request for reimbursement to SDRMA for amounts spent on loss prevention efforts during the program year up to a maximum of \$1,000 per program per year. All requests must be accompanied by a copy of an invoice and proof of payment. Requests are processed on a first-come, first-serve basis until the Loss Prevention Allowance budget funds are depleted.

**SAVE THE DATE** – We hope to see you at our Annual Membership Meeting / Spring Education Day on Tuesday, March 20, 2018 at the Hilton Sacramento Arden West Hotel. More information is coming soon.

Thank you for your participation and helping make SDRMA the premier risk management provider!

Sincerely,  
Special District Risk Management Authority



Jean Bracy, SDA  
President, Board of Directors

RECEIVED  
DEC 15 2017  
Ebbetts Pass Fire District



# **Ebbetts Pass Fire District**



January 9, 2018

To: Ebbetts Pass Board of Directors

RE: Prevention Committee desire to explore cannabis revenue stream

During the January 9, 2018 Ebbetts Pass Fire Prevention Committee Meeting the discussion of exploring cannabis revenue for our Fire District came up as a possible viable method to ensure service levels remain the same as the industry of cultivation and recreational use is conducted in our jurisdiction. In a progressive effort to explore our local governmental agencies ability to extract revenue from the new industry the Committee would like to request our Ebbetts Pass Board of Directors to approve the expenditure to obtain a legal advice/opinion on if or how our agency can collect such a revenue and process to go about securing it. My recommendation is to approve an amount of legal fees the Board is willing to expend exploring the revenue and assign the Fire Prevention Committee to the task with intent to bring back the findings to the Board.

Ebbetts Pass Fire District

A blue ink signature, likely of Fire Chief Mike Johnson, written over a horizontal line.

Fire Chief Mike Johnson

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~~Rough Draft-amendment~~ Fire Ordinance 2018

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## EBBETTS PASS FIRE PROTECTION DISTRICT FIRE ORDINANCE ~~2012~~2018

AN ORDINANCE OF THE EBBETTS PASS FIRE PROTECTION DISTRICT  
REPLACING ~~IN WHOLE ALL PROCEEDING PRECEDING~~ ALL EXISTING EPFD FIRE ORDINANCES

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~~ONCE ADOPTED BY THIS FIRE DISTRICT~~

**EBBETTS PASS FIRE PROTECTION DISTRICT**  
**FIRE ORDINANCE ~~2017~~2018**

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EBBETTS PASS FIRE PROTECTION DISTRICT  
FIRE ORDINANCE 20122018

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## INTRODUCTION

Within the boundaries of the Ebbetts Fire Protection District, fire and life safety regulations are enforced by:

1. The California Department of Forestry and Fire Protection, by the application and enforcement of regulations contained in Public Resources Code 4290 and 4291;
2. The County of Calaveras, by the application and enforcement of codes contained in the California Building Code, the California Fire Code and other such regulations as may be contained in the Calaveras County Code of Ordinances; and
3. The Ebbetts Pass Fire Protection District by the application and enforcement of various amendments to the above-mentioned codes as contained in Ebbetts Pass Fire District Ordinance ~~2012~~2018.

**TITLE:** Ebbetts Pass Fire District Ordinance ~~2012~~2018;

An ordinance of the Ebbetts Pass Fire Protection District ("EPFD"), hereinafter referred to as EPFD Ordinance ~~2012~~2018, adopting the provisions, with certain amendments made based upon findings of fact, of the most recent editions of the California Fire Code, Calaveras County Fire and Life Safety Regulations and California Public Resources Code 4290 and 4291, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the Ebbetts Pass Fire Protection District; providing for the issuance of permits and collection of fees therefor; amending certain sections of the California Fire Code, Calaveras County Fire and Life Safety Regulations and California Public Resources Code 4290 and 4291 based upon findings of fact, and repealing Ordinance ~~200~~123 of the Ebbetts Pass Fire Protection District and all other ordinances and parts of ordinances in conflict therewith.

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## SECTION 1: ADOPTION

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The Board of Directors of the **EBBETTS PASS FIRE PROTECTION DISTRICT** ~~does~~ ordains as follows:

1.1. That a certain document, three (3) copies of which are on file in the office of ~~Ebbetts Pass Fire Protection District~~ EPFD Station One, being marked and designated as the California Fire Code, ~~2010-2013~~ edition, including Appendix B, Appendix C, and Appendix D, as published by the International Code Council, ~~be and~~ is hereby adopted with certain ~~amendments~~ as specified below as the Ebbetts Pass Fire Protection District Fire Ordinance ~~20120182~~ in the State of California regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in this office of the Ebbetts Pass Fire Protection District are hereby referred to and adopted and made part of, as fully set out in EPFD Ordinance ~~20122018~~, with the additions, amendments, insertions, deletions and changes, if any, as prescribed below.

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1.2. That the geographic limits referred to in certain sections of the ~~201309~~ California Fire Code are established, unless otherwise approved by the District's Fire Code Official, as being within the boundaries of the Ebbetts Pass Fire Protection District.

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1.3. That ~~the~~ Ebbetts Pass Fire Protection District additionally adopts by reference the most current published version of the ~~California Fire Code (CFC)~~, California Public Resources Codes (PRC), Section 8.10 of the Calaveras County Code of Ordinances, Ebbetts Pass Fire District Clearance Requirements for Unimproved Lots, and declares such codes are fully in force and in effect as though fully set forth herein except as the same may be modified by the amendments and additions thereto hereinafter set forth below.

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1.4. That the California Fire Code, Calaveras County Code of Fire and Life Safety Regulations and the California Public Resources Code 4290 and 4291 as adopted by EPFD have been modified as described below in order to establish a more restrictive standard deemed reasonably necessary because of local climatic, geologic or topographical conditions.

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Amendments to the above-referenced codes can be found in the Amendment and Addition Matrix below. A more detailed description can be found in Appendix A.



**AMENDMENT SUMMARY MATRIX – See Appendix A for a more detailed description**

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Referenced Code	Referenced Code Section	Title/Subject	EPFD Ordinance Section
California Fire Code	104.2	Applications/Permits	4.1
Calaveras County Code	8.10.320	Fire Management Plans	4.3
California Fire Code	3404.1	Flammable Liquid Storage	5.1
California Fire Code	3804.2	Installation of LPG Tanks	5.2A
California Fire Code	3807	LPG Safety Devices	5.2.B - D
California Fire Code	3308	Fireworks	6
California Fire Code	907.2	Automatic Fire Detection Systems-New Buildings	7.1 and 7.5
California Fire Code	907.3	Automatic Fire Detection Systems-Existing Buildings	7.2 and 7.5
California Fire Code	907.7.5	Automatic Fire Detection and Automatic Fire Sprinkler Systems-Monitoring	7.4
California Fire Code	903.2	Automatic Fire Sprinkler Systems-New Buildings	7.8
California Fire Code	903.6	Automatic Fire Sprinkler Systems-Existing Buildings	7.8
California Fire Code	903.3	Automatic Fire Sprinkler Systems-Installation	7.9
California Fire Code	904.4	Automatic Fire Sprinkler Systems-Inspection/Testing	7.9/7.10
Calaveras County Code	8.10.340	Roads and Driveways	8.2
California Fire Code	Appendix D	Fire Apparatus Access Roads	8.2
Calaveras County Code	8.10.200	Premises Identification	8.5 - 8.7
Public Resources Code	4291 (a) and 4290	Defensible Space	9.4
California Fire Code	4601	Existing Buildings – Adequate Water Supplies	10.3
Calaveras County Code	8.10.520	Water Supply Systems	10.4 - 10.5
California Fire Code	Appendix C C105	Distribution of Fire Hydrants	10.10 - 10.12
California Fire Code	507.5.4/507.5.5/507.5.6	Hydrant Protection and Marking	10.19 - 10.28

**1.5.** That Ordinance ~~200123~~ of the Ebbetts Pass Fire Protection District entitled Ebbetts Pass Fire Protection District Fire Ordinance ~~200123~~ is hereby repealed and replaced in its entirety.

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**1.6.** That if any section, subsection, sentence, clause or phrase of EPFD Ordinance ~~2012-2018~~ is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of EPFD Ordinance ~~2012-2018~~. The Board of Directors of the Ebbetts Pass Fire Protection District hereby declares that it would have passed EPFD Ordinance ~~2012-2018~~, and each section, subsection, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

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**1.7.** That nothing in EPFD Ordinance ~~2012-2018~~ or in the Fire Code hereby adopted by reference shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 1.5 of EPFD Ordinance ~~2012-2018~~; nor shall any just or legal right or remedy of any character be lost, impaired or affected by EPFD Ordinance ~~2012-2018~~.

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1.8. That the Ebbetts Pass Fire Protection District is hereby ordered and directed to cause EPFD Ordinance ~~2012-2018~~ 20182 to be published and or posted in accordance with Government Code 25124.

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1.9. That EPFD Ordinance ~~2012-2018~~ and the rules, regulations, provisions, requirements, orders and matters established and adopted shall take place and be in full force and effect 30 days from and after the date of its final passage and adoption.

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## SECTION 2: FINDINGS OF FACT AND AMENDMENTS TO ADOPTED CODES

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### Findings of Fact and Amendments to Adopted Codes

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2.1. The Board of Directors of the Ebbetts Pass Fire Protection District finds that the unique characteristics of the topography, geography, and climatic conditions within the District, combined with the intermix of residential and commercial structures within the wildlands of the District, requires modifications/amendments of the California Fire Code, California Public Resources Codes and other such administrative codes in order to better protect the health, safety, welfare, material wealth, and economic well-being of the residents and property owners within the area known as the Ebbetts Pass Fire Protection District. These modifications/amendments to State and Local Government (County) adopted standards are found reasonably necessary because of the "Findings of Fact" adopted as part of EPFD Ordinance ~~2012-2018~~ 20182.

2.2. Within the adoptive ordinance, specific amendments have been established which are more restrictive in nature than those adopted by the State of California commonly referred to as the California Fire Code, and the Public Resources Codes, and the Calaveras County Fire and Life Safety Code. These amendments have been recognized by the Ebbetts Pass Fire Protection District to address the fire protection problems, concerns and future direction by which the District can establish and maintain an environment which will work towards affording a level of safety to all who live, work and visit within its boundary.

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2.3. Pursuant to Section 4117 of the Public Resources Code, Section 13869.7 (A) of the Fire Protection District Law and Sections 17958.5 and 17958.7 of the Health and Safety Code, the report contained herein is submitted as the "Findings of Fact" document with regard to the adopting ordinance of the Ebbetts Pass Fire Protection District.

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2.4. Under the provisions of Section 17958.5 of the Health and Safety Code, local amendments of State adopted standards shall be based on CLIMATE, GEOGRAPHICAL, and TOPOGRAPHICAL conditions. The Findings of Fact contained herein shall address each of these situations and shall present the local situation which, either singularly or in combination, caused the established amendments to be adopted. Additionally, the California Department of Forestry and Fire Protection (Cal-Fire) has determined that the State Responsibility Areas (SRA) within the County of Calaveras, where in which the Ebbetts Pass Fire Protection District is located, to be a "Very High Fire Hazard Zone.

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### Finding of Facts –Climatic Considerations

2.5. The Ebbetts Pass Fire Protection District is located within the heart of the Stanislaus National Forest. Elevations within the District range from 2,500 to 5,500 feet. The annual rainfall averages 21 inches; inches; very often diminished rainfall amounts create a condition of drought and extreme fire danger. Most precipitation falls between the months of November and April. Snowfall can vary from an average

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of one to four feet in commercial areas of the District and between two to six feet in those residential areas at the higher elevations.

During dry periods of the year between May and November, high temperatures average 90-95 degrees. Low fuel moistures, and relative humidities and high burn indexes are the norm for six months or more of each year. "Red flag" conditions are common. In combinations, these conditions subject the District to severe and often critical fire seasons most every year.

The temperatures and terrain features also blend to create gusty, prevailing winds and wind changes to occur regularly, further adding to the dry conditions and flammability of wildland fuels. During the winter season, snowfalls create problems in regard to access, response times and premises identification, with snowfall amounts varying from year to year. The Fire District is dependent upon local snow removal contractors for keeping access roads clear. Snow removal from private driveways and roadways is the responsibility of property owners.

#### Findings of Fact—Geographical and Topographical Considerations

2.6. The vast majority of structures within the Ebbetts Pass Fire Protection District lie upon moderate to steep sloping terrain features amid varying types of 10-hour, 100-hour and 1,000-hour fuel types. It is most common for residential structures to be built into, and blended in, with the timber and wildland vegetation common to these elevations. The District is a true example of mixing urban development within the wildlands that has commonly become known as the urban/wildland intermix. Fuel loads average 45 to 80 tons per acre in developed residential areas and 80-125 tons per acre in adjacent areas. Geographical and terrain features are such that residential structures have been built on slopes, in chimneys, and on ridge tops. Long, narrow, steep driveways are common, limiting access to individual properties and dwellings.

Ingress and egress from residential developments all originate from State Highway 4. Many of the ingress roads are narrow and substandard, built prior to the adoption of road standards. In the majority of residential developments, most subdivision streets converge onto one main artery which in turn, intersects with the State Highway. This creates the potential for heavy traffic congestion should the need for evacuation occur. Congestion is common during peak seasons when rentals and second homes are likely to be occupied. Peak seasonal periods coincide with the fire season.

#### Amendments to Adopted Codes

2.7. To mitigate the potential of devastating loss of property and life which can result from the wildland/intermix fire and the effect of the above-described combination of climatic, geographical and topographical factors on the ability of fire suppression forces to manage the wildland intermix fire, the Ebbetts Pass Fire Protection District has incorporated amendments and modification of the California Fire Code, Public Resources Code and other published fire and life safety standards.

2.8. **Building Fires:** The amendments and modifications to the aforementioned are deemed reasonably necessary to support the District's efforts to keep Building fires small so they can be controlled by a limited number of resources before spreading to the wildland. It is believed that more restrictive requirements pertaining to the installation of Automatic Fire Detection systems which provide for the early detection of fires, Automatic Fire Extinguishing Systems, and Automatic Fire Sprinkler Systems that suppress fires before they become large, the use of fire resistive building materials, the provision of adequate water supplies for fire suppression, and improved access support that effort.

2.9. **Wildland Fires:** The amendments and modifications to the aforementioned codes are deemed reasonably

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necessary to the District's efforts to keep wildland fires originating within the District's boundaries small so they too can be controlled by a limited number of resources before becoming a conflagration. It is believed that more restrictive requirements pertaining to clearance of defensible space around structures and the reduction of fuel loads on unimproved properties within and adjacent to, residential and commercial developments support that effort.

**2.10. Finding:** It is the District's finding that the modifications to the adopted standards contained herein are reasonably necessary to:

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1. Provide early detection of building fires which provides increased opportunity to contain the fire to the Building and help prevent spread to the wildland; and
2. Amendments related to fuel loads on lots and around structures also help provide increased opportunities for rapid control of a wildland fire and the prevention of a conflagration as well as provide added elements of safety for fire suppression forces.

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While it is clearly understood that the adoption of such regulations may not prevent the incidence of fire, the ongoing enforcement of the California Fire Code, Public Resources Codes, Calaveras County Fire and Life Safety Code, and the amendments to those Codes contained herein, may reduce the severity and potential loss of life and property within the boundaries of the Ebbetts Pass Fire Protection District.



### SECTION 3: DEFINITIONS

**3.1. Access Ways and/or Roads:** A road or means that provides fire apparatus and/or firefighting personnel access from a fire station to a Building, facility, or portion thereof. This is a general term inclusive of all other terms such as, but not necessarily limited to, fire lane, public street, private street, parking lot lane and access roadway.

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**3.2. Adequate Water Supply:** Adequate Water Supply shall mean the available water flow (amount), supply (duration) and access (location) which the Fire Code Official or designee determines is necessary to protect any Building(s), structures, developments, or potential developments. This shall include private residential, commercial, and public Buildings on land to be developed or improved. This shall include adequate water flow and supply (duration) for potential Building/improvements on lots or parcels created for development as part of a subdivision of land.

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**3.3. Alternate Means of Compliance:** An alternative method to meet the intent of a regulation or requirement allowed by the Fire Code Official which provides the same overall practical effect of the regulation or requirement.

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**3.4. Approved:** Approved shall mean meeting all the requirements of the Fire Code Official as to the location, size, type of material and manner of installation.

**3.5. Automatic Fire-Detection System:** Approved heat or smoke detection devices, equipment and systems or combinations of systems used to detect a fire, activate an alarm, communicate the activation of a detection device to audible alarms and signal monitoring station, or any combination thereof.

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**3.6. Automatic Fire-Extinguishing System:** An approved system of devices and equipment which automatically detects a fire and discharges an approved fire-extinguishing agent onto or in the area of a fire.

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**3.7. Automatic Fire-Sprinkler System:** An Automatic Fire Sprinkler System, for fire protection purposes, is an approved integrated system of underground and overhead piping designed in accordance with fire protection engineering standards. The system includes a suitable water supply. The portion above ground is a network of specially sized piping to which automatic sprinklers are connected in a systematic pattern. The system is usually activated by heat from a fire and discharges water over the fire area. The system may also include fire flow alarms which sound upon activation of a sprinkler head. The system may also include communications equipment which, upon activation of a fire flow alarm, sends a signal to a monitoring (signal) station.

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The system may also include Post Indicator Valves (PIV) which can control the water which supplies various zones or areas of the extinguishing system. PIVs may also have communication devices which monitor whether the valve is opened or closed and sends a signal to a monitoring (signal) station should the valve be closed. A system may also include fire department connections for the purpose of adding additional water pressure to the system during a fire event by using fire apparatus pumps.

**3.8. Board:** Board shall mean the Board of Directors of the Ebbetts Pass Fire Protection District.

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**3.9. Building:** Building shall mean any structure built upon any lot, parcel, or property within the jurisdiction of the Ebbetts Pass Fire Protection District including, but not limited to, any dwelling classified as residential, commercial, and accessory.

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**3.10. Central Signal Station:** An approved, certified and/or licensed location or facility staffed and equipped to monitor alarm systems and notify emergency services that a fire alarm system, Automatic Fire Protection System, Fire Sprinkler System, Automatic Fire Extinguishing System or other such fire protection devices have been activated.

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**3.11. Chief:** Chief shall mean the Chief Officer of the Ebbetts Pass Fire Protection District having responsibility for the enforcement of this code and/or his/her authorized representative.

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**3.12. Commercial Building:** Commercial Building shall mean any Building, dwelling, apartment, condominium, townhouse, motel, bed and breakfast or room used as a place of business, or any room, apartment, dwelling or Building rented or leased to others. Exception: Single Family Residential Dwellings having fewer than two dwelling units.

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**3.13. Developer:** Developer shall mean any lot owner, parcel owner or other person, firm, corporation, association, partnership, trust, company, public or private, responsible for the improvement of land or project in question, be it for private or public use.

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**3.14. Development Project:** Any project undertaken for the purpose of development, including a project involving the issuance of a permit for construction or reconstruction, but not a permit to operate.

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**3.15. Division of Land:** A Division of Land shall mean the division, by any entity or developer, of any unit or units of improved or unimproved land or any portion thereof, shown on the most current equalized county assessment roll as a unit or contiguous units, for the purpose of sale, lease, financing, transfer, or building development, whether immediate or future. Property shall be considered as contiguous units even if separated by roads, streets, utility easements or railroad right-of-ways.

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**3.16. Facilities:** Facilities shall mean such water mains, fire hydrants, appliances, appurtenances, Buildings, equipment, etc. thereto as are necessary for fire protection.

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**3.17. Fire Code Official:** Fire Code Official shall mean the person(s) appointed by the Fire Chief to enforce the EPFD Fire Ordinance. The Fire Code Official may have various titles related to the specific duties to which they are assigned. The Fire Code Official is authorized by the Board of Directors of the Ebbetts Pass Fire District to enforce EPFD Ordinance ~~2012-2018~~ and issue citations and/or arrest persons for violations of EPFD Ordinance ~~2012-2018~~.

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**3.18. Fire Flow:** Fire Flow shall include the amount of water in gallons per minute required for an individual structure, occupancy class or hazard, for more multiple structures, occupancies or hazards, total amount of water available in storage for fire protection of a structure, occupancy, or hazard, and/or total amount of water available in storage for fire protection of multiple structures, occupancies, or hazards. Fire flows shall be calculated above what is required/needed for domestic use.

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**3.19. Fire Hazard:** Fire Hazard shall mean any thing or act which increases or may cause an increase of the hazard or menace of fire to a greater degree than is customarily recognized as normal by persons in the public service regularly engaged in preventing, suppressing, or extinguishing fires; or which may obstruct, delay, hinder or interfere with the operations of the fire district or the egress of occupants or the access of emergency equipment in the event of fire.

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**3.20. Fire Management Plan:** A plan that addresses the fire protection needs of a Development, with implementation methods necessary to achieve the standards of EPFD Ordinance 2012-2018 or having the same practical effect.

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**3.21. Fire Protection Water Supply Systems:** Any combination of pipes, valves, appliances, devices, tanks, pumps, connections, etc. used to store or deliver water for the purpose of fire protection.

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**3.22. Judgment:** Judgment shall mean the decision of the Fire Chief or designee based upon sound fire protection principles. Such judgment shall be conclusive unless overruled by the Board of Directors of the Ebbetts Pass Fire Protection District through a regular grievance or appeal process.

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**3.23. Relief:** An exemption from all or part of a requirement or regulation approved by the Fire Code Official.

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**3.24. Subdivision:** Subdivision shall mean the same as Division of Land. (3.14)

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**3.25. To Develop Land:** To Develop Land shall mean any division or subdivision of land, change in zoning, improvement of land or change in permitted use of land.

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**3.26. To Improve Land:** To Improve Land shall mean to make any improvements or do any work upon such land which would legally require the issuance of a building permit, whether actually issued or not, under the California Building Code or any other County or District Ordinance. It shall also be held to mean that to Divide Land is to Improve Land. This shall include properties zoned residential as well as commercial.

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## SECTION 4: SUBMISSION OF PLANS FOR REVIEW and FIRE MANAGEMENT PLANS

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### Submission of Plans for Review

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4.1. Affected activities requiring the submittal of plans for review by the District's Fire Code Official include but are not limited to:

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1A. Permitting or approval of new parcels, including subdivisions and/or divisions of land but excluding lot line adjustments.

2B. Application for a building permit for new, or additions to, any Building. Exception: R-3 Single Family Residential having less than two dwelling units.

3C. Application for use permit, change of zoning or change of occupancy classification

4.2. Permission for occupancy of any Building, or permission to proceed with the development of any property created as a result of a subdivision and/or division of land shall not be granted until such Building or Development Project has met the conditions of the District's Fire Code Official.

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### Fire Management Plans

4.3. As a conditional requirement for approval of any subdivision of land, commercial development projects, and/or commercial Building project, the Calaveras County Fire Ordinance and/or the District's Fire Code Official may require a Fire Management Plan.

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4.4. In order to meet the requirements of EPFD Ordinance 2012-2018 and the intent of its amendments made to other adopted ordinances or standards, the District may require provisions more stringent than those provisions and requirements of a Fire Management Plan required by the Calaveras County Fire Ordinance.

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4.5. The Fire Management Plan shall be approved prior to the issuance of any building permit and shall address all aspects of fire protection requirements and mitigation measures.

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4.6. A Fire Management Plan may, but is not necessarily limited to, address the following:

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1A. Impact on the existing fire service delivery system's (agency's) ability to provide and/or maintain a level of service reasonably equal to services being currently provided.

2B. Availability of fire protection water, required fire flows and storage.

3C. Problems associated with ingress/egress, circulation and the response times of emergency equipment.

4D. Fire Hazards existing within the proposed project area or immediately adjacent to the area including vegetation and combustible fuels.

5E. Requirements of EPFD Ordinance 2012-2018 which cannot be met due to project design or other constraints.

6F. Fire protection measures which are consistent with provisions of EPFD Ordinance 2012-2018 and/or other recognized fire protection standards.

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**SECTION 5: STORAGE OF FLAMMABLE OR COMBUSTIBLE LIQUIDS and LIQUEFIED PETROLEUM GAS**

**Storage of Flammable or Combustible Liquids**

**5.1.** The storage of Class 1, II and III liquids in aboveground tanks must be approved by the District's Fire Code Official.

**Storage of Liquefied Petroleum Gas**

**5.2.** The installation of storage containers for liquefied petroleum gas shall be restricted as follows:

**1A.** The installation of storage tanks in excess of 500 gallons either singly or in multiple of tanks with an aggregate capacity in excess of 500 gallons shall require approval of the Fire Code Official.

**2B.** Any tanks or aggregates of tanks in excess of 500 gallons shall be enclosed by a fence at least 6 feet in height and located a minimum of 3 feet from the tank(s). The fence shall have a gate on the side which faces the access route to the tank and shall be kept locked when unattended.

**3C.** All metering devices and shutoff valves to individual apartments, suites, dwellings, etc., that are serviced by one tank shall be marked in a manner that corresponds to the address, apartment or suite number that is served by that metering device and shutoff valve.

**4D.** Additional fire protection requirements may be established as a condition of approval in consideration of special features such as topographical conditions, nature of the occupancy, response distances, proximity to Buildings and the degree of life safety protection deemed needed.

These additional fire protection requirements include, but are not limited to, fire appliances, hydrants, Automatic Fire Detection, Automatic Fire Sprinkler System, and Automatic Fire Extinguishing System.

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## **SECTION 6: FIREWORKS**

**6.1.** The provisions of this section are not to be construed as all inclusive. References shall be made to the most recent standards, suggestions and procedures recommended by the California State Fire Marshal's Office in regard to the regulation of fireworks.

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**6.2.** All definitions of fireworks, dangerous fireworks, and safe and sane (private use) fireworks shall have respective meanings ascribed to them in the California Health and Safety Code, or their most recent amendments or changes.

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**6.3.** It shall be unlawful for any person to possess, store, to offer for sale, expose for sale, sell at retail, or use or explode any fireworks, dangerous fireworks or safe and sane (private use) fireworks within the jurisdiction of the EBBETTS PASS FIRE PROTECTION DISTRICT.

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**6.4.** Public displays of safe and sane (private use) fireworks shall be allowed on a limited permit basis only.

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## SECTION 7: AUTOMATIC FIRE DETECTION AND AUTOMATIC FIRE SPRINKLER SYSTEMS

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### **Automatic Fire Detection Systems:**

**7.1.** Any Building constructed within the Ebbetts Pass Fire Protection District shall have an approved Automatic Fire Detection System. Exception: Unless otherwise required by the CFC, Single Family Residential having less than two dwelling units.

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**7.2.** As part of any renovation and or addition to any Building in which the total value of renovations and/or repairs or additions exceeds 50% of the assessed value of the Building prior to renovation and/or repair, or additions to, an approved Automatic Fire Detection System shall be installed throughout. Exception: Unless otherwise required by the CFC, Single Family Residential having less than two dwelling units.

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**7.3.** Any Automatic Fire Detection System installed within the Ebbetts Pass Fire Protection District shall be installed and certified by a licensed installer/contractor.

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**7.4.** All Automatic Fire Detection System shall be monitored by a certified "Central Signal Station".

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**7.5.** The Fire Code Official may require additional components such as bells, pull stations, detectors, outside indicating lights and other devices.

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**7.6.** The Fire Code Official requires that alarm systems and Central Signal Stations be inspected and maintained in accordance with CFC and National Fire Protection Association (NFPA) standards and that inspections and maintenance be performed by a licensed alarm system installer/contractor.

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**7.7.** With the exception of dwelling units and where it may be otherwise required by the CFC, the installation of an Automatic Fire Detection System may be waived by the Fire Code Official in structures with Automatic Fire Sprinkler Systems installed throughout.

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### **Automatic Fire Sprinkler Systems:**

**7.8.** An approved Automatic Fire Sprinkler Systems shall be installed and maintained as set forth below:

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Unless otherwise required by the CFC, any commercial/industrial Building having a total floor area which exceeds 3,600 square feet, or is otherwise required to do so by the CFC, shall have an Automatic Fire Sprinkler Systems installed throughout.

In lieu of an Automatic Fire Sprinkler Systems, commercial structures having a total floor area in excess of 3,600 square feet but less than 5,000 square feet may be divided into areas less than 3,600 square feet if separated by a two-hour fire/area separation.

All Indoor Cannabis or Cannabis Derivative cultivation facilities shall have an approved Automatic Fire Sprinkler Systems (adequate fire system flow and water source) installed throughout. \* Cannabis processing is prohibited in any form.

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Existing: Additions or alterations to existing Buildings having a total floor area in excess of 3,600 square feet in which the total value of renovations/repairs or additions exceeds 50% of the assessed value of the Building prior to renovation/repair or additions, shall have an approved Automatic Fire Sprinkler Systems installed throughout.

In lieu of an Automatic Fire Sprinkler Systems, additions to existing Buildings which increase the total floor area above 3,600 square feet but less than 5,000 square feet may be divided into areas less than 3,600 square feet by two-hour fire/area separations.

#### **System Requirements**

**7.9.** Anyone who installs an automatic fire detection or Automatic Fire Sprinkler Systems shall be a licensed and/or certified installer of automatic fire detection and/or fire extinguishing systems and such installers shall be able to provide by contract, services for the maintenance and testing of such systems.

**7.10.** Maintenance and testing of automatic fire detection and fire extinguishing systems shall be the responsibility of the building owner and certification of testing shall be provided by the owner upon request of the Fire Code Official.

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### Automatic Fire Sprinkler Systems:

7.8. An approved Automatic Fire Sprinkler Systems shall be installed and maintained as set forth below:

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Existing: Additions or alterations to existing Buildings having a total floor area in excess of 3,600 square feet in which the total value of renovations/repairs or additions exceeds 50% of the assessed value of the Building prior to renovation/repair or additions, shall have an approved Automatic Fire Sprinkler Systems installed throughout.

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In lieu of an Automatic Fire Sprinkler Systems, additions to existing Buildings which increase the total floor area above 3,600 square feet but less than 5,000 square feet may be divided into areas less than 3,600 square feet by two hour fire/area separations.

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7.9. Anyone who installs an automatic fire detection or Automatic Fire Sprinkler Systems shall be a licensed and/or certified installer of automatic fire detection and/or fire extinguishing systems and such installers shall be able to provide by contract, services for the maintenance and testing of such systems.

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7.10. Maintenance and testing of automatic fire detection and fire extinguishing systems shall be the responsibility of the building owner and certification of testing shall be provided by the owner upon request of the Fire Code Official.

## **SECTION 8: FIRE EQUIPMENT ACCESS, ROADS AND DRIVEWAYS, and PREMISES IDENTIFICATION**

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**8.1.** It shall be the responsibility of property owners and/or property developers to make such provisions that may be deemed necessary by the Fire Code Official in regard to roadways, streets, driveways and Access Ways that will provide a reasonable means of safe, timely egress for evacuation of residents and safe access for fire suppression equipment and personnel utilizing that equipment. These provisions may include, but are not necessary limited to additional ingress/egress routes or changes in road design.

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### **Fire Lanes and Emergency Equipment Access**

**8.2.** The Fire Code Official is given the authority to require areas, roads, driveways, to be cleared of obstructions and maintained as "FIRE LANES" or for emergency access. Such access may be required at any location where it is determined that without such emergency access for firefighting equipment, the entry by and use of fire apparatus and/or other emergency equipment would be obstructed or otherwise rendered unduly difficult.

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**8.3** As part of any development or Building project, the Fire Code Official is given authority to require provision for access and maneuvering of fire apparatus. Such provisions may include, but is not necessarily limited to, the provision of designated fire lanes, no parking areas, minimum turning radius and width of access ways, and emergency access roads.

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### **Roads and Driveways**

**8.4.** Roadway and Driveway standards to be in conformance with, and enforced by, Calaveras County through application of standards outlined in Section 8.10.340 of the CALAVERAS COUNTY FIRE AND LIFE SAFETY REGULATIONS.

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### **Premises Identification and Signing**

**8.5.** Premises identification and signing shall be in conformance with standards outlined in Section 8.10.340 of the CALAVERAS COUNTY FIRE AND LIFE SAFETY REGULATIONS and the regulations specified below.

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**8.6.** Structures not readily visible from the roadway shall have premises identification numbers posted at the driveway/access entrance visible from both directions of roadway travel.

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**8.7.** Numbers posted at driveway or other access entrances shall be posted at such a height above the ground to remain clear of snow.

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**8.8.** Cannabis cultivation area registration will be clearly visible within 10 feet of the property ingress. It shall be posted between four and six feet above the ground on a durable, rigid, and rectangular signboard of no less than eighteen inches per side containing reflective 4" font numbers/letters sufficient to allow a public safety official to readily locate it with a flashlight after dark.

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## SECTION 9: FIRE HAZARD ABATEMENT, FUEL MODIFICATION and DEFENSIBLE SPACE

### **Purpose, Scope and Intent – Fire Hazard Abatement – Fuel Modification**

**9.1.** Fire hazard abatement regulations pertaining to fuel modification are based upon the premise that:

1. People inhabiting structures and their associated activities in around their homes are the primary source of potential ignition of a fire within the inhabited subdivisions of the District; and

2. That fuel loading on improved or unimproved lots and/or parcels of land within, or adjacent to, inhabited areas can significantly contribute to the intensity and spread of a wildfire making it more difficult to control.

In an effort to reduce the chance of a structure (Building) fire spreading to the wildland and growing into a conflagration and in support of efforts to control a wildfire once an ignition occurs, it has been determined that modification and reduction of flammable vegetation within hillside developments and the provision of defensible space around structures is critical.

It has also been determined that modification and reduction of vegetation along roadways, driveways and on unimproved properties adjacent to structures reduce radiant heat and fire intensity, providing an increased margin of safety for fire suppression personnel, provides a point of attack and place of defense for the protection of structures and increased safety for evacuating civilians during a wildland fire.

### **FUEL MODIFICATION REGULATIONS**

**9.2.** Regulations pertaining to fire safe clearance on properties within the District originate from two different ordinances which are enforced by two different agencies.

### **Improved Properties – Public Resources Code 4291**

**9.3.** The California Public Resources Code 4291, enforced by the California Department of Forestry and Fire Protection (Cal Fire), requires homeowners to provide vegetation clearance and fuel reduction around homes and Buildings. These regulations require:

1. A “Defensible Space Zone” 30 feet around the structure and;
2. A “Reduced Clearance Zone” between 30 feet and 100 feet (or to the property line) of additional clearance.

### **Unimproved Properties – Ebbetts Pass Fire District Ordinance 20122018**

**9.4.** It is the purpose and intent of the regulations and requirements specified below to be used in support of PRC 4290 and 4291 and the Districts overall efforts to mitigate to some degree the potential for conflagration resulting from a wildland/intermix fire. This is accomplished by:

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- (1.) Extending the "Reduced Fuel Zone" concept found in PRC 4291 to privately owned unimproved lots or parcels within and/or adjacent to subdivisions or developments and;
- (2.) By extending the "Reduced Fuel Zone" concept in support of PRC 4290, to the perimeters and Access Ways to all residential, commercial, and industrial Buildings.

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The modification and reduction of fuels on unimproved lots or parcels located adjacent to lots or parcels with structures will help keep a wildfire from intensifying as it moves by reducing heat intensity, reducing flame lengths and help keep flames from spreading from the ground to the trees.

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In combination, PRC 4291 and PRC 4290 regulations enforced by Cal Fire and the requirements of Ordinance ~~2012~~2018 work together to provide a greater margin of safety for the evacuation of civilians and enhance the effectiveness of firefighting efforts to protect homes and property should a wildfire occur.

#### **Scope of Enforcement Efforts – EPFD Ordinance ~~2012~~2018**

9.5. It is the intent of EPFD Ordinance ~~2012-2018~~ that, over time, ~~most dangerous~~ unimproved lots or parcels will be addressed providing equal benefit to all similarly situated lot or parcel owners. It is also recognized, however, that because of the vast number of unimproved lots and parcels and the vast amount of combustible vegetation that would be required to be removed within the District, it is neither practical nor reasonable to expect that all ~~dangerous~~ unimproved lots or parcels be identified and addressed within any one calendar year or inspection/cleanup cycle.

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Therefore, the provisions and requirements contained within this section shall be enforced on a priority basis. The focus of, and number of, inspections and requests for compliance shall be established by the Fire Code Official based upon the degree allowable by available funding and staffing.

#### **Unimproved Properties – Reduced Clearance Zone Standards**

9.6. Regulations pertaining to fuel modification and fuel reduction on unimproved lots and parcels shall be in accordance with standards contained within a separate ~~STANDARDS AND DETAILS~~ document entitled: Ebbetts Pass Fire District Clearance Requirements for Unimproved Lots and Parcels. (See Appendix B)

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#### **Waste Material**

9.7. Disposal of waste material caused by site development, construction, fuel modification or reduction shall be in accordance with 8.10.24 of the Calaveras County Fire Ordinance.

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## SECTION 10: FIRE PROTECTION WATER SUPPLY SYSTEMS

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### Existing Buildings

**10.1.** Section 4601 of the CFC allows Fire Code Officials to require modifications to certain existing Buildings that do not comply with the minimum requirements of the CFC and EPFD Ordinance ~~2012~~2018. The intent of this section is to provide a minimum degree of fire and life safety to persons occupying existing Buildings.

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**10.2.** EPFD Ordinance ~~2012~~2018 amends CFC Section 4601 to include Buildings which may not be in compliance with current requirements relating to water supplies for fire protection.

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**10.3.** When an existing Building is to be renovated and/or modified and is found to be in excess of a reasonable working distance from an adequate water supply as defined within Appendix C of the CFC, the Fire Code official may require the owner to install an approved Automatic Fire Detection System or Automatic Fire Sprinkler System and/or Fire Protection Water System and/or provide a water supply capable of supplying the required fire flow within a reasonable working distance.

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### Where Required-Existing Parcels Within Existing Residential Subdivisions

**10.4.** At such time as any part of an existing Fire Protection Water Supply System is modified or improved including water mains, fire hydrants, storage capacity, valves, appliances, pressures, etc. the modifications, additions, improvements, etc. shall be reviewed and approved by the Fire Code Official.

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In such cases where an existing Fire Protection Water Supply System is being improved in phases or parts, the Fire Code Official may allow reasonable exceptions to the requirements of EPFD Ordinance 1011, the CFC, and Section 8.10.520 of the Calaveras County Fire and Life Safety Code in order to accommodate existing geographical and topographical conditions that would otherwise impose unreasonable or prohibitive financial costs.

### Where Required-New Residential Subdivisions

**10.5.** Any developer, divider or sub divider of land, who in so doing creates new parcels or lots that allows or creates a potential to increase Building density within the boundaries of the original parcel of land to exceed one house/Building per five acres of land, shall provide a Fire Protection Water Supply System which meets the standards of EPFD Ordinance ~~2012~~2018.

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**10.6.** All facilities, which are part of any Fire Protection Water Supply System or other such fire protection/extinguishing devices or systems required to be installed by EPFD Ordinance ~~2012~~2018, shall meet the specifications and standards designated by the Fire Code Official.

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**10.7.** All facilities or other such fire protection/extinguishing devices or systems required to be installed by EPFD Ordinance ~~2012~~2018 which are component parts tying the system into, or will receive water from, the Calaveras County Water District shall meet the standards and specifications designated by that agency.

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### **Plan Review and Inspection**

**10.8.** The Calaveras County Water District and/or the developer of any land and/or the builder of any Building that initiates construction of, or improvement to, any portion of a Fire Protection Water Supply System shall submit plans to the Fire Code Official for approval.

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**10.9.** The Fire Code Official or designee shall approve the location for installation of any fire hydrant or other such water supply appliance or source.

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### **Standards and Specifications**

**10.10.** Fire hydrants serving residential structures/developments shall be spaced every 500 feet, as measured along the street, roadway, or approved means of access. The Fire Code Official may increase/decrease distance requirements in order to place hydrants in a more functional location.

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**10.11.** Fire hydrants serving commercial/industrial developments and/or Buildings shall be spaced every 250 feet. The Fire Code Official may increase/decrease distance requirements in order to place hydrants in a more functional location.

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**10.12.** Additional fire hydrants may be required to meet the criteria of having an adequate source of water within a "reasonable working distance" from facilities/Buildings.

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**10.13.** No fire hydrant shall be served by a main of less than six inches and each main shall be part of a looped system where practical. The Fire Code Official may require 8" mains to enhance fire flows or provide for future expansion of the system.

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**10.14.** Minor distribution lines supplying residential areas shall be no less than six inches in diameter and, when practical, arranged so they form a gridiron in all areas of the distribution system. The Fire Code Official may require 8" mains to enhance fire flows or provide for future expansion of the system.

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**10.15.** Eight-inch or larger distribution mains shall be used in commercial/industrial areas for all long runs of pipe, for dead ends, or where the topography of the land or layout of the streets is not well adapted to looping, forming a gridiron, or where future expansion of the system has the potential to occur.

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### **Types of Hydrants**

**10.16.** Hydrants shall be "DRY BARREL", breakaway type with full 5-1/4" valve opening. Inlet construction shall be hub or flanged 6-inch inside diameter pipe and the direction of opening shall be counter clockwise.

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**10.17.** The hose connections for each hydrant shall be National Standard Fire Hose Threads, and each hydrant shall have two (2) 2-1/2" outlets and one (1) 4-1/2" steamer outlet.

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### Types of Hydrants

~~10.16. Hydrants shall be "DRY BARREL", breakaway type with full 5 1/4" valve opening. Inlet construction shall be hub or flanged 6-inch inside diameter pipe and the direction of opening shall be counter clockwise.~~

~~10.17. The hose connections for each hydrant shall be National Standard Fire Hose Threads, and each hydrant shall have two (2) 2 1/2" outlets and one (1) 4 1/2" steamer outlet.~~

### Hydrant On/Off Valve and Discharge Risers (Extensions)

~~10.18. The Fire Code Official may require the provision of hydrant on/off valve and discharge risers to allow hydrants to be used when buried in snow. Any such device, including the height of risers, fire department connections, etc. must have the approval of the Fire Code Official before installation.~~

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### Snow Markers

~~10.19. Snow markers (stakes) shall be provided as part of the installation of each hydrant.~~

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~~10.20. Snow markers, unless otherwise specified, shall be constructed of 2" X 2" X 1/8" angle iron of sufficient length to project 8 feet above the ground, shall be cemented into the thrust block, and shall be at least 18 inches from the hydrant.~~

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~~10.21. Snow markers shall be painted with yellow enamel paint to match the color of the hydrant.~~

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~~10.22. Snow markers shall have the topmost 12" painted red, orange, green or blue, whichever color corresponds with the hydrant's tested/calculated fire flow.~~

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~~10.23. Snow markers shall have a 4" reflective stripe or tape 13" below the top of the stake.~~

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### Color Coding

~~10.24. Each fire hydrant shall be given three (3) coats of metal paint, color yellow, in compliance with Federal Color Specifications TT-C-595, Color No. 1305.~~

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~~10.25. The fire hydrant's top and the three outlet caps shall be color coded to correspond with the calculated/tested GPM flow from that hydrant. Color coding of hydrants shall be as follows:~~

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- ~~A1. 1500 GPM or greater shall be BLUE.~~
- ~~B2. 1000-1500 GPM shall be GREEN.~~
- ~~C3. 500-1000 GPM shall be ORANGE.~~
- ~~D4. Less than 500 GPM shall be RED.~~

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### Hydrant Installation/Protection

~~10.26. Unless otherwise approved by the Fire Code Official, no hydrant shall be installed in excess of 10 feet from the roadway edge.~~

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~~10.27. Unless otherwise approved by the Fire Code Official, no hydrant shall be installed with the bottom edge of any outlet closer than 15 inches from the surrounding ground level and the outlets shall be positioned for best access by fire apparatus utilizing the roadway.~~

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10.28. The Fire Code Official may require the installation of retaining walls, barriers, additional excavating or other such means as a way to protect a hydrant from becoming buried by soil erosion and/or conditions which may cause a hydrant to become inaccessible over time. Any such installation shall be engineered and meet the approval of the Fire Code Official and the Calaveras County Department of Public Works.

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### **Hydrant Installation/Protection**

~~10.26. Unless otherwise approved by the Fire Code Official, no hydrant shall be installed in excess of 10 feet from the roadway edge.~~

~~10.27. Unless otherwise approved by the Fire Code Official, no hydrant shall be installed with the bottom edge of any outlet closer than 15 inches from the surrounding ground level and the outlets shall be positioned for best access by fire apparatus utilizing the roadway.~~

~~10.28. The Fire Code Official may require the installation of retaining walls, barriers, additional excavating or other such means as a way to protect a hydrant from becoming buried by soil erosion and/or conditions which may cause a hydrant to become inaccessible over time. Any such installation shall be engineered and meet the approval of the Fire Code Official and the Calaveras County Department of Public Works.~~

### **Valves and Connections**

~~10.29. All hydrant laterals shall have a shutoff valve between the main and the hydrant.~~

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~~10.30. In residential districts, valves shall be placed in the main distribution lines so as to not have more than two fire hydrants between valves or to exceed a linear distance of 800 feet between valves.~~

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~~10.31. In commercial/residential districts, valves shall be placed in the main distribution lines so as to have not more than two fire hydrants between valves not to exceed a linear distance of 500 feet between valves.~~

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~~10.32. The connection to the street main shall not be less than 6" inside diameter for hydrants that serve residential districts.~~

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~~10.33. The connection to the street main shall not be less than 8" inside diameter for hydrants that serve commercial/industrial districts.~~

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## SECTION 11: INSPECTIONS, APPROVALS, CERTIFICATION FOR OCCUPANCY

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**11.1.** No final inspection as required by EPFD Ordinance ~~2012-2018~~ as to all or any portion of the Building and/or Development Project, Access Ways, installation of Automatic Fire Detection Systems, Automatic Fire Sprinkler Systems, Automatic Fire Extinguishing Systems, and/or Fire Protection Water Supply Systems shall be deemed completed until the installation of the required Automatic Fire Detection Systems, Automatic Fire Sprinkler Systems, Automatic Fire Extinguishing Systems, and/or Fire Protection Water Supply System, or Access Way and/or Road for that Building and/or Development Project has been inspected and approved by the Fire Code Official.

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**11.2.** Final inspection of the requirements specified within EPFD Ordinance ~~2012-2018~~ for any development/Building project shall be conducted solely to implement the enforcement of such provisions of EPFD Ordinance ~~2012-2018~~ and shall in no manner be deemed assurance on the part of any agency that said requirements are or will continue to remain in good working order.

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## SECTION 12: RELIEF, ALTERNATE MEANS OF COMPLIANCE, and APPEALS

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**12.1.** With approval of the Fire Chief, the Fire Code Official shall have the authority to allow Relief from compliance with a section or sections of EPFD Ordinance ~~2012-2018~~ or an Alternate Means of Compliance to sections of the CFC and the amendments herein. Granting Relief and/or allowing an Alternate Means of Compliance shall be allowed only when based upon special circumstances and/or findings as described below.

The granting of Relief shall be based upon the following:

~~1.~~ A finding that the Building and or Development Project cannot comply to the requirements because of special circumstances applicable to the property or Building such as when the physical characteristics of the property or engineering issues related to the design and construction of a Building.

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~~2.~~ A finding that an Alternate Means of Compliance cannot be provided.

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~~3.~~ A finding that providing Relief does not jeopardize life safety.

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~~C.~~

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~~D.~~ ~~4.~~ Financial hardship, community benefit, or the worthiness of a project are not considerations in determining whether to grant relief.

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Allowing an Alternate Means of Compliance:

~~A.~~ ~~1.~~ An Alternative Means of Compliance may be allowed only when based upon a finding that the purpose and intent of the requirement from which the Alternate Means of Compliance is granted will be substantially achieved by an alternative means or method.

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**12.2.** Nothing in the sections above shall be interpreted or implied that an owner and or Developer has the right to Relief and/or the allowance of an Alternate Means of Compliance.

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**12.3.** The Fire Chief, Fire Code Official, or his/her designee may impose conditions or improvements not specifically delineated within EPFD Ordinance ~~2012-2018~~ that it finds necessary to implement the intent and purpose of EPFD Ordinance ~~2012-2018~~.

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### **Appeals**

The Board of Directors of the Ebbetts Pass Fire District shall act as the final appellate body in matters regarding the implementation of requirements outlined in EPFD Ordinance ~~2012-2018~~.

**12.4.** Any decision or requirement placed or made by the Fire Chief, Fire Code Official or his/her designee may be appealed in writing to the Ebbetts Pass Fire District Board of Directors within 15 days of the applicant's receipt of notice of the requirements. The written appeal shall state the requirements being appealed and the basis for which the appeal is being submitted. The written appeal may request deletion of a requirement, reduction in requirements, or a request for consideration of Relief or Alternate Means of Compliance.

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12.5. The Appeal shall be agendized for hearing at a regular monthly Board meeting within 60 days following the date the appeal request was received. The appeal hearing may be postponed and rescheduled for a future Board meeting at the request of the applicant.

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12.6. The applicant shall be notified as to the date and time of the regular Board meeting at which his/her request shall be considered.

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12.7. The Board shall hear testimony by any and all parties involved and then make a determination to sustain, modify, overrule any condition or requirement, address any oversight, provide Relief, allow an Alternate Means of Compliance or any combination thereof.

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12.8. The Board may postpone the final decision to gather more facts and/or hear additional testimony.

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12.9. If new facts are presented during the appeal process, the matter shall be referred back to the Fire Chief and/or Fire Code Official for review, reconsideration and recommendations.

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12.10. All actions taken by the Board regarding the granting or denial of the final appeal shall be documented as part of the minutes of the meeting during which the appeal was heard. Within ten days of a final decision being made, Board action shall be reported in writing to the applicant and any other affected person.

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12.11. Any action taken by a Board, by the Fire Code Official or by the Fire Chief pursuant to EPFD Ordinance ~~2012~~ 2018 regarding appeals, Relief or Alternate Means of Compliance shall not necessarily be deemed as a precedent for the granting of appeals, Relief or Alternate Means of Compliance subsequent to that action.

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12.12. The Fire Chief and/or Fire Code Official maintain the authority to impose temporary requirements, impose restrictions and/or take necessary actions to ensure the safety of the public during the appeals process.

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12.13. The filing of an appeal regarding any of the requirements of EPFD Ordinance ~~2012~~ 2018 shall not stay (postpone):

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1A. Proceedings for criminal prosecution for violations of EPFD Ordinance ~~2012~~ 2018.

2B. An order for correction of a matter which, in the judgment of the Fire Code Official poses a serious and immediate threat to life or property.

## SECTION 13: PENALTIES

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### Fines and Penalties

13.1. Any person who violates any of the provisions of EPFD Ordinance ~~2012-2018~~ shall be guilty of an infraction and it shall be punishable by a fine not exceeding one ~~hundred-thousand~~ dollars for the first infraction and fine not exceeding ~~two-fifteen~~ hundred dollars for a second violation within a year.

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13.2. The third and each successive violation of EPFD Ordinance ~~2012-2018~~ in the period of one year shall constitute a misdemeanor and shall be punishable by a ~~fine of not more than five hundred minimum of -one thousand~~ dollars ~~or, or cost of work plus administrative costs, or~~ by imprisonment not to exceed six months, or by ~~both-combination of~~ such fine and imprisonment.

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13.3. Each and every day of which any violation of EPFD Ordinance ~~2012-2018~~ is committed, continued or permitted by any person shall constitute a separate violation hereof.

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13.4. Pursuant to Penal Code Section 836.5, the Board of Directors of the Ebbetts Pass Fire District authorizes the following officer positions and employees to enforce EPFD Ordinance ~~2012-2018~~ as provided under Penal Code Section 836.5.

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- Full-time paid Chief Officers (Fire Chief, Assistant Chief(s), Battalion Chiefs)
- Full-time paid Fire Captains or Acting Captains
- Fire Code Official whose primary duty is the enforcement of requirements related to fire prevention contained in EPFD Ordinance ~~2012-2018~~.

13.5. Proceedings against persons for violations of EPFD Ordinance ~~2012-2018~~ shall not serve as a bar to civil enforcement proceedings.

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13.6. Any person who shall build a Building or improve land in violation of any conditional requirement imposed by the Fire Code Official, or who fails to submit plans for review as required by Section 5 of EPFD Ordinance ~~2012-2018~~, or who fails to meet conditions and/or requirements agreed upon by the builder/developer and the Fire Code Official and by which a certificate or approval of occupancy was conditionally granted, shall be guilty of an infraction.

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13.7. Any person who violates or omits any of the requirements under which a permit, certificate or approval for occupancy was granted, shall be guilty of an infraction.

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13.8. Any person who fails to comply with any order as affirmed or modified by the Board of Directors, Fire Code Official, and the District Chief or by a court of competent jurisdiction within the time frame indicated upon notice and/or fixed herein shall be guilty of an infraction.

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13.9. The application and payment of fines and/or imprisonment shall not be held to prevent compliance with required corrections and or provision of requirements that initiated action against the developer/builder/owner.

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**Date of Effect**

EPFD Ordinance ~~2012~~2018, having gone through the process of ordinance adoption as required by law, shall take effect and be in force thirty (30) days after duly being passed and adopted by the Board of Directors of the EBBETTS PASS FIRE PROTECTION DISTRICT and Calaveras County Board of Supervisors.

THE FOREGOING ORDINANCE WAS DULY PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE EBBETTS PASS FIRE PROTECTION DISTRICT ON:

THE \_\_\_\_ DAY OF \_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
President, Board of Directors

**BOARD OF SUPERVISORS RATIFICATION**

THE FOREGOING ORDINANCE WAS DULY PASSED AND ADOPTED BY THE BOARD OF SUPERVISORS OF CALAVERAS COUNTY ON THE \_\_\_\_ DAY OF \_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Chairperson, Board of Supervisors

## APPENDIX A - SUMMARY EXPLANATION OF AMENDMENTS

CFC = California Fire Code      CCC = Calaveras County Fire and Life Safety Ordinance  
 PRC = Public Resources Code

CODE	Code Section	Title/Subject	EPFD Ordinance Section	Intent and Summary Requirements of Amendment
CFC	104.2	Applications/Permits	4.1	To define which Building and development activities require submission of plans for District review.
CCC	8.10.320	Fire Management Plans	4.2	To allow the District to impose more stringent mitigations if found necessary.
CFC	3404.1	Flammable Liquid Storage	5.1	Requires District approval for the installation of any aboveground tank for the storage of Class I, II and III flammable liquids
CFC	3804.2	Installation of LPG Tanks	5.2A	Requires District approval for the installation of LPG tanks in excess of 500 gallons.
CFC	3807	LPG Safety Devices	5.2.B-D	Requires the addition of additional fire protection/safety measures for the protection of larger propane tanks
CFC	3308	Fireworks	6	Bans the sale and use of all fireworks within District boundaries
CFC	907.2	Fire Alarm Systems-Automatic Fire Detection Systems-New Buildings	7.1 and 7.5	Requires the installation of a monitored fire detection system in newly constructed commercial/industrial Buildings
CFC	907.3	Fire Alarm Systems-Automatic Fire Detection Systems-Existing Buildings	7.2 and 7.5	Requires the installation of a monitored fire detection system in existing commercial/industrial Buildings that are renovated
CFC	907.7.5	Automatic Fire Detection and Automatic Fire Sprinkler Systems-Monitoring	7.4	Requires the monitoring of all fire detection systems.
CFC	903.2	Automatic Fire Sprinkler Systems-New Buildings	7.8	Requires the installation of a fire extinguishing system in any new commercial or industrial Building in excess of 3600 square feet
CFC	903.6	Automatic Fire Sprinkler Systems-Existing Buildings	7.8	Requires the installation of a fire extinguishing system in any commercial or industrial Building in excess of 3600 square feet which is renovated
CFC	903.3	Automatic Fire Sprinkler Systems-Installation	7.9	Requires installers of fire alarm and fire extinguishing systems be licensed/certified.
CFC	904.4	Automatic Fire Sprinkler Systems-Inspection/Testing	7.9/7.10	Places responsibility for the testing and maintenance of fire alarm/extinguishing systems with the owner.

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CODE	Code Section	Title/Subject	EPFD Ordinance Section	Intent of Amendment
CCC	8.10.340	Roads and Driveways	8.2	Gives authority to the District's Fire Code Official to require that fire access roads, driveways and areas be cleared of obstructions.
CFC	Appendix D	Fire Apparatus Access Roads	8.2	Gives authority to the District's Fire Code to require the provision of fire lanes, no parking areas, etc., found necessary but not otherwise required by the CFC or CCC.
CCC	8.10.200	Premises Identification	8.5 - 8.7	Gives authority to the District's Fire Code Official to modify the requirements contained within the CCC to accommodate local climatic and topographical conditions.
PRC	4291 (a) and 4290	Defensible Space	9.4	Extends the defensible space requirements contained in the reduced clearance zone to unimproved lots/parcels.
CFC	4601	Existing Buildings – Adequate Water Supplies	10.3	Gives authority to the District's Fire Code Official to require the installation of an adequate water supply when an existing Building is renovated.
CCC	8.10.520	Water Supply Systems	10.4 - 10.5	Requires that the District's Fire Code Official approve any modifications, additions, and improvements to existing water systems including the installation of additional hydrants.  Allows the District's Fire Code Official to allow reasonable exceptions to required hydrant spacing and fire flow requirements to accommodate a phased improvement program of an existing water system.  Requires the installation of a water distribution system for fire protection within any new subdivision.
CFC	Appendix C C105	Distribution of Fire Hydrants	10.10 - 10.12	Gives authority to the District's Fire Code Official to increase/decrease hydrant spacing in order to put hydrants in a more functional location.
CFC	507.5.4/507.5.5/507.5.6	Hydrant Protection, Marking and Access	10.19 - 10.28	Gives authority to the District's Fire Code Official to require additional means for protecting and marking hydrants and to require discharge risers.

## APPENDIX B

# Ebbetts Pass Fire District

## Ebbetts Pass Fire District Clearance Requirements For Unimproved Lots and Parcels



Field Code Changed

Regulations pertaining to fire safe clearance on properties within the boundaries of the Ebbetts Pass Fire District originate from two different ordinances which are enforced by two different agencies.

### Regulations Pertaining to Improved Properties

In January 2005, new regulations under Cal Fire's Public Resources Code 4291 became effective. These regulations require that homeowners provide additional clearance around buildings and structures built within the wildland/intermix areas of the state. This law requires homeowners provide a 30-foot Defensible Space Zone with an additional 70-foot Reduced Fuel Zone around structures. Cal Fire has primary responsibility for inspection and enforcement of fire hazard reduction regulations around homes and buildings. See Cal Fire's form for detailed information.

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### Regulations Pertaining to Unimproved Properties

In order to help enhance the effectiveness of PRC 4291 requirements and add to the safety of our homes, families, communities and the safety of Firefighters trying to protect homes and property from wildfires, **Ebbetts Pass Fire District Ordinance ~~2014~~2018, Section 9 extends the Reduced Fuel Zone concept to the unimproved (vacant) subdivision parcels or lots.**

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The purpose of extending the Reduced Fuel Zone concept to unimproved lots and parcels is based on the premise that modifying the fuel load on a vacant lot or parcel will help keep a wildfire from intensifying as it moves. This modification on a vacant lot or parcel reduces heat intensity, reduces flame length and helps keep flames from spreading from the ground to the tree tops.

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Ebbetts Pass Fire District Ordinance ~~2018~~2014 Section 9 covers:

- Unimproved lots or parcels within established subdivisions.
- An unimproved lot or parcel that is outside the boundaries of a subdivision but adjacent to improved parcels within the subdivision.
- Modification requirements for unimproved parcels or lots are the same as Cal-Fire's PRC 4291 requirements for the Reduced Fuel Zone.

The following criteria/explanation has been established so the property owner and the hired worker will know what is required to bring an unimproved lot or parcel into compliance with Ebbetts Pass Fire District Ordinance ~~2014~~2018, Section 9.

The primary goal of our fuel reduction program is to keep fire from going from the GROUND to the CROWN of trees. Information below will help you achieve that goal.

Cut down and remove dead trees. Remove limbs on cut and already downed trees and dispose of both properly. If there are standing dead trees, they must be cut down. Newly cut trees and those which have fallen must be cut



up and stacked or removed from the lot entirely. Do not stack next to or under live trees. Branches from these trees may NOT be left on the ground – they must be removed from the lot. Dead trees are both a fire and safety hazard. Contact your local forester for details about bug infested trees.

#### Remove dead branches and trees which are leaning into or against larger trees.

If dead branches or dead trees are leaning into or against live trees, they must be removed. Any trees, live or dead, that have fallen into other trees, (ex: “leaners”) must be dropped to the ground, cut up and stacked or removed from the lot. Dead branches and trees ignite quickly. If the “fire ladder” has not been eliminated, a fire within those trees will quickly “climb” the ladder of limbs and begin spreading faster, gaining heat and momentum with every tree consumed.

#### Remove and dispose of all dead tree limbs within ~~six~~15 feet of the ground. Remove live branches to 6 feet (if tree height is 6 feet or less, remove 1/3 of the branches p live or dead). You may be required to limb higher depending on slope of land.

The primary goal of our fuel reduction program is to keep fire from going from the GROUND to the CROWN (top) of trees. Remove ALL dead tree limbs that are within ~~15~~six feet of the ground. Live branches must be removed to give 6 feet of clearance from the ground. This means that if ANY PORTION of the dead limb HANGS within six feet of the ground, the limb MUST be removed. Live limbs that hang closer than six feet to the ground must be removed. If there is a slope to the property, you may be requested to limb higher, so there are six feet of clearance between the ground and the first set of branches. If you are six feet tall and can walk under the tree without bending, you have limbed high enough. If a tree is six feet or less, remove 1/3 of the branches. Properly dispose of limbs by hauling, chipping or by burning following legally established burning restrictions.

#### Remove dead branches on ground.

During most winters, dead branches are blown from trees. These must be removed from the ground so that they do not help fuel a fire and for the safety of the firefighter.

Remove all dead brush and brush growing under trees and bushes, such as manzanita, buck brush, wild lilac, etc. Dead brush, whether under trees, bushes, or lying on the ground, is fire fuel. The more fire fuel, the hotter the fire and more damage to trees and nearby structures will occur. Maintain a vertical clearance space of at least 3 times the height of a shrub between any shrub and overhanging tree branch.

As an example, if an entire Manzanita or lilac bush is dead, REMOVE THE ENTIRE BUSH. If a portion of the bush is dead, you may opt to remove only the dead portion. If a few limbs are dead, removal of those dead limbs from that bush may be sufficient, depending on what is around or above the brush/bush.

#### Remove accumulations of dead materials and/or flammable ground vegetation from underneath and within manzanita and other brush.

This type of debris occurs because of weather. Wind causes limbs to break, dead pine needles to blow off the trees. This is typical “winter fall”. If this debris is not removed yearly, it continues to accumulate and cause a fire hazard. If this is removed yearly, it is usually not much of a chore to keep the fire fuel controlled on your lot. Piles of debris must not be left on your lot – they must be removed.

#### Dead or live brush removal and removal of debris from under trees slows the progression of fire.

#### Thin manzanita bushes. Remove all dead wood from the plant. Remove all dead manzanita bushes.

Manzanita is highly flammable and volatile. If you wish to keep your manzanita, you must: remove all dead branches; clear around the bush; or clump of bushes. A simple guideline is to create space between plants equal to their height.

If manzanita is growing under a tree, and it was to catch on fire, the flames would be three times the length-height of the plant. If a plant ~~was~~ 6 feet tall, the flame length would be 18 feet! In that situation, ~~t~~The manzanita should be removed, or the tree limbed at least 18 feet. If a manzanita bush is dead – remove the entire bush.

Accumulations and/or piles of dead and dying material must be removed.

Remove all debris lying on ground. When needles, grass, cones and leaves are raked into piles, the piles must ~~be removed~~. Piles of debris are fuels that will carry a small, manageable fire and spread it throughout a lot and into the trees very rapidly. Downed wood and debris become kindling for a fire. Limbs will create flame lengths that carry fire into brush and trees. 3” – 4” of accumulated pine needles may be left on the lot forming a “carpet of needles” which helps hold moisture in the ground and helps prevent soil erosion. If the “fire ladder” has been removed, the pine needles are more easily managed because there is no fire ladder to carry the flames into the trees. A **FIRE LADDER** is the means by which a fire travels from the ground via flammable material, into a tree. Fire traveling to the top of a tree is called “**crowning**”. Remove ladder fuels such as tree limbs, to a height of at least six feet. A SIX FOOT -TALL PERSON SHOULD BE ABLE TO WALK FREELY UNDER YOUR TREES.

Remove All Dead Or Live Brush From Within Trees

Dead or live Brush removal and removal of debris from under trees slows the progression of fire.

Remove dead and/or dying smaller trees growing under and/or within the limbs of taller healthy trees.

This could act as a “fire ladder”. These small, dying or dead trees are extremely flammable. If they are ignited, they carry fire very quickly into the trees, gaining heat and momentum with every tree consumed.

No Cannabis cCultivation on unimproved lots in areas zZoned RI, RR, GF, and uUnimproved cCommercial pProperty under 6 acres.

Cannabis is a form of vegetation that contributes to fire loading.

Thin saplings and/or small trees.

All of these saplings will not grow to maturity and they create ladder fuels that endanger the health of mature trees.

Cut bear clover and/or ground cover vegetation from around trees and brush to a height of 4 inches or lower. depending on what is growing above it.

Bear clover, also known as mountain misery is highly flammable. The taller this native plant grows, the more flammable it becomes. If you wish to keep the mountain misery, it should be maintained to be no higher than 4 inches. If the bear clover is growing underneath low-growing green bushes, or under saplings, the bear clover should be removed. or remove the bush and/or sapling or cut as low as possible.

On parcels with uninterrupted low growing vegetation, create a fuel break around the perimeter of the parcel by cutting the ground vegetation to a height of no more than 4” from within 20 feet of the property line(s).

On parcels with “uninterrupted” ground cover vegetation, an area of at least twenty feet along each property line must be cut to a height not to exceed 4 inches, especially along property lines adjacent to other properties with a house and/or properties that are upslope. If the ground cover is growing uninterrupted, you should create “islands” of groupings with areas cleared of ground cover between each grouping.

Cut ALL dead and/or dying grass and weeds.

Dry, cut grass, leaves and pine needles may stay on the ground, but may be no more than 3 – 4 inches deep.



IN ADDITION TO THE FOREGOING CRITERIA, ~~if~~ large areas of brush MUST be reduced. This can be accomplished in several ways:

- Create cleared areas or “spaces” around individual bushes. The size of the cleared area around the bush needs to equal the height of the bush that will remain. All flammable debris in that area must be removed. Leaving a pattern of bushes with space between them can be done throughout an entire parcel.
- Create “islands” of bushes. Numerous bushes can remain on the parcel in a group (no larger than ten feet in diameter) with a cleared area around the grouping. The cleared area must equal the diameter of the grouping or “island” of bushes.
- Create fuel breaks along property lines and within properties, especially along property lines which are adjacent to property with a home, properties which are upslope or properties adjacent to forest lands, and properties which are upslope. These fuel breaks can be accomplished by removing all brush along a 15 to 20 foot strip, property line to property line. Properly dispose of all cut brush by hauling, chipping or by burning following legally established burning restrictions.

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All cut and/or downed debris shall be disposed of by Hauling, Chipping, Burning (following legally established burning restrictions) or other methods of disposal approved by the property owner and by Ebbetts Pass Fire District or Cal Fire. At NO TIME shall debris be buried on the parcel, deposited on the property of another, dumped into holes on the parcel or covered by pine needles.

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If a canopy exists (tops of trees touching or intertwined), the canopy must be interrupted.

Before burning always call the Air Quality Control number in San Andreas to ascertain if it is a “burn day”. Burn Information Line: 209-754-6600.

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Under certain conditions, i.e. topography or fuel type, the Ebbetts Pass Fire District may require more or less fuel reduction on one parcel than on another.

Fire safety/prevention is every property owner’s responsibility. Please help us keep your property safe.

Thank you. Ebbetts Pass Fire District

***For more information or assistance please call***  
**Ebbetts Pass Fire District Fire Prevention**  
**Joan Lark, Prevention Officer**  
**209-795-7393**  
**[joanlark@epfd.org](mailto:joanlark@epfd.org)**

Rev. ~~11/11/12~~ 7.17