

Ebbetts Pass Fire District



BOARD OF DIRECTORS
NOTICE OF REGULAR MEETING
9:00 A.M. Tuesday, September 17, 2024
1037 Blagen Road, Arnold

In compliance with recently issued guidelines from the State of California and other governing agencies, and in order to aid in keeping the public safe, Ebbetts Pass Fire District (EPFD) continues to conduct our Board Meeting via teleconference in addition to the physical location.

To access the meeting please visit [zoom.us](https://us06web.zoom.us/j/87209748071) website and enter Meeting ID: 872 0974 8071 with passcode: 446863. If you need assistance in accessing this information, please email epfd@epfd.org or call the EPFD office at 209-795-1646, Monday through Friday, 8:00 am to 5:00 pm. You may also register in advance for this meeting:

<https://us06web.zoom.us/j/87209748071?pwd=ZUUKfb6lOpkjdMWUjcmMfb67ir1PQa.1>

If you would like to comment on any item on our Agenda or an item not on the Agenda, please submit those in writing to our office at PO Box 66, 1037 Blagen Road, Arnold CA 95223 or via email at epfd@epfd.org at least 24 hours before the meeting.

MEMBERS OF THE BOARD

Mike Barr, President Pete Neal, Secretary
Denny Clemens Jon Dashner J. Scott McKinney

Concerning Public Comment

Please Note: The Board of Directors offers the opportunity for the public to speak to specific agenda items during the time that agenda item is discussed by the Board. The Board also allows an opportunity for the public to speak on non-agenda items during "public comments" prior to the conclusion of the meeting. The Board may not make any decision related to non-agendized items until the next Board meeting.

AGENDA

1. **Call to Order, Flag Salute, Roll Call**
2. **Public Appearances/Comment**: The Board will hear public comment on any agendized or non-agendized item. The Board may discuss public comment but may not take action.
3. **Consent Items**: Board action limited to discussion and approval of:
 - 3.1. Minutes: 08/20/24
 - 3.2. Acceptance of August 2024 Checks Listings and Authorize to File for Audit

NOTICE OF REGULAR MEETING – continued

September 17, 2024

4. **Committee Reports:** The Board will discuss the status of the following matters. The Board may take action on recommendations and/or give direction to staff or committee members related to follow-up on specific matters addressed by the committee.
 - 4.1. **Finance Committee** (Directors Dashner & Barr)
 - 4.1.1. **Fiscal Year 2024-25 Final Budget:** Fiscal Year 2024-25 Final Budget Hearing
 - 4.1.2. Fiscal Year 2024-25 Appropriations Limit
 - 4.1.2. Resolution No. 2024-5: Approving Final Budget and Appropriations Limit Fiscal Year 2024-25
 - 4.2. **Personnel/Safety Committee** (Directors Dashner & McKinney)
 - 4.3. **Fire Prevention Committee** (Directors Neal & Clemens)
 - 4.4. **Apparatus/Equipment Committee** (Directors McKinney & Neal)

5. **Scheduled Items:** The Board will discuss and take action on the specific items listed below.
 - 5.1. **County of Calaveras Registrar of Voters:** Special Notice
 - 5.2. **Special District Risk Management Authority:** No Paid Workers' Compensation Claims in 2023/24
 - 5.3. **Death Ride:** Thank-You Letter
 - 5.4. **Policy Review: Policy 6800 Personnel – Entry Level Physical Medical Exam and Annual Biannual Wellness Exam:** End 30-day Review

6. **Reports:** The Board will hear reports on the following matters. The Board may discuss information contained in these reports.
 - 6.1. Administrative Report
 - 6.2. Legislative Report
 - 6.3. Administrative – EMS

7. **Comments, Questions, and Consideration:** The Board will entertain comments and questions from the following individuals or representatives. The Board may discuss these comments or questions on these items but may not take action.
 - 7.1. Board Members
 - 7.2. Firefighters' Association
 - 7.3. Employees' Group
 - 7.4. Public Comments

8. **Adjournment of Regular Meeting**

ADMINISTRATIVE STAFF:

Michael Johnson, Fire Chief Cheryl Howard, Secretary

Ebbetts Pass Fire District



MINUTES
Board of Directors
August 20, 2024

SUBJECT TO APPROVAL

1. The meeting was called to order at 9:00 A.M. with additional accommodation for the public through the use of Zoom Meetings. Board President Michael Barr called the meeting to order and the Pledge of Allegiance was recited.

Directors present: Michael Barr
Denny Clemens
Jon Dashner
Scott McKinney
Pete Neal

District personnel present: Fire Chief Mike Johnson
Firefighter-Paramedic Kyle Salyer

Public present: Jon Vattuone

Others present via Zoom Meeting: Erin Felby

2. **PUBLIC APPEARANCES/COMMENT** – None

3. **CONSENT ITEMS**

Mr. McKinney made a motion to approve Consent Items 3.1. and 3.2. Mr. Dashner seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4. **COMMITTEE REPORTS**

- 4.1. **Finance Committee (Directors Dashner & Barr)**

Chief Johnson noted that the included Financial Summary showed the July 30th date deliberately because the rollover of the District's funds into the new fiscal year had not yet occurred.

- 4.1.1. **Proposed Fiscal Year 2024-25 Final Budget**

Chief Johnson reported that the final budget for fiscal year 2024-25 is required to be adopted in September so the proposed final is presented and is available for review until next month. He briefly reviewed the following

items: proposed new firefighter hire and promotions along with new funding mechanism, capital outlay totaling 225,000 which includes Sta.1 apparatus floor heater replacement, new ALS bags, power gurney. He noted increases in fuel, electricity and propane. Following discussion, Mr. Neal made a motion to move the proposed final budget to 30-day review. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4.2. Personnel/Safety Committee (Directors Dashner & McKinney)

Chief Johnson reported an injury-free month. He reported that Firefighter-Paramedic Joe Peters will start August 31st and Jocelyn Layton was underway in the clinical portion of her paramedic certification with interning at Folsom Fire and a hospital. Additionally with regard to the Board election process, the three Board vacancies occurring this year would be filled by Mike Barr, Jon Dashner, and Jon Vattuone since Pete Neal had chosen not to run again for the Board.

Mr. Neal asked how the recent uniform inspection went. Chief Johnson responded that there were a couple employees that needed to get some Class A uniform pieces that were missing. Firefighter-Paramedic Salyer described the uniform inspection process for his shift.

4.3. Fire Prevention Committee (Directors Clemens & Neal)

No meeting.

4.4. Apparatus/Equipment Committee (Directors McKinney & Neal)

There had been no meeting but Chief Johnson reported the water tender was still out of service and the ambulance was waiting for its bumper.

5. Scheduled Items

5.1. Agency Reimbursement Disclosure: Employee Reimbursement Report Fiscal Year 2023-24
Chief Johnson reviewed the requirements to report employee reimbursements over \$100 and discussed a few items of reimbursement including the training expenses reimbursed.

5.2. Health Management Associates Estimated 2023 Intergovernmental Transfer
Chief Johnson reported that it was only the beginning stages of the IGT process and this had been included for the Board's information. He reviewed the process noting that there is still the possibility of a percentage fee to be taken by the State.

5.3. Calaveras Citizens' Initiative Measure A Tax Funding Proposed Staffing Plan
Chief Johnson reported this information was to memorialize what was planned to do with the funding to be received from the sales tax initiative. He noted the annual amount estimated for our fire district was \$575,000 which was based on the sales tax received a couple of years ago. Of course, actual amount may be less as people purchase food items or non-sales-tax-driven commodities in the current economic climate.

Chief Johnson reviewed the expenditure items for using the sales tax revenue noting that staffing would be three additional personnel and associated benefits and costs. This would increase the staffing at Sta. 3 from 2 per day to 3 per day. He noted that paramedic-level certification is desired but we will have to see what we are able to recruit.

Chief Johnson also reviewed the current staff ranks at Sta. 3 as being Engineer and Firefighter. He noted that with the sales tax funding we planned on promoting three personnel to Captain which would make the Sta. 3 staff rank to be Captain, Engineer, and Firefighter. Additionally, he hoped to have the promotions and the new hires occur when the funding arrives.

Mr. Neal made a motion to approve the Proposed Staffing Plan for “Calaveras Citizens Initiative Measure A Tax Funding” with the addition of verbiage for implementing it at time of funding receipt. Mr. McKinney seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

5.4. Policy 6800 Personnel – Entry Level Physical Medical Exam and Annual Biannual Wellness Exam: Local 3581 Suggested Language Change

Chief Johnson introduced Kyle Salyer who then reported on his search for another similar local provider in Calaveras County and neighboring counties with no success and the proposals received for coming to the District and performing the physical meeting NFPA 1582. Firefighter Salyer noted that the policy and the screening need to match the language in the MOU and work around the challenges in the vendor selection process.

After much discussion, Mr. Neal made a motion to begin the 30-day review of the proposed changes to Policy 6800 as written. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

5.5. Ridgeline Municipal Strategies: CalPERS 9.3% Investment Return for Fiscal Year 2024
Chief Johnson reported that this was good news.

5.6 Informative Message from Fire Agencies Insurance Risk Authority President
Chief Johnson noted that this had been included for the Board’s information and he reported the premium paid this fiscal year in relation to the previous years.

6. REPORTS

6.1. Administrative Report

Chief Johnson reported that Cheryl Howard was not at today’s meeting because she was going to Arizona to move her mother here to Angels Camp. He noted that additional servers were needed for the Association’s Beer Booth over the Labor Day Weekend. He reported that Nate Attaway has joined a strike team at the Park Fire with another Calaveras County fire agency which should be back shortly.

6.2. Legislative Report

Chief Johnson reported that AB2408 bill aimed to reduce risk of cancer and other health risks for firefighters by banning the use of forever chemicals in fire gear. Additionally, Local 2881 has agreed to reduce the 72-hour duty week to 66- on November 1, 2024.

6.3. Administrative - EMS

No report.

7. **COMMENTS, QUESTIONS, CONSIDERATIONS**7.1. Board Members

Mr. Clemens noted that the District continues to move forward although sometimes at a slower pace.

7.2. Firefighters Association

None.

7.3. Employees' Group

None.

7.4. Public Comments

None.

8. **ADJOURNMENT**

Mr. Dashner made a motion to adjourn; Mr. Neal seconded. 10:36 a.m.

Respectfully submitted,


Cheryl Howard
District Secretary

**County of Calaveras
General Ledger Summary
Balance Sheet Accounts
As of 8/31/2024**

Fund 2290 Ebbetts Pass Fire

<u>Object Code</u>	<u>Object Description</u>	<u>Balance</u>
<u>Assets</u>		
1006	Cash in Treasury	22900000 3,938,942.12
1007	Outstanding Checks	22900000 (5,303.22)
1016	Imprest Cash	22900000 17,575.37
Total Assets		\$3,951,214.27
 <u>Liabilities</u>		
2009	Sales Tax Payable	22900010 93.19
2091	Accts Payable - Staledated Cks	22900010 5,192.26
Total Liabilities		\$5,285.45
 <u>Fund Balance</u>		
3002	Fund Bal Unreserv/Undesign	22900000 5,399,746.14
3043	Reserve for Imprest Cash	22900000 17,575.37
Total Fund Balance		\$5,417,321.51
 Year-to-Date Revenues		
		\$209,598.50
Year-to-Date Expenditures		
		\$1,680,991.19
Year-to-Date Transfers In		
		\$0.00
Year-to-Date Transfers Out		
		\$0.00
Year-to-Date Clearing Accounts		
		\$0.00
Total Fund Equity		\$3,945,928.82
Total Liabilities and Fund Equity		\$3,951,214.27

REVENUE ACCOUNT SUMMARY SHEET - Aug 2024

Fire Operations:						
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date	
Property Tax - Current Secured	4010	2,811,010	0.00	-	0%	
Administrative Fee (SB2557)	4013	(51,732)	0.00	-	0%	
Unitary Tax	4015	76,846	0.00	-	0%	
Supplemental Tax - Current Secured	4017	57,695	0.00	-	0%	
Property Tax - Current Unsecured	4020	68,056	0.00	-	0%	
Supplemental Tax - Current Unsecured	4027	2,941	0.00	-	0%	
Prior Unsecured Taxes	4040	4,804	0.00	-	0%	
Transient Occupancy Taxes	4072	61,200	0.00	-	0%	
Interest	4300	5,000	0.00	-		
HOPTR	4463	22,007	0.00	-	0%	
State Grant - OTS & RFC	4455	30,000	0.00	-		
Timber Tax	4465	-	0.00	-		
State Aid for Public Safety (Prop 172)	4472	32,500	0.00	-		
Federal Grant - AFG	4505	-	0.00	-		
Reimbursement - Personnel	4542	50,000	0.00	-	0%	
Reimbursement - Equipment	4543	5,000	0.00	-	0%	
Charges for Current Service (hydrants)	4679	10,500	0.00	-		
Other Refund - Prior Year Taxes	4684	-	0.00	-		
Training Fees	4689	-	0.00	-		
Gifts/Donations	4707	-	0.00	-		
Refund - Misc.	4708	-	96.76	32,880.37		
Other Revenue	4712	-	0.00	-	#DIV/0!	
Miscellaneous Revenue	4713	500	0.00	-	0%	
Refunds - Insurance	4743	-	0.00	-		
Sale of Surplus Property	4800	-	0.00	-		
Total		3,186,327	96.76	32,880.37	1%	

EMS/Paramedic Program						
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date	
Special Tax	4077 P	362,578	0.00	0.00	0%	
Special Tax - Sustain ALS	4077 S	302,076	0.00	0.00		
Refunds - Insurance	4743	-	0.00	0.00		
Total		664,654	0.00	0.00	0%	

Ambulance Program						
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date	
Special Tax	4077 A	829,798	0.00	0.00	0%	
Special Tax - Sustain ALS	4077 S	1,079,940	0.00	0.00	0%	
Other Programs - State (GEMT)	4479	103,000	0.00	0.00		
Federal Grant - AFG	4505	30,000	0.00	0.00		
State Other Aid (IGT)	4580	300,000	0.00	0.00		
EMS Transport Revenue	4660	840,000	91,122.65	176718.13	21%	
Collections	4679	-	0.00	0.00		
Refunds - Insurance	4743	-	0.00	0.00		
Total		3,182,738	91,122.65	176,718.13	6%	

Citizen's Initiative Staffing Augmentation						
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date	
District Portion of Sales Tax	4472	575,000	0.00	0.00	0%	
		-	0.00	0.00		
Refunds - Insurance	4743	-	0.00	0.00		
Total		575,000	0.00	0.00	0%	

FIRE OPERATIONS ACCOUNT SUMMARY SHEET - AUGUST 2024

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-1.001	1,442,384	116,889.98	230,633.12	1,211,750.88	16%
Extra Hire	-1.002	10,000	2,491.55	4,082.12	5,917.88	41%
Extra Hire - Intern	-1.003	46,506	2,018.68	6,224.92	40,281.08	13%
ST/TF FF Payments	-1.004	50,000	7,073.00	9,398.96	40,601.04	19%
Volunteer FF Relief	-1.005	40,000	487.59	1,602.83	38,397.17	4%
Retirement-UAL	-1.049	96,425	500.00	75,281.30	21,143.70	78%
Retirement	-1.050	257,028	21,488.47	41,901.71	215,126.29	16%
Group Insurance	-1.055	261,178	16,448.15	47,035.25	214,142.75	18%
SERVICES & SUPPLIES	5111					
Safety Clothing	-1.111	11,690	193.83	535.59	11,154.41	5%
Safety Equipment	-1.115	6,000	9.10	9.10	5,990.90	0%
Communications-Radios	-1.121	40,510	363.69	1,711.27	38,798.73	4%
Communications-Phone	-1.124	14,000	699.21	1,575.22	12,424.78	11%
Food - Fire Line Meals	-1.131	640	22.37	44.74	595.26	7%
Housekeeping	-1.141	8,500	1,140.86	1,593.78	6,906.22	19%
Insurance-Prop/Liability	-1.151	53,500	0.00	53,500.00	-	100%
Insurance-Workers Comp	-1.153	113,850	0.00	108,098.30	5,751.70	95%
Maintenance-Apparatus	-1.181	59,000	19,758.39	23,615.40	35,384.60	40%
Maintenance-Utilities	-1.182	10,000	731.97	3,466.31	6,533.69	35%
Building Maintenance	-1.201	55,180	1,194.96	1,894.96	53,285.04	3%
Emergency Care/Rescue	-1.211	1,275	96.76	96.76	1,178.24	8%
Memberships	-1.221	9,525	375.00	375.00	9,150.00	4%
Office Expense	-1.241	8,150	466.46	662.81	7,487.19	8%
Office Expense-Postage	-1.243	1,000	25.53	25.53	974.47	3%
Office Expense-Copies	-1.245	860	40.61	96.31	763.69	11%
Professional Services	-1.271	36,625	162.50	162.50	36,462.50	0%
Small Tools/FF Equipment	-1.401	13,000	348.63	1,053.44	11,946.56	8%
Small Tools-Hose/SCBA	-1.402	15,650	6,707.77	6,707.77	8,942.23	43%
Special District Expense	-1.411	20,500	562.56	661.74	19,838.26	3%
SDE--Health Maintenance	-1.412	49,700	0.00	205.00	49,495.00	0%
Training	-1.422	12,500	261.39	9,386.65	3,113.35	75%
Travel/Education	-1.478	9,000	0.00	0.00	9,000.00	0%
Transportation Fuel	-1.480	27,700	1,903.81	4,490.81	23,209.19	16%
Utilities - Water/Sewer	-1.501	6,500	0.00	1,071.68	5,428.32	16%
Utilities - Electrical	-1.504	15,650	852.04	1,944.25	13,705.75	12%
Utilities - Propane	-1.505	18,360	141.07	180.50	18,179.50	1%
LAFCO Fee	5627	5,386	0.00	4,378.29	1,007.71	81%
FIXED ASSETS						
Building Fund: Structures	5640	211,698	0.00	0.00	211,698.00	0%
Equipment	5701	107,592	0.00	0.00	107,592.00	0%
Fire Operation Fund Totals		3,147,062	203,455.93	643,703.92	2,503,358.08	20%

CHECKS ISSUED LISTING

Fire Operations

August 2024

Check No.	PAID TO	PURPOSE	AMOUNT
5001.1.001: SALARIES			
	28941, 29021	Payroll / Statutory Elective Withholding	\$106,216.40
	28941, 29021	Paychex Fee employer cost	\$288.42
1147670, 1148026	PARS	EE withholding	\$406.12
	28942, 29022	EPFF Local #3581 dues and meals withholding	\$907.81
	29083, 29203	PERS EE portion; ER paid EE portion	\$9,071.23
5001.1.002: EXTRA HIRE			
	28941, 29021	Payroll / Statutory Elective Withholding	\$2,311.85
1147670, 1148026	PARS	EE withholding	\$179.70
5001.1.003: EXTRA HIRE - INTERNS			
	28941, 29021	Payroll / Statutory Elective Withholding	\$1,876.18
1147670, 1148026	PARS	EE withholding	\$142.50
5001.1.004: ST/TF Firefighter Payment			
	29021	Payroll / Statutory Elective Withholding	\$6,550.11
	1148026	PARS EE withholding	\$522.89
5001.1.005: Volunteer Firefighter Response/Relief			
	1148497	PARS trust administration	\$487.59
5001.1.049: RETIREMENT UAL PREPAYMENT & LOAN			
	1147960	Umpqua Bank UAL payment balance	\$500.00
5001.1.050: RETIREMENT (PERS)			
	29083	CalPERS Employer Portion	\$17,565.34
	29083	CalPERS GASB 68 fees	\$3,923.13
5001.1.055: GROUP INSURANCE			
	1148186	FRMS med/vis/den/life ins prem	\$1,060.17
	1148933	IAFF H&W Trust medical insurance premium	\$14,555.23
	1148189	LV FF Health & Welfare Trust medical insurance premium	\$934.00
	28941, 29021	Supplemental Life Premium Withholding	(\$101.25)
5111.1.111: SAFETY CLOTHING			
	1147754	US Bank sun protective shirts	\$34.83
	1148499	Scott's PPE Recon repair & maint pants	\$159.00

CHECKS ISSUED LISTING

Fire Operations

August 2024

Check No.	PAID TO	PURPOSE	AMOUNT
5111.1.115: SAFETY EQUIPMENT			
1148184	Ebbetts Pass Lumber	velcro strip tape	\$9.10
5111.1.121: COMMUNICATIONS: RADIOS			
1148180	Columbia Communications	repair/maint radios	\$363.69
5111.1.124: COMMUNICATIONS: TELEPHONE			
1147926	Comcast	phone/internet	\$298.06
1148181	Comcast	phone/internet	\$244.18
1148494	Verizon Wireless (Cell Co)	phone/internet	\$96.97
1148495	Fox Security	alarm monitoring	\$60.00
5111.1.131: FOOD/FIRE LINE MEALS			<i>none issued</i>
5111.1.141: HOUSEHOLD EXPENSE			
1147754	US Bank	mattresses (2)	\$406.15
1148179	CA Waste Recovery	trash removal	\$174.19
1148500	US Foods	cleaning & paper supplies	\$560.52
5111.1.151: INSURANCE: PROPERTY/LIABILITY			<i>none issued</i>
5111.1.153: INSURANCE: WORKER'S COMPENSATION			<i>none issued</i>
5111.1.181: MAINTENANCE: APPARATUS			
1147754	US Bank	paint protect/sealant	\$41.77
1147928	Richard Lokey	U1005: return from Mello; test pump	\$1,307.50
1148193	Mello Truck Repair	U2102: testing, repair, replace	\$12,959.11
1148193	Mello Truck Repair	U1005: rebuild/balance shafts	\$2,594.71
1148177	Arnold Auto Supply	U2102: antifreeze, U1005: oil	\$311.92
1148183	East Bay Tire	U1003: tires (2)	\$1,651.16
1148188	Hunt & Sons	U1002/3/5: motor oil	\$184.86
1148192	Richard Lokey	U1005: oil change; check light	\$522.50
29106	Hunt & Sons	bulk motor oil	\$184.86
5111.1.182: MAINTENANCE: UTILITIES			
1147928	Richard Lokey	U3024: transport for new bed	\$325.00
1148177	Arnold Auto Supply	U3020/15: oil, air, fuel filters	\$406.97

CHECKS ISSUED LISTING

Fire Operations

August 2024

Check No.	PAID TO	PURPOSE	AMOUNT
5111.1.201: BUILDING & GROUNDS MAINTENANCE			
1148182	TG Backflow Service	Sta 1&2 backflow test	\$520.00
1148184	Ebbetts Pass Lumber Co	fasteners, walnut paint	\$4.28
1148194	Modesto Overhead Doors	service bay door	\$485.00
29106	Hunt & Sons	repair/replace hose on convault	\$185.68
5111.1.211: EMERGENCY CARE			
1148190	Life Assist Inc	medical supplies (reimbursed by	\$96.76
5111.1.221: MEMBERSHIPS/SUBSCRIPTIONS			
1147754	US Bank	FDAC membership	\$375.00
5111.1.241: OFFICE EXPENSE			
1147754	US Bank /Siteground	spot subsc, email hosting	\$466.46
5111.1.243: OFFICE EXPENSE: POSTAGE			
	JE Calaveras Co	mailing of checks	\$0.00
5111.1.245: OFFICE EXPENSE: COPIES			
1148196	Power Business Technologies	copier maintenance	\$40.61
5111.1.271: PROFESSIONAL SERVICES			
1148187	Helix Env Planning	environmental planning new statit	\$162.50
5111.1.401: SMALL TOOLS/FF EQUIPMENT			
1148184	Ebbetts Pass Lumber Co	fasteners, extension cords, batter	\$348.63
5111.1.402: SMALL TOOLS: HOSE / SCBA			
1148178	Bauer Compressors	annual air test, parts	\$1,675.06
1148491	LN Curtis	respirator testing system	\$5,032.71
5111.1.411: SPECIAL DISTRICT EXPENSE			
1147754	US Bank: SAMBA	EPN program	\$35.69
1148184	Ebbetts Pass Lumber	building materials for sec system	\$254.87
	JE CalCo Environmental Health	CUPA Oversight Fee	\$272.00
5111.1.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE <i>none issued</i>			

CHECKS ISSUED LISTING

Fire Operations

August 2024

Check No.	PAID TO	PURPOSE	AMOUNT
5111.1.422: TRAINING			
	1148195 Mountain Counties EMSA	EMT certification	\$125.00
	1148196 Power Business Tech	color copies	\$136.39
5111.1.478: TRAVEL/EDUCATION/TRAINING			<i>none issued</i>
5111.1.480: TRANSPORTATION FUEL			
	29010 Hunt & Sons, Inc	diesel	\$422.09
	1148185 EPFD: WEX Bank	diesel	\$747.67
	1148496 Hunt & Sons, Inc	diesel	\$734.05
5111.1.501: UTILITIES: WATER/SEWER			<i>none issued</i>
5111.1.504: UTILITIES: ELECTRICITY			
	JE CPPA	electricity	\$852.04
5111.1.505: UTILITIES: PROPANE			
	1448185 Ebbetts Pass Gas Serv	propane	\$144.07
5627 F: LAFCO Fee			<i>none issued</i>
5640 F: STRUCTURES			<i>none issued</i>
5701 F: EQUIPMENT			<i>none issued</i>

ENGINE PARAMEDIC PROGRAM ACCOUNT SUMMARY SHEET - AUG 2024

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-2.001	461,183	35,564.14	69,710.72	391,472.28	15%
Retirement-UAL	-2.049	53,276	0.00	41,317.18	11,958.82	78%
Retirement	-2.050	35,154	8,651.27	16,960.48	18,193.52	48%
Group Insurance	-2.055	112,884	8,229.27	25,439.57	87,444.43	23%
SERVICES & SUPPLIES	5111					
Insurance-Workers Comp	-2.153	12,650	0.00	12,650.00	-	100%
SPECIAL TAX HANDLING FEE	5411	3,637	0.00	0.00	3,637.00	0%
Engine Paramedic Program Totals		678,784	52,444.68	166,077.95	512,706.05	24%


Citizen's Initiative Staffing Augmentation PROGRAM ACCOUNT SUMMARY SHEET - AUG 2024

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-4.001	226,950	0.00	0.00	226,950.00	0%
Retirement-UAL	-4.049	27,638	0.00	0.00	27,638.00	
Retirement	-4.050	27,840	0.00	0.00	27,840.00	0%
Group Insurance	-4.055	56,442	0.00	0.00	56,442.00	0%
SERVICES & SUPPLIES	5111					
Insurance-Workers Comp	-4.153	11,500	0.00	11,500.00	-	100%
SPECIAL TAX HANDLING FEE	5411	2,588	0.00	0.00	2,588.00	0%
Citizen's Initiative Program Totals		352,958	0.00	11,500.00	341,458.00	3%

CHECKS ISSUED LISTING

August 2024

Engine Paramedic

Check No.	PAID TO	PURPOSE	AMOUNT
5001.2.001: SALARIES			
28941, 29021	Payroll / Statutory Elective Withholding / Paychex Fee		\$32,574.04
1147670, 1148026	PARS	EE withholding	\$0.00
28942, 29022	EPFF Local #3581	dues and meals withholding	\$471.14
29083, 29203	PERS	EE portion; ER paid EE portion	\$2,518.96
5001.2.049: RETIREMENT UAL PREPAYMENT & LOAN			<i>none issued</i>
5001.2.050: RETIREMENT (PERS)			
28859, 28883	CalPERS	Employer Portion	\$6,437.40
28859	CalPERS	UAL	\$2,213.87
5001.2.055: GROUP INSURANCE			
1148186	FRMS	med/vis/den/life ins prem	\$342.64
1148933	IAFF H&W Trust	medical insurance premium	\$7,915.44
28941, 29021	Supplemental Life Premium Withholding		(\$28.81)
5111.2.153: INSURANCE: WORKER'S COMPENSATION			<i>none issued</i>
			
5411 P: SPECIAL TAX HANDLING FEE			<i>none issued</i>

CHECKS ISSUED LISTING

Citizen's Initiative Staffing Augmentation

August 2024

Check No.	PAID TO	PURPOSE	AMOUNT
5001.2.001: SALARIES			
	Payroll / Statutory Elective Withholding / Paychex Fee		\$0.00
	PARS	EE withholding	\$0.00
	EPFF Local #3581	dues and meals withholding	\$0.00
	PERS	EE portion; ER paid EE portion	\$0.00
5001.2.049: RETIREMENT UAL PREPAYMENT & LOAN			
	Umpqua Bank	UAL loan payment	\$0.00
5001.2.050: RETIREMENT (PERS)			
	CalPERS	Employer Portion	\$0.00
5001.2.055: GROUP INSURANCE			
	FRMS	med/vis/den/life ins prem	
	IAFF H&W Trust	medical insurance premium	
	Supplemental Life Premium Withholding		
	Sterling HSA - deposit to employees accounts	HSA-compatible insurance	
5111.2.153: INSURANCE: WORKER'S COMPENSATION			
	SDRMA	2024-25 premium	
5411 P: SPECIAL TAX HANDLING FEE			<i>none issued</i>

AMBULANCE PROGRAM ACCOUNT SUMMARY SHEET - AUG 2024

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-3.001	1,784,725	147,545.29	290,025.02	1,494,699.98	16%
Retirement-UAL	-3.049	90,821	500.00	72,165.66	18,655.34	79%
Retirement	-3.050	256,607	20,015.50	39,359.51	217,247.49	15%
Group Insurance	-3.055	478,632	34,679.81	86,233.93	392,398.07	18%
SERVICES & SUPPLIES	5111					
Safety Clothing	-3.111	13,860	193.82	193.82	13,666.18	1%
Safety Equipment	-3.115	2,250	9.11	9.11	2,240.89	0%
Communications-Radios	-3.121	38,950	363.69	2,177.92	36,772.08	6%
Communications-Phone	-3.124	14,000	699.22	1,575.23	12,424.77	11%
Food - Fire Line Meals	-3.131	800	22.37	44.74	755.26	6%
Housekeeping	-3.141	8,500	1,140.85	1,593.76	6,906.24	19%
Insurance-Prop/Liability	-3.151	35,659	0.00	35,659.00	-	100%
Insurance-Workers Comp	-3.153	113,850	0.00	108,098.30	5,751.70	95%
Maintenance-Ambulances	-3.183	43,250	13,666.17	16,416.32	26,833.68	38%
Building Maintenance	-3.201	57,850	674.95	1,374.95	56,475.05	2%
Emergency Care/Rescue	-3.211	43,080	5,414.59	10,471.56	32,608.44	24%
Memberships	-3.221	150	0.00	150.00	-	100%
Office Expense	-3.241	3,199	466.46	662.80	2,536.20	21%
Office Expense - Copies	-3.245	860	40.61	96.31	763.69	11%
Professional Services	-3.271	91,823	3,120.00	5,705.75	86,117.25	6%
Small Tools/FF Equipment	-3.401	54,650	16,734.88	16,770.58	37,879.42	31%
Special District Expense	-3.411	10,900	290.55	627.24	10,272.76	6%
SDE--Health Maintenance	-3.412	33,100	1,020.00	1,429.00	31,671.00	4%
SDE--Administrative Fee	-3.413	3,800	0.00	0.00	3,800.00	0%
Training	-3.422	12,000	2,816.25	10,544.99	1,455.01	88%
Travel/Education	-3.478	4,500	0.00	0.00	4,500.00	0%
Transportation Fuel	-3.480	32,000	2,011.96	5,033.28	26,966.72	16%
Utilities - Water/Sewer	-3.501	6,500	0.00	1,071.67	5,428.33	16%
Utilities - Electrical	-3.504	15,650	852.04	1,944.24	13,705.76	12%
Utilities - Propane	-3.505	18,360	141.07	180.49	18,179.51	1%
Bank Charges	5403 A	-		0.00	-	
SPECIAL TAX HANDLING FEE	5411	23,968	0.00	7,844.58	16,123.42	33%
SDE DHCS IGT Pull-Down Fee	5411		0.00	0.00	-	
REFUND OVERPAYMENT	5612	69,871	4,116.42	68,986.76	884.24	99%
Bad Debts (NSF checks)	5616	-	0.00	0.00	-	
FIXED ASSETS						
Building Fund: Structures	5640	-	0.00	0.00	-	
Equipment	5701	15,000	0.00	0.00	15,000.00	
Ambulance Program Totals		3,379,165	256,535.61	786,446.52	2,592,718.48	23%

CHECKS ISSUED LISTING

Ambulance Transport

August 2024

Check No.	PAID TO	PURPOSE	AMOUNT
5001.3.001: SALARIES			
28941, 29021	Payroll / Statutory Elective Withholding / Paychex Fee		\$132,148.72
1147670, 1148026	PARS	EE withholding	\$61.67
28942, 29022	EPFF Local #3581	dues and meals withholding	\$2,071.05
29083, 29203	PERS	EE portion; ER paid EE portion	\$13,263.85
5001.3.049: RETIREMENT UAL PREPAYMENT & LOAN			
1147960	Umpqua Bank	UAL payment balance	\$500.00
5001.3.050: RETIREMENT (PERS)			
28859, 28883	CalPERS	employer portion	\$16,947.00
28859	CalPERS	GASB 68 fee	\$3,068.50
5001.3.055: GROUP INSURANCE			
1148186	FRMS	med/vis/den/life ins prem	\$342.64
1148933	IAFF H&W Trust	medical insurance premium	\$7,915.44
28941, 29021	Supplemental Life Premium Withholding		(\$28.81)
5111.3.111: SAFETY CLOTHING			
1147754	US Bank	sun protective shirts	\$34.82
1148499	Scott's PPE Recon	repair & maint pants	\$159.00
5111.3.115: SAFETY EQUIPMENT			
1148184	Ebbetts Pass Lumber	velcro strip tape	\$9.11
5111.3.121: COMMUNICATIONS: RADIOS			
1148180	Columbia Communications	repair/maint radios	\$363.69
5111.3.124: COMMUNICATIONS: TELEPHONE			
1147926	Comcast	phone/internet	\$298.06
1148181	Comcast	phone/internet	\$244.18
1148494	Verizon Wireless (Cell Co)	phone/internet	\$96.98
1148495	Fox Security	alarm monitoring	\$60.00
5111.3.131: FOOD/FIRE LINE MEALS			<i>none issued</i>

CHECKS ISSUED LISTING

Ambulance Transport

August 2024

Check No.	PAID TO	PURPOSE	AMOUNT
5111.3.141: HOUSEHOLD EXPENSE			
1147754	US Bank	mattresses (2)	\$406.15
1148179	CA Waste Recovery	trash removal	\$174.19
1148500	US Foods	cleaning & paper supplies	\$560.51
5111.3.151: INSURANCE: PROPERTY/LIABILITY			<i>none issued</i>
5111.3.153: INSURANCE: WORKER'S COMPENSATION			<i>none issued</i>
5111.3.183: MAINTENANCE: AMBULANCES			
1147754	US Bank	paint protect/sealant	\$41.77
1147754	US Bank	U3509: a/c consensor	\$385.52
1147928	Richard Lokey	U3506: ann serv, BIT inspection	\$298.75
1148177	Arnold Auto Supply	U3506: oil, air, fuel filters, oil prirr	\$628.80
1148192	Richard Lokey	U3509: freon, oil, AC machine	\$1,521.90
1148498	RUD Chain	U3510/11: auto chain system	\$10,789.43
5111.3.201: BUILDING & GROUNDS MAINTENANCE			
1148184	Ebbetts Pass Lumber Co	fasteners, walnut paint	\$4.28
1148194	Modesto Overhead Doors	service bay door	\$485.00
29106	Hunt & Sons	repair/replace hose on convault	\$185.67
5111.3.211: EMERGENCY CARE / RESCUE			
1148190	Life Assist Inc	medical supplies	\$5,414.59
5111.3.221: MEMBERSHIPS/SUBSCRIPTIONS			<i>none issued</i>
5111.3.241: OFFICE EXPENSE			
1147754	US Bank /Siteground	spot subsc, email hosting	\$466.45
5111.1.245: OFFICE EXPENSE: COPIES			
1148196	Power Business Technologies	copier maintenance	\$40.61
5111.3.271: PROFESSIONAL SERVICES			
1147929	Wittman Enterprises, LLC	ambulance billing services	\$1,050.00
1147929	Wittman Enterprises, LLC	ambulance billing services	\$2,070.00

CHECKS ISSUED LISTING

Ambulance Transport

August 2024

Check No.	PAID TO	PURPOSE	AMOUNT
5111.3.401: SMALL TOOLS/FF EQUIPMENT			
1147754	US Bank / Verathon	Glide Scope Go (3)	\$11,671.21
1147754	US Bank	glucose tester, test strips	\$30.97
1148491	LN Curtis	respirator testing system	\$5,032.70
5111.3.411: SPECIAL DISTRICT EXPENSE			
1147754	US Bank: SAMBA	EPN program	\$35.69
1148184	Ebbetts Pass Lumber	building materials for sec system	\$254.87
5111.3.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE			
1147925	Co Occupational Med Partners	pre-hire physical	\$1,020.00
5111.3.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE			
			<i>none issued</i>
5111.3.422: TRAINING			
1147754	US Bank	JBL medic class fee	\$2,566.25
1147927	William Koelzow	reimb medic license renewal	\$250.00
5111.3.478: TRAVEL/EDUCATION/TRAINING			
			<i>none issued</i>
5111.3.480: TRANSPORTATION FUEL			
29010	Hunt & Sons, Inc	diesel	\$553.53
29058	EPFD: WEX Bank	diesel	\$500.16
1148496	Hunt & Sons, Inc	diesel	\$958.27
5111.3.501: UTILITIES: WATER/SEWER			
			<i>none issued</i>
5111.3.504: UTILITIES: ELECTRICITY			
	JE CPPA	electricity	\$852.04
5111.3.505: UTILITIES: PROPANE			
1448185	Ebbetts Pass Gas Serv	propane	\$144.07
5403 A: TREASURER'S ADMIN FEE			
			<i>none issued</i>
5411 A: SPECIAL TAX HANDLING FEE / PP-GEMT			
			<i>none issued</i>
5640 A: STRUCTURES			
			<i>none issued</i>

CHECKS ISSUED LISTING

Ambulance Transport

August 2024

Check No.	PAID TO	PURPOSE	AMOUNT
5701 A:	EQUIPMENT		<i>none issued</i>
5612 A:	REFUNDS		
	29057 DHCS	QAF 2022 Qtr 4	\$4,116.42

Appropriations (Gann) Limit Calculations Ebbetts Pass Fire District 2024-25

Previous Year (2023-24) Appropriations Limit	\$3,883,907
Adjustment Factor (-0.12+100/100)(3.62+100/100) [population factor times inflation factor]	1.03496
Calculated 2024-25 Appropriations Limit	\$4,019,675
TOTAL 2024-25 Appropriations Limit	\$4,019,675

2024-25 Estimated Appropriations Subject to Limitation

Estimated Proceeds of Taxes

Property Taxes-Current Secured	4010	\$2,759,278
Unitary Tax	4015	\$76,846
Supplemental Taxes - Current Secured	4017	\$57,695
Property Taxes - Current Unsecured	4020	\$68,056
Supplemental Taxes-Current Unsecured	4027	\$2,941
Prior Year Taxes	4040	\$4,804
Transient Occupancy Taxes (TOT)	4072	\$73,611
State Aid Public Safety (Prop 172)	4472	\$32,436
Special Tax - Paramedic Engine	4077P	\$363,680
Special Tax - Station 3 Ambulance	4077A	\$832,285
Special Tax - Supplement ALS Programs	4077S	\$1,564,487

Total Estimated Proceeds of Taxes \$5,836,119

2024-25 Estimated Excluded Expenditures

Court-Ordered Mandates

:FLSA -Regular Overtime	\$55,844
:FLSA -Overtime	\$146,667

Federal Mandates:

:Worker's Comp - SDRMA	\$251,850
:Medicare	\$41,007

Qualified Capital Outlays

: Fire engine - year 4	\$92,592
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Qualified Debt Service

: Station 1 Loan Payment	\$211,698
: Financed UAL: Umpqua Bank Loan	\$240,519
: CalPERS Unfunded Accrued Liability	\$97,866

Less Total Excludable Estimated Expenditures (\$1,040,177)

Appropriations Subject to Limitation \$4,795,942

Current Year Appropriations Limit \$4,019,675

Over/(Under) Limit \$776,267

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
EBBETTS PASS FIRE PROTECTION DISTRICT

RESOLUTION No. 2024-5

**RESOLUTION ADOPTING THE FINAL BUDGET AND AN
APPROPRIATIONS LIMIT FOR THE 2024-25 FISCAL YEAR**

WHEREAS, the Board of Directors has adopted a Preliminary Budget for fiscal year 2024-25 and a notice was published stating that the final budget was to be adopted; and

WHEREAS, by previous Resolution the Board of Directors has established the method of calculation of the appropriations limit on the proceeds of taxes, and a notice was published stating that an appropriations limit was to be adopted and that the information and data for the limit was available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Ebbetts Pass Fire District for 2024-25 that the Final Budget is as follows:

<u>Budget</u>	<u>Total</u>
Operations-Fire	\$3,225,674
Engine Paramedic Program	\$678,783
Station 3 Ambulance Program	\$3,376,189
Citizen's Initiative Staffing Augmentation	\$353,000

BE IT FURTHER RESOLVED that the adopted Appropriations Limit for the 2024-25 fiscal year is \$4,019,675.

PASSED, APPROVED AND ADOPTED this 17 day of September 2024 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

President, Board of Directors

ATTEST:

Secretary, Board of Directors



COUNTY OF CALAVERAS

REBECCA TURNER
Registrar of Voters

REGISTRAR OF VOTERS

891 Mountain Ranch Road
San Andreas, CA 95249
Phone: (209)754-6376
Fax: (209)754-6733
Electionsweb@co.calaveras.ca.us

August 23, 2024
EBBETTS PASS FPD
PO Box 66
Arnold CA 95223

SPECIAL NOTICE

As a result of having no opposition for the November 5, 2024 Statewide General Election, the enclosed list of candidates are not required to be listed on the ballot.

The candidates will be declared elected by the County Board of Supervisors following the election with the result of canvass for the respective term.

If you have further questions, please call the Election's Office at (209) 754-6376.

Sincerely,



Deputy Registrar of Voters

Enclosure – Qualified Candidate List





Qualified Candidate List

November 5 2024 General Election - 11/5/2024

Contests: 4116 to 4116 -
 Qualified Candidates Only
 All Qualified Dates

Contest				On Ballot: No	Vote For: 3
4116	EBBETTS PASS FPD				
Qualified	1	MICHAEL BARR Incumbent	Candidate Stmt Filed? No		
Res:		Not Authorized to Release	Mail: Not Authorized to Release	Main: Not Auth to Release Alt: Not Auth to Release	Fax: Not Authorized to Release Email: Not Authorized to Release
Qualified	2	JON VATTUONE Retired Truck Driver	Candidate Stmt Filed? No		
Res:		2786 Alpine Way Arnold, CA 95223	Mail: PO Box 2094 Arnold CA 95223	Main: Not Auth to Release Alt: Not Auth to Release	Fax: Not Authorized to Release Email: Not Authorized to Release Not Authorized to Release
Qualified	3	JON R. DASHNER Retired Law Enforcement	Candidate Stmt Filed? No		
Res:		Not Authorized to Release	Mail: Not Authorized to Release	Main: Not Auth to Release Alt: Not Auth to Release	Fax: Not Authorized to Release Email: Not Authorized to Release

Total Qualified: 3

Grand Total: 3





August 28, 2024

Jon Dashner, Board of Directors
Ebbetts Pass Fire District
Post Office Box 66
Arnold California, 95223-0066

Re: No Paid Workers' Compensation Claims in 2023-24

Dear Jon,

On behalf of SDRMA Board of Directors and staff, I am thrilled to extend our heartfelt congratulations to you and your organization for achieving an outstanding milestone during the 2023-24 program year—completing the year with no “paid” workers’ compensation claims! A “paid” claim for the purposes of this recognition represents the first payment on an open claim during the prior program year.

In recognition of this significant accomplishment, I am pleased to inform you that Ebbetts Pass Fire District has earned one credit incentive point (CIP) and received a lower “experience modification factor” (EMOD). This well-deserved recognition not only highlights your excellence in risk management, but also rewards your efforts by reducing your annual contribution amount. It is our way of acknowledging the hard work and dedication that went into maintaining a safe and secure environment.

This remarkable achievement is a testament to the dedication, diligence, and proactive risk management strategies that you and your team have consistently demonstrated. Managing risks effectively is no small feat, and your success in preventing paid claims speaks volumes about your commitment to safety, careful planning, and the well-being of your community and employees.

We are genuinely excited about your success and look forward to continuing our partnership in fostering a culture of safety and responsibility within your special district. Your leadership sets a powerful example for other members, and we are proud to have Ebbetts Pass Fire District as a part of SDRMA.

Once again, congratulations on this exceptional achievement. Please do not hesitate to reach out if there is anything we can do to support your continued success.

Sincerely,

Sandy A. Seifert-Raffelson, President
Board of Directors
Special District Risk Management Authority



DEATH RIDE

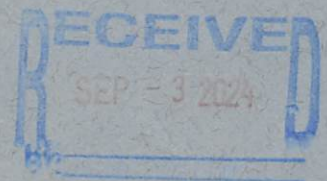
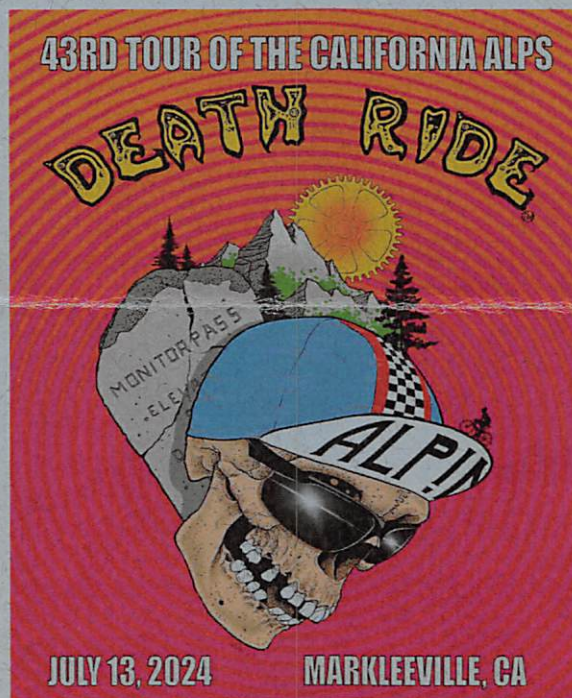
2025 Tour of the California Alps - Death Ride
Markleeville, Turtle Rock Park
July 12th, 2025
Markleeville, CA

We want to express our gratitude to you all for helping make the 43rd Annual Death Ride a success. We COULD NOT have done it without each and every one of you!!!

Please join us **Sunday September 15th** at Desolation/Sorensen's Cafe lawn in Hope Valley.

Drop in anytime from **3:00pm-5:00pm** to say "Hi" and enjoy Hors d' Oeuvres, Live Music and plenty of gratitude.

PS... for those who haven't received their 2024 Volunteer T-shirts yet, our apologies! We will have T-shirts available for you to pick up at the Appreciation Gathering on the 15th.



Ebbetts Pass Fire District	POLICY: 6800
Subject: Personnel – Entry Level Physical Medical Exam and Annual / Biannual Wellness Exam	Adoption Date: 01/16/2024 Revised Date: N/A Review Date: N/A

1. Purpose

To provide a standard for initial, annual, and bi-annual medical examinations (“physicals”) for members as defined in this policy.

To outline the approved process for agency members to follow with respect to medical examinations conducted pursuant to this policy.

To increase the likelihood of early detection of firefighter occupational medical ~~risks.~~
risks utilizing the EPFD Health and Wellness program.

2. Member(s) Minimum Medical Examination Requirements

2.1. Auxiliary, Administrative only, and non-primary fire prevention workers must complete a U.S. Department of Transportation (“DOT”) equivalent medical examination at time of joining the organization.

2.2. Volunteers, per diem hires, and interns must complete a “New Hire Firefighter Physical” at time of joining the organization.

2.3. Full-time firefighting members must complete a “New Hire Firefighter Physical” at time of joining the organization and complete an “Annual/Biannual Firefighter Physical” every year for those 41 years of age or older and every other year for those 40 year of age and younger.

2.4 Full-time firefighting members are encouraged to participate in the EPFD Firefighter Health and Wellness program.

3. Medical Examination Types and Definitions

3.1. DOT physicals equivalent (Auxiliary, Administrative only, and non-primary fire prevention workers) include:

- NFPA 1582 Health Questionnaire (Included in the appendix “B” section of this policy)
- Drug test (9 panel)
- Vision screen
- Audiometry test
- Blood pressure
- Physical flexibility test

*Commercial license DOT certification for DMV is available (additional cost).

Ebbetts Pass Fire District	POLICY: 6800
Subject: Personnel – Entry Level Physical Medical Exam and Annual / Biannual Wellness Exam	Adoption Date: 01/16/2024 Revised Date: N/A Review Date: N/A

3.2. **New Hire Firefighter Medical Examination** (All operational members (volunteer, interns, and new hire full-time firefighters)) includes:

- NFPA 1582 Health Questionnaire (Included in the appendix "B" section of this policy)
- Blood Pressure
- Physical Exam including hernia.
- Pulmonary Function test
- Electrocardiogram test
- Audiometry test
- Vision screen
- Cardiopulmonary Exercise Test (MET-Test)
- Chest X-Ray
- Drug Test (9-Panel)

- **3.3. Annual/Biannual Firefighter Medical Examination** (full-time firefighters only, ages 40 and younger every odd birthday year, 41 and older every year) includes: NFPA 1582 Health Questionnaire (Included in the appendix "B" section of this policy)
 - Vision
 - Blood Pressure
 - Physical Exam including hernia.
 - Drug Test (9-Panel)
- 3.4. Voluntary EPFD Health and Wellness Program (including items in 3.3)
 - Labs: Complete Blood Count, Comprehensive Metabolic Panel, Urine Analysis, Lipid Panel, Hemoglobin A1C
 - Pulmonary Function test
 - Electrocardiogram test
 - Audiometry test
 - Vision screen

Ebbetts Pass Fire District	POLICY: 6800
Subject: Personnel – Entry Level Physical Medical Exam and Annual / Biannual Wellness Exam	Adoption Date: 01/16/2024 Revised Date: N/A Review Date: N/A

- ~~Cardiopulmonary Exercise Test (MET-Test)~~
- Behavioral Health Assessment and Support
- ~~Drug Test (9-Panel)~~

4. Process to conduct medical examinations

4.1. DOT physical equivalent

Applicability - Auxiliary, administrative only, and non-primary fire prevention workers)

- Complete the NFPA 1582 Health Questionnaire (Appendix “B” attached to this policy) and submit to the District medical examiner prior to appointment.
- Blood Pressure
- Schedule physical appointment by following steps within Appendix “C” attached to this policy.
- Await results from agency (medical information is private and will remain confidential between the employee patient and medical provider).

4.2. New hire firefighters:

Applicability - All operational members: volunteer, interns, and new hire full-time firefighters

- Complete the NFPA 1582 Health Questionnaire (Appendix “B” attached to this policy) and submit to the District physical examiner prior to appointment.
- Blood Pressure
- Schedule physical appointment by following steps within Appendix “C” attached to this policy.
- Print Appendix “A” titled “EBBETTS PASS FIRE DISTRICT MEDICAL RELEASE FORM” and bring to physical appointment. Bring the completed form to Ebbetts Pass Fire District administration office to be filed.

4.3. Annual/Biannual firefighter physical (full-time firefighters)

Ebbetts Pass Fire District	POLICY: 6800
Subject: Personnel – Entry Level Physical Medical Exam and Annual / Biannual Wellness Exam	Adoption Date: 01/16/2024 Revised Date: N/A Review Date: N/A

Applicability – All full-time firefighters (not new hire)

- Complete the NFPA 1582 Health Questionnaire (Appendix “B” attached to this policy) and submit to the District physical examiner 2 weeks prior to appointment.
- ~~Schedule physical appointment by following steps within Appendix “C” attached to this policy between 30 days prior and 30 days after your birthday (Odd birthday years (the age you are turning) for 40 and younger / 41 and over every year.)~~
- ~~An Annual/Biannual Health and Wellness program, including physical, will be scheduled by the administrator of the Health and Wellness program. (Annually for employees age 41 and over; Biannual for employees age 40 and younger)~~
- ~~Submit the completed questionnaire 2 weeks before the appointment.~~
- Print Appendix A titled “EBBETTS PASS FIRE DISTRICT MEDICAL RELEASE FORM” and bring to physical appointment. Bring completed form to Ebbetts Pass Fire District administration office to be filed. (Medical information is private and will remain confidential between patient and medical provider. Ebbetts Pass Fire District (agency) will only receive the outcome of the physical)
- If an employee is unavailable to attend the Annual/Biannual Health and Wellness Program, that employee is solely responsible to complete a physical, meeting criteria outlined in Appendix A, no later than 30 days after the scheduled Health and Wellness Program.

5. Optional Medical Offerings:

5.1. Depending on the medical examination provider contracted with the District some, all, or unlisted medical offerings maybe offered to the eligible members at an additional cost to the receiving member. These are options for our members if they elect to self-pay for additional services and are not required by the Ebbetts Pass Fire District.

- Cancer screening - ~~Galleri test by Grail~~ (Initial testing District covers cost upon first annual/biannual firefighter physical (full-time firefighters) Calcium cardio score
- HIV (District covers cost)
- Chest X Ray (District covers cost)
- Colonoscopy
- Mammogram
- Pap smear / GYN exam
- Calcium Cardio Score
- Heavy Metals profiles I & II

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- Hormone Levels
- Personal Training
- Nutritional Counseling
- Cancer Antigen 125 & 15-3

**Appendix A
EBBETTS PASS FIRE DISTRICT MEDICAL RELEASE FORM**

Employee: _____ Position/Rank: _____

Type of Physical (Circle one): DOT FF New Hire Annual / Biannual

Date of Medical Exam: _____

Health care provider (Medical Doctor) signature: _____

Below is a list of criteria that will require personnel to address before performing firefighter duties:

(All criteria based off DOT Medical passing standard)

- Blood Pressure of 180/110 or higher
- Vision 20/40 with both eyes tested together, and 20/40 in one eye and at least, 20/70 in the other eye with or without corrective lenses.
- Hernia (when in the health care determines the condition precludes the employee from safely performing the duties of their position)
- Failure of Drug Test (9-Panel)

The Ebbetts Pass Fire District's health care provider (physician) and the District shall abide by all federal and state laws protecting the confidentiality of individual health information and shall not disclose individual health information (including information pertaining to the above items) to the District or other persons or entities except as specifically authorized in writing by the employee or as otherwise permitted by law. The District's retained health care provider is authorized to report to the District whether an employee passes or fails one or more of the above items, without disclosing additional information..

I authorize and consent to the above referred health care provider disclosing to the Ebbetts Pass Fire District whether I pass or fail one or more of the above medical tests without disclosing any additional information without my specific written authorization and consent to do so or as otherwise specifically authorized by law.

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Employee signature

Date

