

Ebbetts Pass Fire District



BOARD OF DIRECTORS NOTICE OF REGULAR MEETING

**Via teleconference webinar
Tuesday, 9:00 a.m., July 21, 2020**

In compliance with recently issued guidelines from the State of California and other governing agencies, and in order to aid in keeping the public safe, Ebbetts Pass Fire District (EPFD) will be conducting our Board Meeting via teleconference until further notice.

To access the meeting please visit zoom.us website and enter Meeting ID: 984-5573-2719 with password: 474086. If you need assistance in accessing this information, please email epfd@epfd.org or call the EPFD office at 209-795-1646, Monday through Friday, 8:00 am to 5:00 pm.

If you would like to comment on any item on our Agenda or an item not on the Agenda, please submit those in writing to our office at PO Box 66, 1037 Blagen Road, Arnold CA 95223 or via email at epfd@epfd.org at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference online.

MEMBERS OF THE BOARD

Mike Barr, President Denny Clemens, Secretary
Jon Dashner J. Scott McKinney Pete Neal

Concerning Public Comment

Please Note: The Board of Directors offers the opportunity for the public to speak to specific agenda items during the time that agenda item is discussed by the Board. The Board also allows an opportunity for the public to speak on non-agenda items during "public comments" prior to the conclusion of the meeting. The Board may not make any decision related to non-agendized items until the next Board meeting.

AGENDA

1. **Call to Order, Flag Salute, Roll Call**
2. **Public Appearances/Comment:** The Board will hear public comment on any agendized or non-agendized item. The Board may discuss public comment but may not take action.
3. **Consent Items:** Board action limited to discussion and approval of:
 - 3.1. Minutes: 06/16/20
 - 3.2. Acceptance of June 2020 Checks Listings and Authorize to File for Audit

NOTICE OF REGULAR MEETING – continued

July 21, 2020

4. **Committee Reports:** The Board will discuss the status of the following matters. The Board may take action on recommendations and/or give direction to staff or committee members related to follow-up on specific matters addressed by the committee.
 - 4.1. **Finance Committee** (Directors Dashner & McKinney)
 - 4.1.1 Intra-Account Budget Transfer – End of Fiscal Year 2019-20
 - 4.1.2. 5-Year Capital Outlay Fiscal Year 2020-21 - Update for Approval
 - 4.2. **Personnel/Safety Committee** (Directors Dashner & McKinney)
 - 4.3. **Fire Prevention Committee** (Director Barr & Clemens).
 - 4.4. **Apparatus/Equipment Committee** (Directors Clemens & Neal)

5. **Scheduled Items:** The Board will discuss and take action on the specific items listed below.
 - 5.1. **County of Calaveras Registrar of Voters:** Notice of General District Election
 - 5.2. **Fox Security & Communications:** Service call for audible and visual alarms to be added to Ebbetts Pass Fire District Station 1. Work and equipment donated to District.
 - 5.3. **Calaveras Health and Human Services Agency:** 7-14-2020 Media Release
 - 5.4. **State of California Department of Parks and Recreation:** Big Trees Creek Prescribed Burn
 - 5.5. **Thank You Card:** From Jim and Nancy Wanless
 - 5.6. **Ebbetts Pass Fire District:** Draft Policy 5042 District Reserve Funds - Update

6. **Reports:** The Board will hear reports on the following matters. The Board may discuss information contained in these reports.
 - 6.1. Administrative Report
 - 6.2. Legislative Report
 - 6.3. Administrative – EMS

7. **Comments, Questions, and Consideration:** The Board will entertain comments and questions from the following individuals or representatives. The Board may discuss these comments or questions on these items but may not take action.
 - 7.1. Board Members
 - 7.2. Firefighters' Association
 - 7.3. Employees' Group
 - 7.4. Public Comments

8. **Adjournment of Regular Meeting**

ADMINISTRATIVE STAFF:
Michael Johnson, Fire Chief
Cheryl Howard, Secretary

Ebbetts Pass Fire District



MINUTES Board of Directors June 16, 2020

SUBJECT TO APPROVAL

1. The meeting was called to order with proper social distancing among everyone and with accommodation for the public through the use of Zoom Meetings at 9:00 A.M. by President Mike Barr and the Pledge of Allegiance was recited. Directors present: Michael Barr, Denny Clemens, Jon Dashner, and Scott McKinney. Pete Neal was absent.

District personnel present: Fire Chief Mike Johnson, Cheryl Howard
Engineer Chuck Hatcher

Others present: None and there were no electronic requests for joining in the meeting.

Media present: None

2. **PUBLIC APPEARANCES/COMMENT** – None.

3. **CONSENT ITEMS**

Mr. Dashner made a motion to approve the Consent Items as presented. Mr. Clemens seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, McKinney; ABSENT: Neal).

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Directors Dashner & McKinney)

Chief Johnson reported that the Committee members had reviewed the District's fiscal position. He noted that Cheryl Howard had ready for signature what would probably be the final transmittal for this fiscal year. He noted transports revenue for the month of May again exceeded the anticipated amount and also noted that after a couple of months of very few transports there would be probably some very low transport income months ahead for the District.

Chief Johnson noted that this past year has been one with massive repair costs for fire apparatus. He has directed Battalion Chief Downing to assemble a committee or task force to develop specifications for a new Type 1 engine. He added that Fremont Fire Department has opened fully for business once again and the used fire

engine should shortly be on its way to our District. The Finance Committee had also discussed appropriate policies for the finances of the District to sufficiently encumber reserve funds to avoid having the State misappropriate funds during its fiscal crisis following the Coronavirus Pandemic.

4.2. Personnel Committee (Directors Dashner & McKinney)

4.2.1. EPFD Practice Regarding Domestic Partnership for Medical Benefits Eligibility

Chief Johnson reported that SDRMA Health Benefits had requested an update on the District's practice regarding Domestic Partnership. He noted past practice had been to require the provision of a certificate from the State of California. After some discussion, Mr. Dashner made a motion to accept the status for spouse coverage to be the California State Registration of Domestic Partnership. Mr. Clemens seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, McKinney; ABSENT: Neal).

4.2.2. End Probationary Period: Alex Baker

Chief Johnson congratulated Alex Baker on the end of his probationary year with the District. He noted that there may be an actual pinning presentation later should Firefighter Baker decide he would like the formal presentation.

4.3. Fire Prevention Committee (Directors Barr & Clemens)

Chief Johnson reported the as-built stage plans in back of the Cameo Plaza had been reviewed. He noted that a later on-site review showed some electrical items that had not been included in the plans so the County had been notified of this.

Chief Johnson noted the District's draft of the latest Fire Ordinance was ready for the Board to send it for review by County Counsel which would be discussed later in the agenda.

4.4. Apparatus/Equipment Committee (Directors Clemens & Neal)

No meeting.

5. Scheduled Items

5.1. 2020 Biennial Conflict of Interest Code Review

Chief Johnson reported that every two years the District is required to review its Conflict of Interest Code. He had included the District's current one (Policy 1040) for the Board's information along with a drafted Resolution 2020-6 noting the current designation remains the same. The classifications included are Board members, Fire Chief, District Secretary, and the Battalion Chiefs. Mr. Dashner made a motion to continue with the Policy 1040 unchanged. Mr. Clemens seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, McKinney; ABSENT: Neal).

- 5.2. Resolution 2020-5: Resolution Authorizing the Fire Chief to Sign Easement Deed and Associated Documents to Complete the PG&E Pre-installed Interconnection Hub Project on the Fire District Property Located on Blagen Road in Arnold, CA
Chief Johnson reported that the PG&E Resiliency Program was moving forward with preparing for the installation but as various documents needed formal recording, PG&E requested that the Board issue a resolution demonstrating that the Fire Chief was authorized to sign the paperwork. Resolution 2020-5 had been prepared and it has been reviewed by the PG&E legal representative. Mr. Dashner made a motion to approve Resolution 2020-5: Resolution Authorizing the Fire Chief to Sign Easement Deed and Associated Documents to Complete the PG&E Pre-installed Interconnection Hub Project on the Fire District Property Located on Blagen Road in Arnold, California. Mr. McKinney seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, McKinney; ABSENT: Neal).
- 5.3. Calaveras Health and Human Services Agency: Calaveras County Moves Into Stage 3 beginning Friday, June 12, 2020
Chief Johnson reported the County has moved into Stage 3 and will be moving further into it this coming Friday.
- 5.4. Annual District Signature Authorization for County Auditor-Controller: Designation of EPFD Person(s) Approved to Sign Claim Transmittals and Transfers
Chief Johnson explained that this was reviewed annually and submitted to the County Auditor's Office so that Auditor personnel would know who is authorized to sign the transmittals and transfers for each District. Mr. McKinney made a motion to continue with only authorizing the Board members for signing claim transmittals and transfers and directed staff to obtain the signatures on the document. Mr. Dashner seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, McKinney; ABSENT: Neal).
- 5.5. EPFD Fire Ordinance 2020 Draft
Chief Johnson reported that the draft for revising the District's Fire Ordinance was ready for County Counsel's review. He noted various areas of adjustment as being the fine structure, the occupancy being based on County zoning, and timelines for renovation for fire sprinklers and monitoring. Mr. Dashner made a motion to accept the Ordinance Draft and to send it on to the County Counsel for legal review. and requesting consolidation with said election. Mr. Clemens seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, McKinney; ABSENT: Neal).

6. REPORTS

- 6.1. Administrative Report
Chief Johnson reported that call volume seemed to be back to normal. He noted that the District had participated with a fire engine being at the Big Tree State Park's recent control burn. He also reported that he was working to get the various "No Fireworks Allowed" signs up throughout the District.

6.2. Legislative Report

Chief Johnson reported the Calaveras Fire JPA was in discussion with County officials about their doing inspections on behalf of fire districts for the overnight occupancies.

6.3. Administrative - EMS

Chief Johnson reported the dispatch negotiations with the Sheriff's Office were still happening and he was currently awaiting their response. He added that the newest RFP for the North and South Zones has been released.

7. COMMENTS, QUESTIONS, CONSIDERATIONS**7.1. Board Members**

Mr. McKinney commented that the firefighters were doing an awesome job and that he hoped someday to see everyone at a BBQ again.

Mr. Clemens asked everyone to be safe and for the firefighters to take care of themselves.

7.2. Firefighters Association – Chuck Hatcher noted that ideas and communications were in process regarding the annual raffle and barbeque.**7.3. Employees' Group:**

Chuck Hatcher reported the new MSA SCBAs were in service and everyone was busy training with them.

7.4. Public Comments

None

8. ADJOURNMENT

Mr. McKinney made a motion to adjourn. Mr. Dashner seconded; motion passed unanimously. 9:54 A.M.

Respectfully submitted,

Cheryl Howard
District Secretary

**County of Calaveras
General Ledger Summary
Balance Sheet Accounts
As of 6/30/2020**

Fund 2290 Ebbetts Pass Fire

<u>Object Code</u>	<u>Object Description</u>	<u>Balance</u>
<u>Assets</u>		
1006	Cash in Treasury	22900000 1,834,626.58
1007	Outstanding Checks	22900000 (5,545.50)
1016	Imprest Cash	22900000 40,000.00
Total Assets		\$1,869,081.08
<u>Liabilities</u>		
2002	Accounts Payable	22900000 1,163.60
2002	Accounts Payable	22900010 (1,163.60)
2009	Sales Tax Payable	22900010 128.99
2091	Accts Payable - Staledated Cks	22900010 4,929.08
Total Liabilities		\$5,058.07
<u>Fund Balance</u>		
3002	Fund Bal Unreserv/Undesign	22900000 392,613.82
3043	Reserve for Imprest Cash	22900000 40,000.00
Total Fund Balance		\$432,613.82
Year-to-Date Revenues		\$6,372,465.13
Year-to-Date Expenditures		\$4,941,055.94
Year-to-Date Transfers In		\$0.00
Year-to-Date Transfers Out		\$0.00
Year-to-Date Clearing Accounts		\$0.00
Total Fund Equity		\$1,864,023.01
Total Liabilities and Fund Equity		\$1,869,081.08

FIRE OPERATIONS ACCOUNT SUMMARY SHEET - JUN 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001.1-					
Salaries/Wages	-001	1,028,811	76,845.21	987,547.36	41,263.64	96%
Extra Hire	-002	10,000	377.23	2,080.96	7,919.04	21%
Extra Hire - Intern	-003	40,000	5,405.19	26,383.22	13,616.78	66%
ST/TF FF Payments	-004	30,000	0.00	6,514.91	23,485.09	0%
Volunteer FF Relief	-005	40,000	450.46	5,346.91	34,653.09	13%
Retirement	-050	214,473	17,451.53	211,409.05	3,063.95	99%
Group Insurance	-055	218,576	16,637.95	218,575.14	0.86	100%
Uniform Allowance	-062	3,600	0.00	2,911.96	688.04	81%
SERVICES & SUPPLIES	5111.1-					
Safety Clothing	-111	951	653.52	950.97	0.03	100%
Safety Equipment	-115	588	0.00	587.12	0.88	100%
Communications-Radios	-121	13,174	0.00	13,173.47	0.53	100%
Communications-Phone	-124	15,395	1,188.09	15,394.35	0.65	100%
Food - Fire Line Meals	-131	2,719	79.72	2,718.12	0.88	100%
Housekeeping	-141	11,830	504.46	11,829.03	0.97	100%
Insurance-Prop/Liability	-151	13,512	0.00	13,512.00	-	100%
Insurance-Workers Comp	-153	86,829	0.00	86,829.00	-	100%
Maintenance-Apparatus	-181	101,996	20,536.60	101,995.92	0.08	100%
Maintenance-Utilities	-182	15,396	1,104.18	15,395.89	0.11	100%
Building Maintenance	-201	21,100	1,666.00	17,512.91	3,587.09	83%
Emergency Care/Rescue	-211	1,275	407.68	407.68	867.32	32%
Memberships	-221	7,962	0.00	7,962.00	-	100%
Office Expense	-241	7,450	450.61	7,409.28	40.72	99%
Office Expense-Postage	-243	1,000	55.00	532.14	467.86	53%
Office Expense-Copies	-245	1,500	250.16	1,362.29	137.71	91%
Professional Services	-271	2,800	0.00	2,800.00	-	100%
Small Tools/FF Equipment	-401	13,000	2,017.96	11,375.60	1,624.40	88%
Small Tools-Hose/SCBA	-402	6,000	3,931.17	5,784.19	215.81	96%
Special District Expense	-411	17,000	1,300.51	16,999.93	0.07	100%
SDE--Health Maintenance	-412	4,200	0.00	1,348.68	2,851.32	32%
Training	-422	2,300	439.95	2,257.28	42.72	98%
Travel/Education	-478	1,199	0.00	1,190.26	8.74	99%
Transportation Fuel	-480	17,733	380.50	17,321.28	411.72	98%
Utilities - Water/Sewer	-501	10,280	0.00	10,136.80	143.20	99%
Utilities - Electrical	-504	10,800	815.52	9,672.84	1,127.16	90%
Utilities - Propane	-505	15,200	0.00	15,199.79	0.21	100%
LAFCO Fee	5627	3,543	0.00	3,542.68	0.32	100%
FIXED ASSETS						
Building Fund: Structures	5640	211,698	0.00	211,697.22	0.78	100%
Equipment	5701	293,533	0.00	291,734.34	1,798.87	
Fire Operation Fund Totals		2,497,423	152,949.20	2,359,402.57	138,020.64	94%

CHECKS ISSUED LISTING - JUN 2020**STATION 3 A**

Check No.	PAID TO	PURPOSE	AMOUNT
5001.3.001: SALARIES			
	17560, 17625	Payroll / Statutory Elective Withholding	97,978.69
	17560, 17625	Paychex Fee	281.54
1085998, 1086439	PARS	EE withholding	0.00
	17561, 17626	EPFF Local #3581	1,650.00
	17679	PERS	8,012.06
5001.3.050: RETIREMENT (PERS)			
	17679	PERS	11,231.86
	17679	PERS	7,136.65
5001.3.055: GROUP INSURANCE			
	17560, 17625	Supplemental Life Premium Withholding	-143.00
	1086405	FDAC-EBA	1,847.14
	1086414	SDRMA-Employee Benefit Service - medical premium	18,128.46
5001.3.062: UNIFORM ALLOWANCE			<i>none issued</i>
5111.3.111: SAFETY CLOTHING			
	1086410	L N Curtis	192.69
	1086410	L N Curtis	240.95
	1086768	L N Curtis	2,201.56
5111.3.115: SAFETY EQUIPMENT			
	1086125	US Bank: Golden West Supply safety glasses	131.40
5111.3.121: COMMUNICATIONS: RADIOS			<i>none issued</i>
5111.3.124: COMMUNICATIONS: TELEPHONE			
	1086117	Comcast - Sta. 3	259.70
	1086116	Verizon Wireless	80.90
	1086764	AT&T	529.49
5111.3.131: FOOD/FIRE LINE MEALS			<i>none issued</i>

CHECKS ISSUED LISTING - JUN 2020**STATION 3 A****5111.3.141: HOUSEHOLD EXPENSE**

1086115 Anchor Pest Control	pest control	72.00
1086118 Ebbetts Pass Lumber Co	brush, bib, chamois, fasteners	123.06
1086400 Ameri Pride Services Inc	rag/coverall service	113.60
1086402 CA Waste Recovery	trash removal	75.58
1086415 Sierra Janitorial Supply	dishwasher detergent	78.01

5111.3.151: INSURANCE: PROPERTY/LIABILITY*none issued***5111.3.153: INSURANCE: WORKER'S COMPENSATION***none issued***5111.3.183: MAINTENANCE: AMBULANCES**

1086125 US Bank: Gast Mfg	U3507: MTR brush	205.17
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5111.3.201: BUILDING & GROUNDS MAINTENANCE*none issued***5111.3.211: EMERGENCY CARE**

1086767 Life Assist	medical supplies	2,354.64
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5111.3.221: MEMBERSHIPS/SUBSCRIPTIONS*none issued***5111.3.241: OFFICE EXPENSE***none issued***5111.3.245: OFFICE EXPENSE: COPIES***none issued***5111.3.271: PROFESSIONAL SERVICES**

JE Cal Co Sheriff's Office	dispatch fee April 2020	1,004.41
1086129 Wittman Enterprises	billing services - May	625.00
1086407 Elinor Hall MPH	IGT consultation services	1,500.00

5111.3.401: SMALL TOOLS/FF EQUIPMENT

1086768 L N Curtis	blister medic kit	5.36
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5111.3.411: SPECIAL DISTRICT EXPENSE

1070122 US Bank: SAMBA .	CA EPN FleetWatch report	24.00
1086118 Ebbetts Pass Lumber co	Decon7 items	9.02
1086123 1 Accurate Livescan	District I.D. cards	70.00
1086125 US Bank: Decon7	Covid-19 cleaning supplies	1,099.14
1086125 US Bank: Grainger, Hughes	filter adapters	684.48
1086404 ESO Solutions Inc	patient care reporting	3,835.50
JE Calaveras Consol FPD	Ross repeater reimbursement	200.00

ENGINE PARAMEDIC PROGRAM ACCOUNT SUMMARY SHEET - JUN 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-.001	317,292	20,798.64	324,284.83	(6,992.40)	102%
Retirement	-.050	89,538	7,523.27	89,538.16	-	100%
Group Insurance	-.055	75,140	5,600.20	75,139.74	-	100%
Uniform Allowance	-.062	1,167	0.00	1,166.67	-	100%
SERVICES & SUPPLIES	5111					
Safety Clothing	-.111	2,728	0.00	0.00	2,728.00	0%
Safety Equipment	-.115	1,000	0.00	135.21	864.79	14%
Communications-Radios	-.121	1,000	0.00	999.52	0.48	100%
Communications-Phone	-.124	934	88.47	933.02	0.98	100%
Housekeeping	-.141	1,973	123.74	1,972.06	0.94	100%
Insurance-Prop/Liability	-.151	3,000	0.00	3,000.00	-	100%
Insurance-Workers Comp	-.153	20,000	0.00	20,000.00	-	100%
Maintenance-Apparatus	-.181	7,272	4,704.90	7,271.34	0.66	100%
Building Maintenance	-.201	-	0.00	0.00	-	
Emergency Care/Rescue	-.211	-	0.00	0.00	-	
Office Expense	-.241	-	0.00	0.00	-	
Office Expense-Copies	-.245	-	0.00	0.00	-	
Professional Services	-.271	2,200	0.00	2,200.00	-	100%
Small Tools/FF Equipment	-.401	-	0.00	0.00	-	
Small Tools-Hose/SCBA	-.402	500	64.35	127.55	372.45	26%
Special District Expense	-.411	700	136.00	238.35	461.65	34%
SDE--Health Maintenance	-.412	358	0.00	0.00	358.00	0%
SDE--Administration Fee	-.413	-	0.00	0.00	-	
Training	-.422	2,328	250.00	1,120.00	1,208.00	48%
Travel/Education	-.478	-	0.00	0.00	-	0%
Transportation Fuel	-.480	6,500	141.76	5,569.69	930.31	86%
SPECIAL TAX HANDLING FEE	5411	3,618	0.00	3,618.00	-	100%
Engine Paramedic Program Totals		537,248	39,431.33	537,314.14	(66.14)	100%

CHECKS ISSUED LISTING - JUN 2020 ENGINE PARAMEDIC

Check No.	PAID TO	PURPOSE	AMOUNT
5001.2.001: SALARIES			
	17560, 17625 Payroll / Statutory Elective Withholding		18,475.59
	17560, 17625 Paychex Fee	employer cost	67.55
1085998, 1086439	PARS	EE withholding	0.00
	17561, 17626 EPFF Local #3581	dues and meals withholding	375.00
	17679 PERS	EE portion; ER paid EE portion	1,880.50
5001.2.050: RETIREMENT (PERS)			
	17679 PERS	employer portion	3,954.94
	17679 PERS	Accrued Unfunded Liability-June	3,568.33
5001.2.055: GROUP INSURANCE			
	17560, 17625 Supplemental Life Premium Withholding		-11.00
	1086405 FDAC-EBA	vision/dental/life premium	399.00
	1086414 SDRMA-Employee Benefit Service - medical premium		5,212.20
5001.2.062: UNIFORM ALLOWANCE			<i>none issued</i>
5111.2.111: SAFETY CLOTHING			<i>none issued</i>
5111.2.115: SAFETY EQUIPMENT			<i>none issued</i>
5111.2.121: COMMUNICATIONS: RADIOS			<i>none issued</i>
5111.2.124: COMMUNICATIONS: TELEPHONE			
	1086117 Comcast - Sta. 1	phone/internet monthly charges	50.00
	1086116 Verizon Wireless	monthly service	38.47
5111.2.131: FOOD/FIRE LINE MEALS			<i>none issued</i>
5111.2.141: HOUSEHOLD EXPENSE			
	1086115 Anchor Pest Control	pest control	48.00
	1086400 Ameri Pride Services Inc	rag/coverall service	75.74
5111.2.151: INSURANCE: PROPERTY/LIABILITY			<i>none issued</i>
5111.2.153: INSURANCE: WORKER'S COMPENSATION			<i>none issued</i>

CHECKS ISSUED LISTING - JUN 2020 ENGINE PARAMEDIC

5111.2.181: MAINTENANCE: APPARATUS

1086406 Golden State EVS, Inc.	U1005: pump parts, handle	323.42
1086769 Richard Lokey Trucking	U1005: repairs	4,381.48

5111.2.201: BUILDING & GROUNDS MAINTENANCE *none issued*

5111.2.271: PROFESSIONAL SERVICES *none issued*

5111.2.402: SMALL TOOLS: HOSE / SCBA

L N Curtis	SCBA virus filter	64.35
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5111.2.411: SPECIAL DISTRICT EXPENSE

1086125 US Bank: SAMBA .	CA EPN FleetWatch report	6.00
1086123 1 Accurate Livescan	District I.D. cards	30.00
JE Calaveras Consol FPD	Ross repeater reimbursement	100.00

5111.2.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINT. *none issued*

5111.2.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE *none issued*

5111.2.422: TRAINING

1086126 G. Verkerk	reimb PC832 registration	250.00
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5111.2.478: TRAVEL/EDUCATION/TRAINING *none issued*

5111.2.480: TRANSPORTATION FUEL

1086127 W H Breshears Inc	diesel fuel	141.76
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5411 P: SPECIAL TAX HANDLING FEE

STATION 3 A ACCOUNT SUMMARY SHEET - Jun 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-001	1,151,568	107,922.29	1,097,489.98	54,078.02	95%
Retirement	-050	238,054	18,368.51	218,992.71	19,061.29	92%
Group Insurance	-055	320,488	19,832.60	274,929.22	45,558.78	86%
Uniform Allowance	-062	6,000	0.00	4,628.00	1,372.00	77%
SERVICES & SUPPLIES	5111					
Safety Clothing	-111	4,716	653.52	2,040.80	2,675.20	43%
Safety Equipment	-115	750	131.40	740.97	9.03	99%
Communications-Radios	-121	4,500	0.00	4,499.68	0.32	100%
Communications-Phone	-124	4,217	870.09	4,216.59	0.41	100%
Food - Fire Line Meals	-131	400	0.00	178.46	221.54	45%
Housekeeping	-141	6,000	462.25	5,339.24	660.76	89%
Insurance-Prop/Liability	-151	10,000	0.00	10,000.00	-	100%
Insurance-Workers Comp	-153	65,000	0.00	65,000.00	-	100%
Maintenance-Ambulances	-183	32,741	205.17	32,740.33	0.67	100%
Building Maintenance	-201	5,344	0.00	5,343.60	0.40	100%
Emergency Care/Rescue	-211	42,727	2,354.64	42,726.19	0.81	100%
Memberships	-221	150	0.00	0.00	150.00	0%
Office Expense	-241	3,879	0.00	2,304.50	1,574.50	59%
Office Expense - Copies	-245	150	0.00	150.00	-	100%
Professional Services	-271	60,281	3,129.41	60,280.45	0.55	100%
Small Tools/FF Equipment	-401	7,756	5.36	7,755.49	0.51	100%
Special District Expense	-411	11,952	5,922.14	11,951.08	0.92	100%
SDE--Health Maintenance	-412	3,100	0.00	920.00	2,180.00	30%
SDE--Administrative Fee	-413	3,800	0.00	0.00	3,800.00	0%
Training	-422	12,000	0.00	3,127.07	8,872.93	26%
Travel/Education	-478	4,500	0.00	505.44	3,994.56	11%
Transportation Fuel	-480	18,082	298.43	18,081.06	0.94	100%
Utilities - Water/Sewer	-501	1,200	0.00	1,168.37	31.63	97%
Utilities - Electrical	-504	1,900	135.92	1,872.30	27.70	99%
Utilities - Propane	-505	5,000	0.00	2,771.92	2,228.08	55%
SPECIAL TAX HANDLING FEE	5411	8,280	0.00	8,280.36	(0.36)	100%
SPECIAL TAX HANDLING FEE	5411	12,575	0.00	12,575.00	-	100%
REFUND OVERPAYMENT	5612	20,747	0.00	17,760.64	2,986.36	86%
FIXED ASSETS						
Building Fund: Structures	5640	-	0.00	0.00	-	
Equipment	5701	290,899	0.00	73,946.53	216,952.47	
Fire Operation Fund Totals		2,358,756	160,291.73	1,992,315.98	366,440.02	84%

CHECKS ISSUED LISTING - JUN 2020 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
5001.1.001: SALARIES			
	17560, 17625 Payroll / Statutory Elective Withholding		68,807.86
	17560, 17625 Paychex Fee	employer cost	337.49
1085998, 1086439	PARS	EE withholding	378.85
	17561, 17626 EPFF Local #3581	dues and meals withholding	900.00
	17679 PERS	EE portion; ER paid EE portion	6,421.01
5001.1.002: EXTRA HIRE			
	17560, 17625 Payroll / Statutory Elective Withholding		366.73
1085998, 1086439	PARS	EE withholding	10.50
5001.1.003: EXTRA HIRE - SPECIAL			
	17560, 17625 Payroll / Statutory Elective Withholding		2,085.69
1085998, 1086439	PARS	EE withholding	166.50
	17598 EDD	unemployment insurance reimb	3,153.00
5001.1.004: Expenditure: ST/TF Firefighter Payment			<i>none issued</i>
5001.1.005: Expenditure: Volunteer Firefighter Payment			
	1086124 PARS	trust admin fee	450.46
5001.1.050: RETIREMENT (PERS)			
	17679 PERS	employer portion	10,917.12
	17679 PERS	Accrued Unfunded Liability-June	6,534.41
5001.1.055: GROUP INSURANCE			
	17560, 17625 Supplemental Life Premium Withholding		-78.60
	1086405 FDAC-EBA	vision/dental/life premium	1,347.35
	1086414 SDRMA-Employee Benefit Service - medical premium		14,494.20
	1053776 Hometown Health	medical premium	875.00
5001.1.062: UNIFORM ALLOWANCE			<i>none issued</i>
5111.1.111: SAFETY CLOTHING			
	1086410 L N Curtis	nomex pant	192.69
	1086768 L N Curtis	nomex pants, boots	460.83
5111.1.115: SAFETY EQUIPMENT			<i>none issued</i>

CHECKS ISSUED LISTING - JUN 2020 FIRE OPERATIONS

5111.1.121: COMMUNICATIONS: RADIOS *none issued*

5111.1.124: COMMUNICATIONS: TELEPHONE

1086117 Comcast - Sta. 1 & 2	phone/internet monthly charges	490.49
1086116 Verizon Wireless	monthly service	286.89
1086766 Comcast - Sta. 1	phone/internet monthly charges	410.71

5111.1.131: FOOD/FIRE LINE MEALS

1086125 US Bank	food during BTSP burn ops	79.72
-----------------	---------------------------	-------

5111.1.141: HOUSEHOLD EXPENSE

1086115 Anchor Pest Control	pest control	120.00
1086400 Ameri Pride Services Inc	rag/coverall service	189.34
1086402 CA Waste Recovery	trash removal	195.12

5111.1.151: INSURANCE: PROPERTY/LIABILITY *none issued*

5111.1.153: INSURANCE: WORKER'S COMPENSATION *none issued*

5111.1.181: MAINTENANCE: APPARATUS

1086120 Golden State EVS, Inc.	U1005: valve kit, door handle/clij	493.50
1086122 Mello Truck Repair Inc	U1005: repair turbo, oil service,	14,413.20
1086125 US Bank: Capital Clutch	U1007: credit for cross tube yoke	-511.48
1086125 US Bank: O'Reilly Auto Parts	U1006: battery	125.18
1086401 Arnold Auto Supply Inc	U8001: hose, hose ends	85.71
1086406 Golden State EVS, Inc.	U1007: ball repair; U6: auto chrg	1,942.84
1086411 Richard Lokey Trucking	U1007: replace tie rods	692.69
1086408 Hi-Tech EVS Inc	U1005: float valve, field kit	694.01
1086412 Mello Transmission Co	U1005: rebuild accumulator & se	985.26
1086769 Richard Lokey Trucking	U1006: rebuild aux pump	1,615.69

5111.1.182: MAINTENANCE: UTILITIES

1086125 US Bank: Arnold Automotive	U3019: EGT sensor	294.89
1086125 US Bank: Arnold Automotive	U3018: oil/filter change	272.61
1086125 US Bank: Arnold Automotive	U3020: oil/filter change	103.27
1086125 US Bank: Arnold Automotive	U3015: replace spark plugs/boots	433.41

5111.1.201: BUILDING & GROUNDS MAINTENANCE

1086119 Fox Security	alarm monitoring & servicing	416.00
1086403 CISCO Fire Sprinklers Inc	annual inspect sprinkler Sta1&2	1,250.00

CHECKS ISSUED LISTING - JUN 2020 FIRE OPERATIONS

5111.1.211: EMERGENCY CARE

1086399 Airgas	oxygen	407.68
----------------	--------	--------

5111.1.221: MEMBERSHIPS/SUBSCRIPTIONS

none issued

5111.1.241: OFFICE EXPENSE

1086125 US Bank	spam blocker, webcams, mtgs	450.61
-----------------	-----------------------------	--------

5111.1.243: OFFICE EXPENSE: POSTAGE

JE Calaveras County	checks postage	
108612 Petty Cash	postage	55.00

5111.1.245: OFFICE EXPENSE: COPIES

1086130 Zoom Imaging Solutions	copier maintenance	130.80
1086770 Zoom Imaging Solutions	copier maintenance	119.36

5111.1.271: PROFESSIONAL SERVICES

none issued

5111.1.401: SMALL TOOLS/FF EQUIPMENT

1086118 Ebbetts Pass Lumber Co	plier, scredriver, cleat	47.04
1086408 Hi-Tech EVS Inc	Hurst Tool repair	265.30
1086410 L N Curtis	calibration gas	294.94
1086765 Bauer Compressors	SCA annual comp service	1,306.00
1086768 L N Curtis	hoe/pick	104.68

5111.1.402: SMALL TOOLS: HOSE / SCBA

1086118 Ebbetts Pass Lumber Co	c batteries	61.59
1086121 L N Curtis	1-3/4-inch hose	3,869.58

5111.1.411: SPECIAL DISTRICT EXPENSE

1070122 US Bank: SAMBA .	CA EPN FleetWatch report	29.07
1086118 Ebbetts Pass Lumber co	flag tape	10.00
1086123 1 Accurate Livescan	District I.D. cards	310.00
1086125 US Bank: No. AZ Wind/Sun	radio tower project	99.91
1086125 US Bank: Amazon	radio tower project	378.23
JE Murphys FPD	Calaveras Command at Fowler Pk	250.00
JE Calaveras Consol FPD	Ross repeater reimbursement	223.30

5111.1.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE *none issued*

CHECKS ISSUED LISTING - JUN 2020 FIRE OPERATIONS

5111.1.422: TRAINING

1086128 Weatherby-Reynolds-Fritson	calcs/dwgs for training structure	300.00
1086125 US Bank: SimsUshare	fire simulator subscription	139.95

5111.1.478: TRAVEL/EDUCATION/TRAINING

none issued

5111.1.480: TRANSPORTATION FUEL

1086413 Ebbetts Pass Gas Service	unleaded fuel	15.36
1086127 W H Breshears Inc	diesel fuel	365.14

5111.1.501: UTILITIES: WATER/SEWER

none issued

5111.1.504: UTILITIES: ELECTRICITY

JE CPPA	electricity	815.52
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5111.1.505: UTILITIES: PROPANE

none issued

5640 F: STRUCTURES

none issued

5701 F: EQUIPMENT

none issued

Intra-Account Budget Transfer - End of Fiscal Year 2019-20

Fire Operations

ACCOUNT 5001F:		Increase	Decrease
-1.001	Salaries/Wages		24,126.00
-1.055	Group Insurance	24,126.00	
Difference		-	

Engine Paramedic

ACCOUNT 5001P:		Increase	Decrease
-2.001	Salaries/Wages	8,830.43	
-2.050	Retirement	3,078.16	
-2.055	Group Insurance		11,875.26
-2.062	Unif Allow		33.33
Difference		-	

Station 3/Ambulance

ACCOUNT 5001A:		Increase	Decrease
-3.001	Salaries/Wages		-
-3.050	Retirement		-
-3.055	Group Insurance		-
Difference		-	

Fire Operations

ACCOUNT 5111F:		Increase	Decrease
-1.121	Comm - Radio	5,174.00	
-1.124	Comm - Phone	3,395.00	
-1.131	Food	1,519.00	
-1.141	Housekeeping	3,830.00	
-1.151	Ins - Prop/Liab	1,512.00	
-1.221	Memberships	207.00	
-1.182	Maint-Utilities	5,396.00	
-1.111	Clothing		9,049.00
-1.115	Safety Eqpt		5,412.00
-1.478	Travel		5,701.00
-1.480	Fuel		2,267.00
-1.181	Maint-Apparatus	56,996.00	
-1.422	Training		10,200.00
-1.271	Prof Service		30,200.00
-1.241	Office Expen		4,600.00
-1.478	Travel		2,100.00
-1.505	propane		4,800.00
-1.504	Electrical		700.00
-1.402	Hose/SCBA		3,000.00
Difference		-	

Engine Paramedic

ACCOUNT 5111P:		Increase	Decrease
-2.124	Comm - Phone	319.00	
-2.141	Housekeeping	73.00	
-2.151	Ins - Prop/Liab	750.00	
2.412	SDE-Health Maint		1,142.00
-2.422	Training		1,672.00
-2.478	Travel		2,700.00
-2.181	Maint-App	4,372.00	
Difference		-	

Station 3/Ambulance

ACCOUNT 5111A:		Increase	Decrease
-3.124	Telephone		642.00
-3.151	Ins - Prop/Liab		1,000.00
-3.183	Maint. - Amb		1,491.00
-3.201	Bldg Maint		344.00
-3.211	Emerg. Care/Rescue		4,647.00
-3.271	Prof Service		641.00
-3.401	ALS Eqpt		706.00
-3.411	SDE-		3,152.00
-3.480	Fuel		82.00
-3.111	Safety Clothing		10,284.00
-3.115	Safety Eqpt		1,500.00
-3.241	Office Exp		921.00
Difference		-	

Ebbetts Pass Fire District



5 Year Capital Outlay

Drafted: July 2020

Next Review: July 2021

Fiscal Year 2020/21

- ⊗ Replace Engine 435 \$800,000
- ⊗ Station 1, 2, and 3 Camera System \$15,000
- ⊗ ALS Manikin \$6,500
- ⊗ Rapid Intervention Packs \$6,700
- ⊗ Stryker Power Gurney \$20,000

Fiscal Year 2021/22

- ⊗ Replace Utility Vehicle \$75,000
- ⊗ ALS Monitor (1) \$33,000
- ⊗ Extrication tool set \$40,000
- ⊗ Squad Replacement \$60,000

Fiscal Year 2022/23

- ⊗ Replace Utility Vehicle \$75,000
- ⊗ ALS Monitor (1) \$33,000

Fiscal Year 2023/2024

- ⊗ Replace Engine 432 \$850,000
- ⊗ Replace Medic 435 \$240,000

Fiscal Year 2024/25

- ⊗ Turnout PPE \$65,000
- ⊗ Extrication tools set \$60,000



COUNTY OF CALAVERAS

REBECCA TURNER
Registrar of Voters

REGISTRAR OF VOTERS

891 Mountain Ranch Road
San Andreas, CA 95249
Phone: (209)754-6376
Fax: (209)754-6733
Electionsweb@co.calaveras.ca.us

July 13, 2020

RE: Notice of General District Election

Notice is hereby given that the General Election will be held in this district on November 3, 2020.

- Ebbetts Pass Fire Protection District

The names of the offices for which candidates may be nominated are as follows.

- 3 Directors, 4 year term

Declaration of candidacy forms for eligible candidates desiring to file for any of the elective offices may be obtained from the Election Department, Government Center, 891 Mountain Ranch Rd, San Andreas, CA 95249. Forms shall be available commencing on July 13, 2020 and shall be filed with the Election Official, no later than 5:00 p.m., August 7, 2020.

In the event there are no nominees or an insufficient number of nominees for any elective office and a petition for an election is not timely filed, an appointment to such elective offices shall be made pursuant to section 10515 of the Elections Code.

Enclosed is a copy of the Legal Notice Publication, for posting in your district office, pursuant to Election Code Section 12113.

Amie Yopez & Kelsea Stefanick
Deputy Registrars of Voters
(209) 754-6376
electionsweb@co.calaveras.ca.us

RECEIVED

JUL 16 2020

Ebbetts Pass Fire District

LEGAL NOTICE

NOTICE IS GIVEN that the positions listed below are open for the November 3, 2020 Presidential General Election

Qualifications: The candidate must be a registered voter and reside within the City or District. If the election is by trustee or division the candidate must reside within that division or trustee area.

School Districts

Calaveras Office of Education – 3 Members, 4 year terms
Trustee Area No. 2, 4 & 5

San Joaquin Delta – 4 Members, 4 year terms
Trustee Area No. 1, 2, 5 & 6 *Trustee areas 1, 2 & 6 do not extend into Calaveras.*

Calaveras Unified School District – 2 Members, 4 year terms
Trustee Area No. 1 & 3

Bret Harte Union – 3 Members, 4 year terms

Mark Twain Union Elementary - 3 Members, 4 year terms

Vallecito Union – 2 Members, 4 year terms

City of Angels

City Council – 3 Council Members, 4 year terms

Health Care District

Mark Twain – 2 Directors, 4 year terms, 1 Director, 2 year term

Community Services Districts

Appaloosa Road – 2 Directors, 4 year terms

Circle XX – 2 Directors, 4 year terms, 1 Director, 2 year term

Copper Cove Rocky Road – 3 Directors, 4 year terms

Lynn Park Acres – 3 Directors, 4 year terms, & 1 Director, 2 year term

Mountain Ranch – 2 Directors, 4 year terms

Copper Valley – 2 Directors, 4 year terms

Three Cent Flat – 2 Directors, 4 year terms, 2 Directors, 2 year terms

Wallace – 2 Directors, 4 year terms

Water Districts

Calaveras County

Division 1 – 4 year term

Division 5 – 4 year term

Fire Protection Districts

Altaville-Melones – 1 Director, 4 year term

Calaveras Consolidated – 4 Directors, 4 year terms

Central Calaveras – 2 Directors, 4 year terms

Copperopolis – 3 Directors, 4 year terms, 1 Director, 2 year term

Ebbetts Pass – 3 Directors, 4 year terms

Mokelumne Hill – 2 Directors, 4 year terms, 1 Director, 2 year term

Murphys – 2 Directors, 4 year terms

San Andreas – 2 Directors, 4 year terms

West Point – 2 Directors, 4 year terms, 1 Director, 2 year term

Public Utility Districts

Calaveras – 3 Directors, 4 year terms

Union – 2 Directors, 4 year terms

Valley Springs – 2 Directors, 4 year terms

Recreation & Park Districts

San Andreas – 2 Directors, 4 year terms

Sanitary Districts

Mokelumne Hill – 2 Directors, 4 year terms,

Murphys – 3 Directors, 4 year terms, 2 Directors, 2 year terms

San Andreas – 3 Directors, 4 year terms

Veterans Memorial Districts

Angels Camp – 2 Directors, 4 year terms

Ebbetts Pass – 3 Directors, 4 year terms, 1 Director, 2 year term (2 shall be Veterans)

Jenny Lind – 2 Directors, 4 year terms (2 shall be a Veterans)

Mokelumne Hill – 2 Directors, 4 year terms, (1 shall be Veteran)

San Andreas – 2 Directors, 4 year terms

West Point Veterans – 3 Directors, 4 year terms, 2 Director, 2 year term (3 shall be Veterans)

NOTICE IS FURTHER GIVEN that the filing period opens July 13, 2020 and closes at 5:00 p.m. on August 7, 2020, after which time no declarations of candidacy will be accepted for filing. If an incumbent does not file their declaration of candidacy on or before August 7, 2020, the filing period will be extended to August 12, 2020, for anyone other than the incumbent for that particular office.

NOTICE IS FURTHER GIVEN that the hours for filing nomination papers and declarations of candidacy will be from 8:00 a.m. to 4:00 p.m. Mondays through Fridays excluding holidays. On filing deadlines the office hours will be extended to 5:00 p.m. During this filing period, nomination papers and declarations of candidacy can be obtained from the Elections Department, Government Center, 891 Mountain Ranch Road, San Andreas, CA. For additional information contact the County Elections Office at (209) 754-6376.

Publish: July 1, 2020
Bill: Elections Dept.

Rebecca Turner
Calaveras County Clerk-Recorder/Registrar of Voters

[Handwritten signature and stamp]

6/16/2020



SECURITY & COMMUNICATIONS, INC.

*908 MORAN RD.
P.O. BOX 3293, ARNOLD, CA 95223
209 795-8103 FAX 209 795-8162
299 Old County Road #18, San Carlos CA 94070
650-631-7297, 650-631-7298 Fax*

Ebbetts Pass Fire Department
Attn: Mike Johnson

The attached invoice for the service call is a Donation to the Fire Department.
Please do not pay this invoice. We at Fox Security would like to thank you &
everyone at the Department for all that you do.

Thanks,

Randy Fox

RECEIVED
JUN 19 2020
Ebbetts Pass Fire District



THE UNIVERSITY OF CHICAGO
LIBRARY

THE UNIVERSITY OF CHICAGO
LIBRARY



SECURITY & COMMUNICATIONS, INC.
 299 Old County Road, Suite 18, San Carlos, CA 94070
 Tel: 650-631-7297 • Fax: 650-631-7298
 908 Moran Road, P.O. Box 3293, Arnold, CA 95223
 Tel: 209-795-8103 • Fax: 209-795-8162
 Alarm License # ACO 5462 & # ACB 5306 - Contractor's License # 669741

Invoice

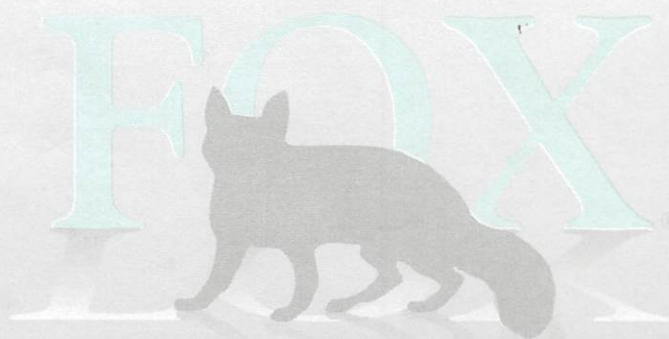
Customer Ebbetts Pass Fire Department
 Customer Number 1350
 Invoice Number 71320
 Invoice Date 6/12/2020
 PO Number _____
 PAYMENTS APPLIED THRU 6/12/2020
 Job / Service Ticket # 14735

CURRENT CHARGES

Description	# of Units	Amount
<i>Ebbetts Pass Fire Department, 1037 Blagen Road Station #1, Arnold, CA</i>		
Horn Add	1.00	795.00
HORN STROBE 2W RED WALL	2.00	0.00
Subtotal:		\$795.00
Tax		0.00
Payments/Credits Applied		0.00
Invoice Balance Due:		\$795.00

IMPORTANT MESSAGES

Ran wire and installed two horn/strobes on sleeping quarters side of building. Wired to panel. Tested. All okay.



RECEIVED
 JUN 19 2020
 Ebbetts Pass Fire District

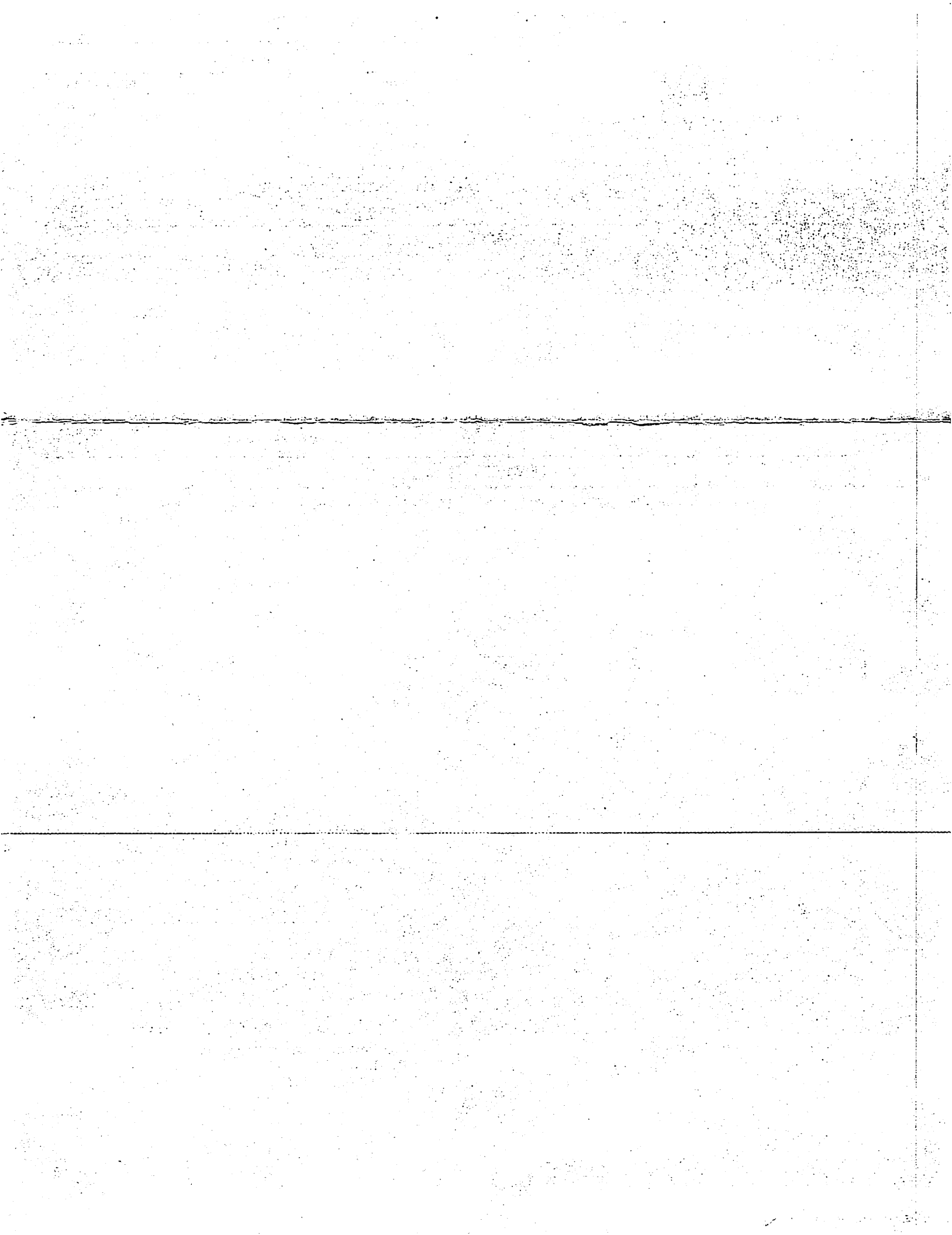
Please detach and return this portion with your payment to ensure proper credit.

REMITTANCE INFORMATION

Customer Number 1350
 Invoice Number 71320
 Invoice Date 6/12/2020
 Due Date 6/12/2020
 Invoice Balance Due \$795.00
TOTAL DUE \$795.00
 Amount Enclosed: _____

Ebbetts Pass Fire Department
 PO Box 66
 Arnold, CA 95223

Fox Security & Communications, Inc.
 PO Box 3293
 Arnold, CA 95223



Ebbetts Pass Fire District



TO: Randy Fox – Fox Security

DATE: June 24, 2020

FROM: Mike Johnson – Fire Chief

SUBJECT: Donation of Fire Alarm System Upgrade at Ebbetts Pass Fire District Station 1

Mr. Fox we cannot thank you enough for upgrading our Fire Alarm System at EPFD Station 1. As unusual as it sounds, without your upgrades we could not alert our firefighters of an alarm sounding in the administrative side of the building until notified by 911. This unacceptable situation has been mitigated with high quality workmanship we have come to expect from your company. In addition, you donated all the associated costs for the upgrade, again we cannot thank you enough!! Thanks for helping our agency!

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Johnson", with a long horizontal flourish extending to the right.

Mike Johnson
Fire Chief
Ebbetts Pass Fire District



Calaveras Health and Human Services Agency

Kristin Stranger, Director
Dr. Dean Kelaita, Health Officer

509 East St. Charles Street
San Andreas, CA 95249

Press Release FOR IMMEDIATE RELEASE

Date: July 14, 2020
Contact: Dean Kelaita, M.D., Health Officer
Phone: (209) 754-6460

Eight New Cases of COVID-19 Reported in Calaveras County

On Tuesday, July 14, 2020 Calaveras Public Health reported eight new cases of COVID-19 in Calaveras County. The additional cases include a female between 0 to 17 years of age, one male between 18 to 49 years of age, one male and one female between 50 to 64 years of age, and two males and two females over 65 years of age. Of the eight new cases, five cases were reported from District 1, one case was reported from District 2, and two cases were reported from District 4. No new cases were reported in Districts 3 and 5.

"We continue to see an increased number of new cases in our county. Yesterday, the State of California took steps to close certain business sectors statewide as cases continue to rise in efforts to slow the spread," said Dr. Dean Kelaita, Calaveras County Health Officer. "We must take every opportunity to slow the spread but we need everyone's help to do so – stay home as much as possible, avoid crowded places, confined spaces, and enjoy summer only with those from your household."

To date, Calaveras Public Health has reported seventy-five confirmed cases of COVID-19. Of those cases, twenty-four cases have since recovered and fifty-one cases remain active. There have been no reported deaths related to COVID-19 in Calaveras County at this time.

Public Health urges local business to continue following directives to keep patrons safe and healthy, as well as require employees and customers wear face coverings. The best ways to avoid exposure to the virus are to:

- Stay home as much as you can
- Stay at least 6 feet away from people outside of your household
- Wash your hands often with soap and water for at least 20 seconds
- Avoid touching your eyes, nose, and mouth with unwashed hands
- Wear a face covering over your nose and mouth when around others

Calaveras Public Health staff continues to investigate new cases to determine any possible persons who may have had close personal contact with the positive individuals. Close contacts may be contacted by the health department, assessed and

Human Services
509 East St. Charles Street
San Andreas, CA 95249
Phone (209) 754-6452
Fax (209) 754-3293

Public Health Division
700 Mountain Ranch Road, Suite C2
891 Mountain Ranch Road (Mail)
San Andreas, CA 95249
Phone (209) 754-6460
Fax (209) 754-1709

Behavioral Health Division
891 Mountain Ranch Road
San Andreas, CA 95249
Phone (209) 754-6525
Fax (209) 754-6597



Calaveras Health and Human Services Agency

Kristin Stranger, Director
Dr. Dean Kelaita, Health Officer

509 East St. Charles Street
San Andreas, CA 95249

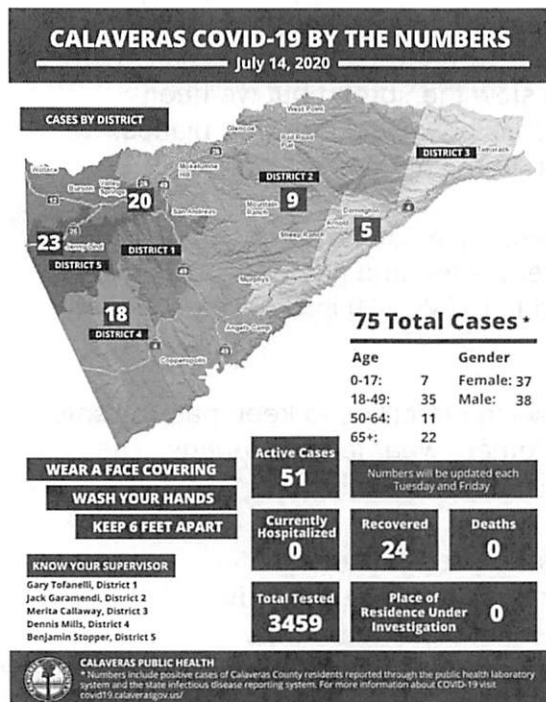
monitored for signs and symptoms of COVID-19 illness.

Symptoms can appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

No-cost testing for COVID-19 is available to anyone who would like to get tested. The OptumServe COVID-19 testing site located at the Calaveras County Fairgrounds is open Tuesday-Saturday from 7:00 A.M. to 7:00 P.M. Testing is available to those age 12 and older. Walk-ins are not accepted at this time. People are highly encouraged to register online by going to www.lhi.care/covidtesting. People without Internet access should call (888) 634-1123.

Confirmed COVID-19 numbers in Calaveras County:



To receive information and resources related to COVID-19 visit the Calaveras County COVID-19 website at <https://covid19.calaverasgov.us>.

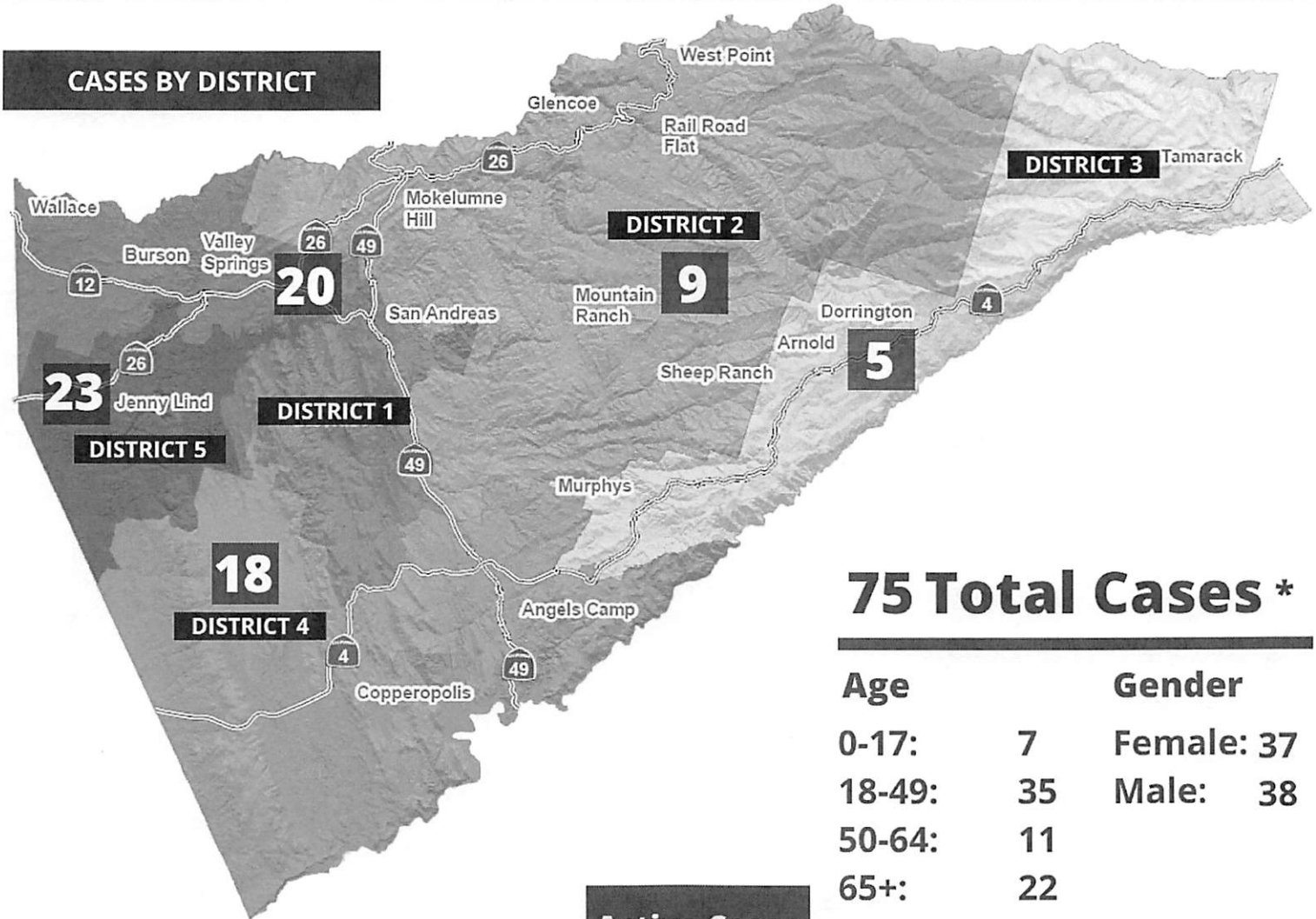
Human Services
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700 Mountain Ranch Road, Suite C2
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San Andreas, CA 95249
Phone (209) 754-6460
Fax (209) 754-1709

Behavioral Health Division
891 Mountain Ranch Road
San Andreas, CA 95249
Phone (209) 754-6525
Fax (209) 754-6597

CALAVERAS COVID-19 BY THE NUMBERS

July 14, 2020



75 Total Cases *

Age	Gender
0-17:	Female: 37
18-49:	Male: 38
50-64:	
65+:	

WEAR A FACE COVERING

WASH YOUR HANDS

KEEP 6 FEET APART

KNOW YOUR SUPERVISOR

- Gary Tofanelli, District 1
- Jack Garamendi, District 2
- Merita Callaway, District 3
- Dennis Mills, District 4
- Benjamin Stopper, District 5

Active Cases

51

Numbers will be updated each Tuesday and Friday

Currently Hospitalized

0

Recovered

24

Deaths

0

Total Tested

3459

Place of Residence Under Investigation

0



CALAVERAS PUBLIC HEALTH

* Numbers include positive cases of Calaveras County residents reported through the public health laboratory system and the state infectious disease reporting system. For more information about COVID-19 visit covid19.calaverasgov.us/



DEPARTMENT OF PARKS AND RECREATION
Central Valley District • 22708 Broadway Street • Columbia, CA 95310
(209) 536-5930

Lisa Ann L. Mangat, Director

June 26, 2020

Chief Michael Johnson
Ebbetts Pass Fire Department
1037 Blagen Road
Arnold, CA 95223

Re: Big Trees Creek Prescribed Burn

Chief Michael Johnson,

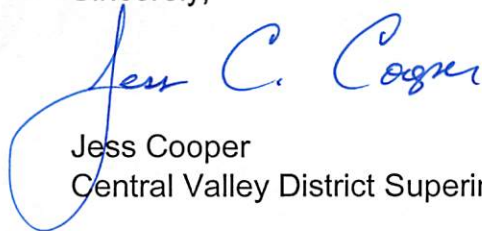
Between June 9 and 12, 2020, Calaveras Big Trees State Park conducted the 217-acre Big Tree Creek prescribed burn. The burn was successful in several ways, including meeting fuel reduction objectives around the Big Tree Village subdivision, building local interagency relationships, and providing experience for Calaveras Big Trees State Park personnel and other State Park units throughout the state.

As District Superintendent, I would like to personally thank Ebbetts Pass Fire District for your support, professionalism, and resources you provided in the form of Engine #436 and crew.

If any individuals or resources were inadvertently left off this list, please extend our gratitude.

We plan on continuing to burn this fall and into the future in and around our North Grove of giant sequoias, as well as other areas of the park. We look forward to your continued input and involvement in our effort to promote a fire safe landscape. This collaborative relationship is setting an example for Local and State agencies working together towards a common goal in reducing fuel load, as well as doing our part to reduce the potential for catastrophic wildfire in California.

Sincerely,



Jess Cooper
Central Valley District Superintendent

RECEIVED
JUL - 6 2020
Ebbetts Pass Fire District

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THANK
YOU

Hi Wonderful Firefighters!

Thank you so much
for getting the fire detector down
and getting the new one up.
You really helped us out and
we appreciate it immensely!

Hope and pray this
is an easy fire season for you
all. Stay safe and well —
Jim & Nancy Warlow

Ebbetts Pass Fire District	Policy: 5042
Subject: District Reserve Funds	Effective Date: Draft
	Supersedes: N/A
	Review Date: Draft 2020

01. Policy Goal and Outline: Encumber District Reserve Funds into critical financial sustainable categories.
02. Policy Responsibility: The District realizes its financial obligations to continuity of its critical service mission of Fire Suppression, Advance Life Support medical services, and All Hazard Response.
03. The District shall encumber the following funds from its planned reserve funds for these purposes:

03.01 Teeter Fund Dry Period funding (July 1 through December 31 of each fiscal year): It is the intent of this section to establish adequate funds during the “Dry Period” of the fiscal year. The District shall maintain a balance of \$1,200,000 of Reserve Funds for expenditures during the “Dry Period”.

03.02 Capital Outlay Expenditures: It is the intent of this section to secure adequate funds to full fill the Ebbetts Pass Board of Directors approved capital outlay obligations determined during a fiscal year. The Board approves a capital outlay annually based upon funding on hand not encumbered and anticipated income/revenue for that year. Once an encumbrance has occurred the anticipated funding shall not be utilized in any other way unless unencumbered by Board action – For example: New Fire Apparatus is approved for purchase, but emergency safety equipment is needed instead. A Board action to unencumber the designated funds from the Fire Apparatus and a new encumbrance is needed for the safety equipment.

03.02.01 During any fiscal year if a capital purchase is not financially attainable it should be considered by the board for the next fiscal year

03.02.02 Capital purchases that extend beyond the fiscal year designated shall be recognized as a continuation purchase and brought into the following fiscal year capital outlay unless otherwise changed by Board action.

1.3 Reserve Balance

EPFD maintains an unrestricted reserve consisting primarily of property tax revenues and special tax revenues. The District is dependent on many diverse funding sources for the operation of its services that are subject to state and federal funding availability and administrative processes. The reserve balance is essential to mitigate current and future risk of revenue shortfalls and unanticipated expenditures. The following reserve balance policy provides parameters on desired levels and uses of unrestricted reserve funds. The reserve balance levels are defined to minimize disruptions to the District's services due to fluctuation in funding and in accordance to the Government Finance Officers Association (GFOA) recommendations.

The District shall strive to maintain a reserve balance equivalent to a minimum of two months and up to a maximum six months operating expenses based on the adopted budget.

Any reserve balance equal to but not exceeding two months operating expenditures is defined as the emergency reserve. The emergency reserve will be available for use during prolonged revenue shortages to sustain District operations until service reductions, program cuts, or fare increases are made to reestablish a balanced budget and restore the emergency reserve.

Any reserve balance greater than two months of operating expenditures, but less than four months of operating expenditures, is defined as the contingency reserve. The contingency reserve is available to maintain current service levels during short-term periods of declining revenue or slower than anticipated revenue growth.

When the emergency reserve is fully funded and the contingency reserve is funded with the equivalent of at least two months of operations funds, the District may fund a capital reserve through the budgeting process. The capital reserve is available to provide resources for high priority capital projects or grant matching funds. The reserve is designed to reduce the District's future needs for borrowing for large capital projects. With Board approval, capital reserve funds can be transferred to the contingency reserve or the emergency reserve if these funds fall below the target levels.

If, for a prolonged period, the total reserve balance held in emergency and contingency reserves exceeds six months of operating expenditures, Marin Transit will consider options such as but not limited to: expanding transit service or decreasing fares in an effort to provide the optimal level of transit service and benefits to Marin County

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SRVFPD – POLICY AND PROCEDURE

TOPIC:	Fund Balance Reserve Policy			
EFFECTIVE DATE:	9/2014		DOC NO:	ADM-GEN
REVISED DATE:	02/2019			
CROSS REF:				

FUND BALANCE/RESERVE POLICY

INTRODUCTION

Responsible financial practices necessitate adoption of specific procedures for reporting fund balance classifications, minimum reserve requirements and hierarchy of fund balance expenditures in conformance with Governmental Accounting Standards Board guidelines.

PURPOSE

To provide procedures for reporting fund balance classifications, establish prudent reserve requirements, and establish a hierarchy of fund balance expenditures.

DEFINITIONS

Fund balance – The difference between assets and liabilities.

Dry Period Funding — 50% of the operating revenues (excluding grant and one-time revenues) in the General Fund at fiscal year-end.

Budget Stabilization Fund – 20% of General Fund operating expenditures (excluding capital contributions) and debt service expenditures; plus a contingency for future payments related to open claims under the District’s self-insured workers’ compensation program.

POLICY

The District will report fund balance in accordance with Governmental Accounting Standards Board Statement No. 54. The following five components will be used:

1. *Non-Spendable Fund Balance* – Fund Balance amounts set aside for items that do not represent available, spendable resources such as prepaid expenses or inventory amounts.
2. *Restricted Fund Balance* - Fund Balance amounts that have external restrictions imposed by creditors, grantors, contributors, laws, regulations, or enabling legislation which requires the funds to be used only for a specific purpose.
3. *Committed Fund Balance* - Fund Balance amounts that have constraints imposed by formal action of the Board. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or reverse the limitation.
4. *Assigned Fund Balance* - Fund Balance amounts that are constrained by the District’s intent to be used for a specific purpose, but are neither restricted nor committed.
5. *Unassigned Fund Balance* - represents residual amounts that have not been restricted, committed or assigned.

AUTHOR:	Ken Campo, Interim CFO		Page 1 of 3
REVIEWED:	Davina Hatfield, Controller		
APPROVED:	Paige Meyer, Fire Chief		
ORIGIN DATE:	9/2014	REVISED DATE:	02/2019



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The District will maintain in the General Fund at fiscal year-end a Dry Period Funding balance equivalent to at least 50% of General Fund operating revenues, excluding grant and other one-time revenues, for the current fiscal year. Such amount establishes the minimum Fund Balance for the General Fund.

The District will maintain a Budget Stabilization Fund separate from the General Fund with a minimum Fund Balance equivalent to 20% of General Fund operating expenditures (excluding capital contributions) and debt service expenditures, plus an amount related to open claims under the District’s self-insured workers’ compensation program (with such amount currently set at \$3,000,000).

The District will report the following amounts as Committed Fund Balance at fiscal year-end:

1. *Dry Period Funding* – Fund Balance committed to covering operational costs during the “dry period” between the receipt of property taxes in April and the receipt of property taxes in December, when expenditures typically far outpace revenues. The amount will be equal to 50% of General Fund operating revenues (excluding grant and other one-time revenues, for the current fiscal year) and will be maintained in the General Fund.
2. *Workers’ Compensation Claims* - Fund Balance committed to pay for future costs associated with the District’s self-insured workers' compensation program. The amount will be maintained in the Budget Stabilization Fund with funding based upon the estimated liability for unpaid losses as determined by an independent actuarial review of the District’s Self-Insured Workers’ Compensation Program. The goal of this policy is to establish a minimum funding level equal to the “expected” liability for open workers’ compensation claims as determined in the actuarial review; and because actuarial estimates of claims costs are subject to some uncertainty, it is deemed appropriate to include an amount in addition to the “expected” loss amount be set aside as a margin for contingencies. The District will continue to set funds aside, over time as overall funding permits, until such time as the funding goal is met.
3. *Budget Stabilization* – Fund Balance committed to provide a source of funds to mitigate the effects to the General Fund during a prolonged economic downturn or fund an unanticipated major expenditure and can only be used pursuant to action taken by the Board of the Directors. The amount will be equal to 20% of General Fund operating expenditures (excluding capital contributions) and debt service expenditures for the current fiscal year, and will be maintained in the Budget Stabilization Fund.

The Fire Chief or Chief Financial Officer is designated to determine and define the amounts of those components of fund balance that are classified as "Assigned Fund Balance". The District will report the following amounts as Assigned Fund Balance:

1. *Budgetary Deficit* – Fund balance committed to pay for the subsequent year's budget deficit, if any. The amount is equal to the projected excess of budgeted expenditures over budgeted revenues by fund.

AUTHOR:	Ken Campo, Interim CFO	Page 2 of 3
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APPROVED:	Paige Meyer, Fire Chief	
ORIGIN DATE:	9/2014	REVISED DATE: 02/2019



SRVFPD – POLICY AND PROCEDURE

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2. *Other Assigned Fund Balance* categories as determined by the Fire Chief or Chief Financial Officer.

The District considers restricted amounts to have been spent prior to unrestricted amounts when an expenditure is incurred for purposes for which both are available. Committed, assigned and unassigned amounts, in this order, are considered to be spent when an expenditure is incurred for purposes for which either is available.

AUTHOR:	Ken Campo, Interim CFO		Page 3 of 3
REVIEWED:	Davina Hatfield, Controller		
APPROVED:	Paige Meyer, Fire Chief		
ORIGIN DATE:	9/2014	REVISED DATE:	02/2019