

Ebbetts Pass Fire District



BOARD OF DIRECTORS NOTICE OF REGULAR MEETING **9:00 A.M. Tuesday, May 21, 2024** **1037 Blagen Road, Arnold**

In compliance with recently issued guidelines from the State of California and other governing agencies, and in order to aid in keeping the public safe, Ebbetts Pass Fire District (EPFD) continues to conduct our Board Meeting via teleconference in addition to the physical location.

To access the meeting please visit [zoom.us](https://us06web.zoom.us/j/84003323237) website and enter Meeting ID: 840 0332 3237 with passcode: 486755. If you need assistance in accessing this information, please email epfd@epfd.org or call the EPFD office at 209-795-1646, Monday through Friday, 8:00 am to 5:00 pm. You may also register in advance for this meeting:
<https://us06web.zoom.us/j/84003323237?pwd=2nIJ6DwD2MMM4dhzaWktbvb8cINNbt.1>

If you would like to comment on any item on our Agenda or an item not on the Agenda, please submit those in writing to our office at PO Box 66, 1037 Blagen Road, Arnold CA 95223 or via email at epfd@epfd.org at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference online.

MEMBERS OF THE BOARD

Mike Barr, President Pete Neal, Secretary
Denny Clemens Jon Dashner J. Scott McKinney

Concerning Public Comment

Please Note: The Board of Directors offers the opportunity for the public to speak to specific agenda items during the time that agenda item is discussed by the Board. The Board also allows an opportunity for the public to speak on non-agenda items during "public comments" prior to the conclusion of the meeting. The Board may not make any decision related to non-agendized items until the next Board meeting.

AGENDA

1. **Call to Order, Flag Salute, Roll Call**
2. **Public Appearances/Comment:** The Board will hear public comment on any agendized or non-agendized item. The Board may discuss public comment but may not take action.
3. **Consent Items:** Board action limited to discussion and approval of:
 - 3.1. Minutes: 04/16/24
 - 3.2. Acceptance of April 2024 Checks Listings and Authorize to File for Audit
4. **Committee Reports:** The Board will discuss the status of the following matters. The Board may take action on recommendations and/or give direction to staff or committee members related to follow-up on specific matters addressed by the committee.
 - 4.1. **Finance Committee** (Directors Dashner & Barr)
 - 4.2. **Personnel/Safety Committee** (Directors Dashner & McKinney)
 - 4.3. **Fire Prevention Committee** (Directors Neal & Clemens)
 - 4.4. **Apparatus/Equipment Committee** (Directors McKinney & Neal)

NOTICE OF REGULAR MEETING – continued

May 21, 2024

5. **Scheduled Items:** The Board will discuss and take action on the specific items listed below.
 - 5.1. **Citizens Initiative GANN Limit:** Discussion Regarding Calaveras County Fire Joint Powers Authority Legal Opinion Provided by David McMurchie
 - 5.2. **Calaveras Public Power Agency:** Voting Instructions
 - 5.3. **Calaveras County Fire Marshal Program:** Update
 - 5.4. **California Health and Wellness:** Calendar Year 2023 Rate Range Inter-Governmental Transfer (IGT) Letter of Interest
 - 5.5. **Fire Risk Management Services:** Ballot for Board of Directors

6. **Reports:** The Board will hear reports on the following matters. The Board may discuss information contained in these reports.
 - 6.1. Administrative Report
 - 6.2. Legislative Report
 - 6.3. Administrative – EMS

7. **Comments, Questions, and Consideration:** The Board will entertain comments and questions from the following individuals or representatives. The Board may discuss these comments or questions on these items but may not take action.
 - 7.1. Board Members
 - 7.2. Firefighters' Association
 - 7.3. Employees' Group
 - 7.4. Public Comments

8. **Adjournment of Regular Meeting**

ADMINISTRATIVE STAFF:

Michael Johnson, Fire Chief Cheryl Howard, Secretary

Ebbetts Pass Fire District



MINUTES
Board of Directors
April 16, 2024

SUBJECT TO APPROVAL

1. The meeting was called to order at 9:00 A.M. with additional accommodation for the public through the use of Zoom Meetings. Board President Michael Barr called the meeting to order and the Pledge of Allegiance was recited.

Directors present: Michael Barr
Denny Clemens
Jon Dashner
Scott McKinney
Pete Neal

District personnel present: Fire Chief Mike Johnson, Cheryl Howard
Matt O'Donnell, Pete Ryan, Bryn Buhler, Sean Bitner
Josilyn Layton, Dalton Butow

Others present via Zoom Meeting: None
Public present: Jon Vattuone

2. **PUBLIC APPEARANCES/COMMENT** – Fire Chief Mike Johnson recognized Jon Dashner for his 20 years of service as a Board member for the Ebbetts Pass Fire District. Mr. Dashner noted that it has been great watching the District grow over the years.
3. **CONSENT ITEMS**
Mr. McKinney made a motion to approve Consent Items 3.1. and 3.2. Mr. Clemens seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).
4. **COMMITTEE REPORTS**
 - 4.1. Finance Committee (Directors Dashner & Barr)
Chief Johnson reported the payment toward the CalPERS UAL had been made. He added that the 40% Teeter allocation would be made this month and the IGT should be received shortly.

4.1.1. Five-Year Capital Outlay

Chief Johnson noted that each April was when the update for the Capital Outlay plan was done and this year there were several smaller projects: new station alerting system, roof repair and snow storage, bird netting under back eaves, new drain system for bay, camera intubation, inverter at antenna site. He added that all these items had been included in the draft of the Preliminary Budget. Mr. Clemens made a motion to approve the 5-Year Capital Outlay as presented. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4.1.2. Annual Cost-of-Living Adjustment

After some discussion about how the COLA was determined, Mr. Clemens made a motion to approve the 4.3% cost-of-living adjustment for fiscal year 2024-25. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4.1.3. Proposed Personnel Pay Schedule Fiscal Year 2024-25

Mr. Neal made a motion to approve the Personnel Pay Schedule for Fiscal Year 2024-25. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4.1.4. Preliminary Budget for Fiscal Year 2024-25

Chief Johnson noted the addition within the budget for use of the recently approved sales tax measure revenue source. He also noted some of the items that would have to be later included in the final budget because the amounts were as yet unknown. Mr. Clemens expressed concern the District may not be able to continue to absorb the increases for medical insurance without the employees paying a portion. Mr. Dashner made a motion to approve the Preliminary Budget as presented. Mr. Clemens seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4.1.5. Special District Budget Adjustment Fiscal Year 2023-24

Chief Johnson reported that as a follow-up for the recent PERS UAL payment, the District needed to increase the budget to continue through the end of the fiscal year. The proposed adjustment increased the budget from District reserves. Mr. Dashner made a motion to approve the Budget Adjustment of \$1,126,000 from reserves to 5001 Salaries/Wages. Mr. Neal seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4.2. Personnel/Safety Committee (Directors Dashner & McKinney)

Chief Johnson reported no new injuries.

4.3. Fire Prevention Committee (Directors Clemens & Neal)

Chief Johnson asked committee members to determine a meeting date for discussion regarding the County Fire Marshal and vacation house rental inspections. He reported arrangements for the annual Firewise meeting were ongoing by area homeowners associations.

4.4. Apparatus/Equipment Committee (Directors McKinney & Neal)

Chief Johnson reported that the newest ambulance would be in use shortly as the weather changes and the potential need for the non-operational automatic chains lessened. Engineer Bryn Buhler reported on the designs for the installation of the chains on the unit in-build and the unit in-station. She reported the final inspection at the factory was scheduled for May 14 and 15 with Nate Attaway and herself flying there.

5. Scheduled Items

5.1. CalPERS: Employer Contributions – Unfunded Liability Additional Contributions

Chief Johnson noted that it was a letter acknowledging the paydown of UAL by the District.

5.2. Calaveras County Registrar of Voters: Notice of General District Election

Chief Johnson reviewed the notice by noting Board members Peter Neal, Michael Barr, and Jon Dashner were up for election in November with candidates for office signup dates between July 15th and August 9th.

5.2.1. Resolution No. 2024-02: Calling General District Election

Mr. Clemens made a motion to approve Resolution No. 2024-02 Calling General District Election on November 5, 2024, for the purpose of electing Governing Board Members. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

5.3. Calaveras Fire Joint Powers Authority Request to CSDA

Chief Johnson reported that he learned after the agenda had been posted that the request for the pooling of single hours into multiple hours of legal consideration was not possible. There was no further discussion.

5.4. Calaveras Joint Powers Authority: Amended JPA of Calaveras County Fire

Chief Johnson reported that with the recent passage of the Measure A Sales Tax which included the City of Angels Camp Fire Department the Calaveras Joint Powers Authority needed to amend its agreement to allow its inclusion for the distribution of the sales tax revenue. After some discussion, Mr. Dashner made a motion to adopt the Amended Joint Powers Agreement of Calaveras County Fire as presented. Mr. Neal seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

6. **REPORTS**

6.1. Administrative Report

Chief Johnson reported that station winterizing was being completed and BC Matt O'Donnel was conducting the annually required RT130 wildland refresher for all personnel.

6.2. Legislative Report

Chief Johnson reported the required violence prevention program has been started. He noted that Measure A and Gann Limit language was under discussion with County Counsel.

6.3. Administrative - EMS

Chief Johnson reported that Mark Ferreira had recently been hired as Quality Improvement Coordinator by Mountain Counties EMS Agency.

7. **COMMENTS, QUESTIONS, CONSIDERATIONS**7.1. Board Members

Mr. Clemens asked personnel to continue to stay safe.

7.2. Firefighters Association

Pete Ryan reported that the annual raffle mailing materials had arrived and a date for stuffing would be coordinated thanks to Nate Attaway and Glenn Verkerk.

7.3. Employees' Group

Battalion Chief Matt O'Donnell thanked the Board members for their support toward the burn prop.

7.4. Public Comments

None.

8. **ADJOURNMENT**

Mr. Dashner made a motion to adjourn. Mr. Neal seconded; motion passed 5-0.
9:52 A.M.

Respectfully submitted,



Cheryl Howard
District Secretary

**County of Calaveras
General Ledger Summary
Balance Sheet Accounts
As of 4/30/2024**

Fund 2290 Ebbetts Pass Fire

<u>Object Code</u>	<u>Object Description</u>	<u>Balance</u>
<u>Assets</u>		
1006	Cash in Treasury	4,943,703.23
1007	Outstanding Checks	(10,061.95)
1016	Imprest Cash	40,000.00
Total Assets		\$4,973,641.28
<u>Liabilities</u>		
2009	Sales Tax Payable	(12.00)
2091	Accts Payable - Staledated Cks	4,542.26
Total Liabilities		\$4,530.26
<u>Fund Balance</u>		
3002	Fund Bal Unreserv/Undesign	5,788,109.02
3043	Reserve for Imprest Cash	40,000.00
Total Fund Balance		\$5,828,109.02
Year-to-Date Revenues		\$6,454,204.83
Year-to-Date Expenditures		\$7,313,202.83
Year-to-Date Transfers In		\$0.00
Year-to-Date Transfers Out		\$0.00
Year-to-Date Clearing Accounts		\$0.00
Total Fund Equity		\$4,969,111.02
Total Liabilities and Fund Equity		\$4,973,641.28

REVENUE ACCOUNT SUMMARY SHEET - April 2024

Fire Operations: ACCOUNT	F No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Property Tax - Current Secured	4010	2,650,054	1,105,526.21	2,611,686.67	99%
Administrative Fee (SB2557)	4013	(51,663)	-25,865.99	(51,731.99)	100%
Unitary Tax	4015	74,857	37,669.51	75,339.02	101%
Supplemental Tax - Current Secured	4017	63,067	32,425.73	68,937.18	109%
Property Tax - Current Unsecured	4020	57,179	-1,093.53	51,048.91	89%
Supplemental Tax - Current Unsecured	4027	2,937	313.86	1,991.96	68%
Prior Unsecured Taxes	4040	4,929	418.38	2,108.63	43%
Transient Occupancy Taxes	4072	61,200	0.00	58,418.94	95%
Interest	4300	5,000	0.00	97,452.88	
HOPTR	4463	22,397	7,074.34	17,180.54	77%
State Grant - OTS & RFC	4455	39,500	0.00	29,241.89	
Timber Tax	4465	-	0.00	365.15	
State Aid for Public Safety (Prop 172)	4472	32,500	0.00	26,366.83	
Federal Grant - AFG	4505	-	0.00	0.00	
Reimbursement - Personnel	4542	50,000	0.00	4,292.37	9%
Reimbursement - Equipment	4543	5,000	0.00	0.00	0%
Vital Records - Reports	4593		0.00	15.00	
Charges for Current Service (hydrants)	4679	10,500	0.00	0.00	0%
Other Refund - Prior Year Taxes	4684	-	0.00	0.00	
Training Fees	4689	-	1,300.00	7,575.00	
Gifts/Donations	4707	-	0.00	1,700.00	
Refund - Misc.	4708	-	987.04	4,115.13	
Other Revenue	4712	26,922	0.00	13,021.26	48%
Miscellaneous Revenue	4713	500	0.00	0.00	0%
Refunds - Insurance	4743	-	0.00	0.00	
CPPA - PGE Rate Credit	4724	-	1,273.00	1,273.00	
Total		3,054,879	1,160,028.55	3,020,398.37	99%

EMS/Paramedic Program ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Special Tax	4077	362,578	144,738.15	343,804.05	95%
Special Tax - Sustain ALS	4077 S	420,032	0.00	0.00	0%
Refunds - Insurance	4743	-	0.00	0.00	
Total		782,610	144,738.15	343,804.05	44%

Ambulance Program ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Special Tax	4077	829,798	331,248.65	786,831.80	95%
Special Tax - Sustain ALS	4077 S	1,079,940	598,706.55	1,422,135.75	132%
Other Programs - State (GEMT)	4479	103,000	0.00	24,239.55	
Federal Grant - AFG	4505	28,600	0.00	0.00	0%
State Other Aid (IGT)	4580	700,000	0.00	0.00	0%
EMS Transport Revenue	4660	770,000	55,299.10	848,740.19	110%
Collections	4679	-	192.50	8,055.12	
Refunds - Insurance	4743	-	0.00	0.00	
Total		3,511,338	985,446.80	3,090,002.41	88%

FIRE OPERATIONS ACCOUNT SUMMARY SHEET - APR 2024

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-1.001	1,294,096	95,685.90	998,873.88	295,222.12	77%
Extra Hire	-1.002	10,000	586.80	2,768.73	7,231.27	28%
Extra Hire - Intern	-1.003	46,506	4,289.09	20,333.77	26,172.23	44%
ST/TF FF Payments	-1.004	50,000	0.00	9,325.61	40,674.39	19%
Volunteer FF Relief	-1.005	40,000	487.59	4,828.10	35,171.90	12%
Retirement-UAL	-1.049	176,425	0.00	674,782.10	(498,357.10)	382%
Retirement	-1.050	198,824	16,483.67	164,600.03	34,223.97	83%
Group Insurance	-1.055	290,770	19,088.70	227,844.46	62,925.54	78%
SERVICES & SUPPLIES	5111					
Safety Clothing	-1.111	51,190	205.85	21,051.82	30,138.18	41%
Safety Equipment	-1.115	6,000	111.51	628.67	5,371.33	10%
Communications-Radios	-1.121	9,560	443.30	6,081.70	3,478.30	64%
Communications-Phone	-1.124	16,000	540.00	5,694.56	10,305.44	36%
Food - Fire Line Meals	-1.131	640	0.00	468.67	171.33	73%
Housekeeping	-1.141	6,800	505.71	6,402.94	397.06	94%
Insurance-Prop/Liability	-1.151	55,160	0.00	55,160.00	-	100%
Insurance-Workers Comp	-1.153	92,000	0.00	91,892.22	107.78	100%
Maintenance-Apparatus	-1.181	59,000	814.04	52,150.83	6,849.17	88%
Maintenance-Utilities	-1.182	10,000	1,286.01	7,847.41	2,152.59	78%
Building Maintenance	-1.201	28,230	2,562.19	21,118.23	7,111.77	75%
Emergency Care/Rescue	-1.211	1,275	0.00	0.00	1,275.00	0%
Memberships	-1.221	9,525	0.00	9,600.00	(75.00)	101%
Office Expense	-1.241	14,982	737.72	12,627.14	2,354.86	84%
Office Expense-Postage	-1.243	1,000	26.86	423.77	576.23	42%
Office Expense-Copies	-1.245	690	0.00	572.81	117.19	83%
Professional Services	-1.271	33,000	0.00	4,989.16	28,010.84	15%
Small Tools/FF Equipment	-1.401	13,000	516.44	11,045.90	1,954.10	85%
Small Tools-Hose/SCBA	-1.402	10,600	0.00	5,248.85	5,351.15	50%
Special District Expense	-1.411	20,050	297.13	8,016.85	12,033.15	40%
SDE--Health Maintenance	-1.412	44,700	105.00	4,754.64	39,945.36	11%
Training	-1.422	12,500	64.00	14,850.35	(2,350.35)	119%
Travel/Education	-1.478	9,000	345.00	1,285.18	7,714.82	14%
Transportation Fuel	-1.480	27,700	2,013.60	15,711.19	11,988.81	57%
Utilities - Water/Sewer	-1.501	4,900	0.00	4,618.43	281.57	94%
Utilities - Electrical	-1.504	12,520	796.91	9,084.42	3,435.58	73%
Utilities - Propane	-1.505	14,280	1,406.50	9,886.22	4,393.78	69%
LAFCO Fee	5627	4,928	0.00	4,927.48	0.52	100%
FIXED ASSETS						
Building Fund: Structures	5640	263,698	105,848.61	211,697.22	52,000.78	80%
Equipment	5701	92,592	0.00	92,591.78	0.22	
Fire Operation Fund Totals		3,032,141	255,248.13	2,793,785.12	238,355.88	92%

CHECKS ISSUED LISTING - APR 2024 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
5001.1.001: SALARIES			
	27873, 27993 Payroll / Statutory Elective Withholding		\$85,780.37
	27873, 27993 Paychex Fee	employer cost	\$260.01
1142563, 1143157	PARS	EE withholding	\$140.64
	27874, 27994 EPFF Local #3581	dues and meals withholding	\$915.47
	28045 CalPERS	EE portion; ER paid EE portion	\$8,589.41
5001.1.002: EXTRA HIRE			
	27993 Payroll / Statutory Elective Withholding		\$545.50
	1143157 PARS	EE withholding	\$41.30
5001.1.003: EXTRA HIRE - SPECIAL			
	27873, 27993 Payroll / Statutory Withholding / Elective Withholding		\$3,981.59
1142563, 1143157	PARS	EE withholding	\$307.50
5001.1.004: Expenditure: ST/TF Firefighter Payment			<i>none issued</i>
5001.1.005: Expenditure: Volunteer Firefighter Payment			
	1143225 PARS	trust administration	\$487.59
5001.1.049: RETIREMENT UAL PREPAYMENT & LOAN			<i>none issued</i>
5001.1.050: RETIREMENT (PERS)			
	28045 CalPERS	employer portion	\$16,483.67
5001.1.055: GROUP INSURANCE			
	27873, 27993 Supplemental Life Premium Withholding		-\$99.18
	1143904 Fire Risk Management Service	dental/life insurance premium	\$1,060.17
	1143905 IAFF Health & Wellness Trust	medical insurance premium	\$17,193.71
	1143221 LV FF Health & Welfare Trust	medical premium	\$934.00
5111.1.111: SAFETY CLOTHING			
	1143391 L N Curtis	boots, pant	\$205.85
5111.1.115: SAFETY EQUIPMENT			<i>none issued</i>
5111.1.121: COMMUNICATIONS: RADIOS			
	1143215 Columbia Communications	repair BK portables (9)	\$443.30

CHECKS ISSUED LISTING - APR 2024 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
5111.1.124: COMMUNICATIONS: TELEPHONE			
1142832	CalNET	Sta. 2&4: phone lines	\$23.69
1142833	Verizon Wireless	cell phones	\$151.84
1142834	Comcast	phone/internet	\$170.16
1143387	Comcast	phone/internet	\$194.31
5111.1.131: FOOD/FIRE LINE MEALS			<i>none issued</i>
5111.1.141: HOUSEHOLD EXPENSE			
1142837	US Bank	disinfectant	\$68.50
1143213	Alcal Glass & Supply	filters, vent, grate, texture, paint	\$90.33
1143211	Anchor Pest Control	pest control	\$96.00
1143214	CA Waste Recovery	trash removal	\$133.20
1143385	Aramark	coverall/rag service	\$117.68
5111.1.151: INSURANCE: PROPERTY/LIABILITY			<i>none issued</i>
5111.1.153: INSURANCE: WORKER'S COMPENSATION			<i>none issued</i>
5111.1.181: MAINTENANCE: APPARATUS			
1142836	Richard Lokey	U1003: change trans computer	\$285.00
1142837	US Bank	U6001: cylinder gland	\$152.22
1143212	Arnold Auto Supply	U1003: lamps	\$5.31
1143217	Ebbetts Pass Lumber Co	clamps, couplings, nipples	\$64.61
1143388	Delta Truck Center [Fresno]	U1002: oil; U1009: DEF	\$306.90
5111.1.182: MAINTENANCE: UTILITIES			
1142836	Richard Lokey	U3018: change headlight	\$142.50
1143212	Arnold Auto Supply	U3023: filters, oil; parts	\$181.01
1143223	Richard Lokey	U3022: BIT inspection/repair	\$647.50
1143392	Richard Lokey	U3019: oil/filter service	\$315.00
5111.1.201: BUILDING & GROUNDS MAINTENANCE			
1142837	US Bank	Sta.1 hydrant repair	\$1,283.89
1143216	Cummins	generator maintenance	\$1,191.20
1143217	Ebbetts Pass Lumber Co	building materials	\$87.10
5111.1.211: EMERGENCY CARE			<i>none issued</i>
5111.1.221: MEMBERSHIPS/SUBSCRIPTIONS			<i>none issued</i>

CHECKS ISSUED LISTING - APR 2024 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
5111.1.241: OFFICE EXPENSE			
	1142837 US Bank	office supplies; A-laptop, mic	\$76.65
	1143217 Ebbetts Pass Lumber Co	HDMI cable	\$31.07
	1143226 Wiley Computer Works	change out failing hard drives	\$630.00
5111.1.243: OFFICE EXPENSE: POSTAGE			
	JE Calaveras Co.	checks postage	26.86
5111.1.245: OFFICE EXPENSE: COPIES			<i>none issued</i>
5111.1.271: PROFESSIONAL SERVICES			<i>none issued</i>
5111.1.401: SMALL TOOLS/FF EQUIPMENT			
	1142837 US Bank	parts, hitches	\$516.44
5111.1.402: SMALL TOOLS: HOSE / SCBA			<i>none issued</i>
5111.1.411: SPECIAL DISTRICT EXPENSE			
	1143910 US Bank: SAMBA	EPN program	\$41.45
	1143910 US Bank	Vial of Life containers	\$46.11
5111.1.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE			
	1142837 US Bank/Quest Diagnostics	immunization labwork	\$105.00
5111.1.422: TRAINING			
	1143386 CA Dept of Justice	fingerprint check	\$64.00
5111.1.478: TRAVEL/EDUCATION/TRAINING			
	1142837 US Bank/ FDAC	Annual Conference registration	\$345.00
5111.1.480: TRANSPORTATION FUEL			
	1142835 Hunt & Sons, Inc	diesel	\$303.75
	1143220 Hunt & Sons, Inc	diesel	\$200.19
	1143218 Ebbetts Pass Gas Service	unleaded	\$362.17
	1143389 Hunt & Sons, Inc	diesel	\$1,147.49
5111.1.501: UTILITIES: WATER/SEWER			<i>none issued</i>

CHECKS ISSUED LISTING - APR 2024 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
5111.1.504: UTILITIES: ELECTRICITY			
	JE CPPA	electricity	\$796.91
5111.1.505: UTILITIES: PROPANE			
	1143218 Ebbetts Pass Gas Service	propane	\$1,406.50
5627 F: LAFCo			<i>none issued</i>
5640 F: STRUCTURES			
	1143433 WestAmerica Bank	station lease payment	\$105,848.61
5701 F: EQUIPMENT			

ENGINE PARAMEDIC PROGRAM ACCOUNT SUMMARY SHEET - Apr 2024

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-2.001	436,839	28,795.51	325,301.71	111,537.29	74%
Retirement-UAL	-2.049	73,276	0.00	316,477.97	(243,201.97)	432%
Retirement	-2.050	73,755	6,090.40	60,773.66	12,981.34	82%
Group Insurance	-2.055	113,512	8,230.74	92,376.91	21,135.09	81%
SERVICES & SUPPLIES	5111					
Safety Clothing	-2.111	2,775	172.67	2,814.97	(39.97)	101%
Safety Equipment	-2.115	1,000	27.88	157.17	842.83	16%
Communications-Radios	-2.121	1,440	363.13	609.91	830.09	42%
Communications-Phone	-2.124	2,000	135.00	1,389.89	610.11	69%
Food/Meals	-2.131	160	0.00	92.26	67.74	58%
Housekeeping	-2.141	1,700	126.42	1,567.88	132.12	92%
Insurance-Prop/Liability	-2.151	11,032	0.00	11,031.00	1.00	100%
Insurance-Workers Comp	-2.153	23,000	0.00	22,973.05	26.95	100%
Maintenance-Apparatus	-2.181	2,900	0.00	2,366.57	533.43	82%
Building & Grounds Maint.	-2.201	6,770	319.57	5,726.85	1,043.15	85%
Copier Maintenance	-2.245	175	0.00	55.54	119.46	32%
Professional Services	-2.271	2,200	0.00	1,247.29	952.71	57%
Special District Expense	-2.411	1,030	0.00	552.94	477.06	54%
SDE--Health Maintenance	-2.412	3,300	0.00	407.40	2,892.60	12%
Training	-2.422	4,000	193.05	3,318.05	681.95	83%
Travel/Education	-2.478	2,700	0.00	0.00	2,700.00	0%
Transportation Fuel	-2.480	7,200	423.46	7,200.00	-	100%
Utilities - Water/Sewer	-2.501	1,150	0.00	997.34	152.66	87%
Utilities - Electrical	-2.504	3,130	199.23	2,271.11	858.89	73%
Utilities - Propane	-2.505	3,590	351.63	2,407.82	1,182.18	67%
SPECIAL TAX HANDLING FEE	5411	3,626	1,809.68	3,619.38	6.62	100%
Engine Paramedic Program Totals		782,260	47,238.37	865,736.67	(83,476.67)	111%

CHECKS ISSUED LISTING - APR 2024 ENGINE PARAMEDIC

Check No.	PAID TO	PURPOSE	AMOUNT
5001.2.001: SALARIES			
27873, 27993	Payroll / Statutory Elective Withholding / Paychex Fee		\$25,927.83
27874, 27994	EPFF Local #3581	dues and meals withholding	\$466.74
28045	CalPERS	EE portion; ER paid EE portion	\$2,400.94
5001.2.049: RETIREMENT UAL PREPAYMENT & LOAN			<i>none issued</i>
5001.2.050: RETIREMENT (PERS)			
28045	CalPERS	Employer Portion	\$6,090.40
5001.2.055: GROUP INSURANCE			
27873, 27993	Supplemental Life Premium Withholding		-\$27.34
1143904	Fire Risk Management Service	dental/life insurance premium	\$342.64
1143905	IAFF Health & Wellness Trust	medical insurance premium	\$7,915.44
5111.2.111: SAFETY CLOTHING			
1143391	L N Curtis	boots, pant	\$172.67
5111.2.115: SAFETY EQUIPMENT			<i>none issued</i>
5111.2.121: COMMUNICATIONS: RADIOS			
1143215	Columbia Communications	repair E435 radio	\$252.30
1143215	Columbia Communications	repair portables	\$110.83
5111.2.124: COMMUNICATIONS: TELEPHONE			
1142832	CalNET (AT&T)	Sta. 2&4: phone lines	\$5.92
1142833	Verizon Wireless (Cell Co)	cell phones	\$37.96
1142834	Comcast	phone/internet	\$42.54
1143387	Comcast	phone/internet	\$48.58
5111.2.131: FOOD/FIRE LINE MEALS			<i>none issued</i>
5111.2.141: HOUSEHOLD EXPENSE			
1142837	US Bank	disinfectant	\$17.12
1143213	Alcal Glass & Supply	filters, vent, grate, texture, paint	\$22.58
1143211	Anchor Pest Control	pest control	\$24.00
1143214	CA Waste Recovery	trash removal	\$33.30
1143385	Aramark	coverall/rag service	\$29.42

CHECKS ISSUED LISTING - APR 2024 ENGINE PARAMEDIC

Check No.	PAID TO	PURPOSE	AMOUNT
5111.2.151:	INSURANCE: PROPERTY/LIABILITY		<i>none issued</i>
5111.2.153:	INSURANCE: WORKER'S COMPENSATION		<i>none issued</i>
5111.2.181:	MAINTENANCE: APPARATUS		<i>none issued</i>
5111.2.201:	BUILDING & GROUNDS MAINTENANCE		
	1143216 Cummins	Generator maintenance	\$297.79
	1143217 Ebbetts Pass Lumber Co	building materials	\$21.78
5111.2.245:	OFFICE EXPENSE: COPIES		<i>none issued</i>
5111.2.271:	PROFESSIONAL SERVICES		<i>none issued</i>
5111.2.402:	SMALL TOOLS: HOSE / SCBA		<i>none issued</i>
5111.2.411:	SPECIAL DISTRICT EXPENSE		
	1143910 US Bank: SAMBA	EPN program	\$6.00
5111.2.412:	SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE		<i>none issued</i>
5111.2.422:	TRAINING		
	1142837 US Bank/ASHI	instructor renewal	\$193.05
5111.2.478:	TRAVEL/EDUCATION/TRAINING		<i>none issued</i>
5111.2.480:	TRANSPORTATION FUEL		
	1142835 Hunt & Sons, Inc	diesel	\$178.09
	1143220 Hunt & Sons, Inc	diesel	\$99.37
	1143389 Hunt & Sons, Inc	diesel	\$146.00
5111.2.501:	UTILITIES: WATER/SEWER		<i>none issued</i>
5111.2.504:	UTILITIES: ELECTRICITY		
	JE CPPA	electricity	\$199.23
5111.2.505:	UTILITIES: PROPANE		
	1143218 Ebbetts Pass Gas Service	propane	\$351.63
5411 P:	SPECIAL TAX HANDLING FEE		
	JE Calaveras Co Auditor's Office	Special Tax Fee	\$1,809.68

AMBULANCE PROGRAM ACCOUNT SUMMARY SHEET - April 2024

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-3.001	1,698,246	127,817.10	1,321,992.62	376,253.38	78%
Retirement-UAL	-3.049	190,821	0.00	514,445.01	(323,624.01)	270%
Retirement	-3.050	208,200	16,665.72	165,289.01	42,910.99	79%
Group Insurance	-3.055	478,632	34,820.24	376,706.26	101,925.74	79%
SERVICES & SUPPLIES	5111					
Safety Clothing	-3.111	13,860	0.00	8,226.23	5,633.77	59%
Safety Equipment	-3.115	2,250	139.39	2,174.83	75.17	97%
Communications-Radios	-3.121	4,200	554.13	3,882.63	317.37	92%
Communications-Phone	-3.124	10,000	674.99	6,949.48	3,050.52	69%
Food - Fire Line Meals	-3.131	800	0.00	622.10	177.90	78%
Housekeeping	-3.141	8,500	632.12	7,858.16	641.84	92%
Insurance-Prop/Liability	-3.151	44,128	0.00	44,128.00	-	100%
Insurance-Workers Comp	-3.153	115,000	0.00	114,865.28	134.72	100%
Maintenance-Ambulances	-3.183	31,250	2,497.04	19,254.97	11,995.03	62%
Building Maintenance	-3.201	40,150	1,597.87	20,200.05	19,949.95	50%
Emergency Care/Rescue	-3.211	43,080	4,317.99	37,880.59	5,199.41	88%
Memberships	-3.221	150	0.00	150.00	-	100%
Office Expense	-3.241	10,031	229.27	10,114.77	(83.77)	101%
Office Expense - Copies	-3.245	860	151.46	453.88	406.12	53%
Professional Services	-3.271	79,018	1,330.00	59,525.52	19,492.48	75%
Small Tools/FF Equipment	-3.401	9,350	1,246.60	6,146.16	3,203.84	66%
Special District Expense	-3.411	10,450	0.00	5,671.96	4,778.04	54%
SDE--Health Maintenance	-3.412	33,100	0.00	4,189.54	28,910.46	13%
SDE--Administrative Fee	-3.413	3,800	0.00	2,979.52	820.48	78%
Training	-3.422	12,000	0.00	13,028.54	(1,028.54)	109%
Travel/Education	-3.478	4,500	0.00	4,096.51	403.49	91%
Transportation Fuel	-3.480	32,000	2,646.37	22,648.76	9,351.24	71%
Utilities - Water/Sewer	-3.501	5,700	0.00	4,986.79	713.21	87%
Utilities - Electrical	-3.504	15,650	996.13	11,355.51	4,294.49	73%
Utilities - Propane	-3.505	18,850	1,758.14	11,784.27	7,065.73	63%
Bank Charges	5403 A	-	0.00	20.00	(20.00)	
SPECIAL TAX HANDLING FEE	5411	23,298	11,627.37	23,254.77	43.23	100%
SDE DHCS IGT Pull-Down Fee	5411		7,575.98	310,273.11	(310,273.11)	
REFUND OVERPAYMENT	5612	13,000	8,405.62	15,461.85	(2,461.85)	119%
Bad Debts (NSF checks)	5616	-	0.00	0.00	-	
FIXED ASSETS						
Building Fund: Structures	5640	-	0.00	0.00	-	
Equipment	5701	490,000	0.00	420,633.73	69,366.27	
Ambulance Program Totals		3,650,874	225,683.53	3,571,250.41	79,623.59	98%

CHECKS ISSUED LISTING - APR 2024**STATION 3 A**

Check No.	PAID TO	PURPOSE	AMOUNT
5001.3.001: SALARIES			
27873, 27993	Payroll / Statutory Elective Withholding / Paychex Fee		\$112,242.41
27874, 27994	EPFF Local #3581	dues and meals withholding	\$2,217.79
28045	CalPERS	EE portion; ER paid EE portion	\$13,356.90
5001.3.049: RETIREMENT UAL PREPAYMENT & LOAN			<i>none issued</i>
5001.3.050: RETIREMENT (PERS)			
28045	CalPERS	Employer Portion	\$16,665.72
5001.3.055: GROUP INSURANCE			
27873, 27993	Supplemental Life Premium Withholding		-131.58
1143904	Fire Risk Management Service:	vision/dental/life ins premium	2,040.14
1143905	IAFF Health & Wellness Trust	medical insurance premium	32,911.68
5111.3.111: SAFETY CLOTHING			<i>none issued</i>
5111.3.115: SAFETY EQUIPMENT			<i>none issued</i>
5111.3.121: COMMUNICATIONS: RADIOS			
1143215	Columbia Communications	repair portable radios	\$554.13
5111.3.124: COMMUNICATIONS: TELEPHONE			
1142832	CalNET	Sta. 2&4: phone lines	\$29.61
1142833	Verizon Wireless	cell phones	\$189.80
1142834, 1143387	Comcast	phone/internet	\$455.58
5111.3.131: FOOD/FIRE LINE MEALS			<i>none issued</i>
5111.3.141: HOUSEHOLD EXPENSE			
1142837	US Bank	disinfectant	\$85.62
1143213	Alcal Glass & Supply	filters, vent, grate, texture, paint	\$112.92
1143211	Anchor Pest Control	pest control	\$120.00
1143214	CA Waste Recovery	trash removal	\$166.49
1143385	Aramark	coverall/rag service	\$147.09
5111.3.151: INSURANCE: PROPERTY/LIABILITY			<i>none issued</i>
5111.3.153: INSURANCE: WORKER'S COMPENSATION			<i>none issued</i>

CHECKS ISSUED LISTING - APR 2024**STATION 3 A**

Check No.	PAID TO	PURPOSE	AMOUNT
5111.3.183: MAINTENANCE: AMBULANCES			
1142836	Richard Lokey	replace DEF heater; replace ligh	\$579.33
1142839	Arnold Automotive	oil/filter change, trans service	\$1,528.05
1143212	Arnold Auto Supply	U3507: fluid heater	\$342.12
1143388	Delta Truck Center	U3509/10: DEF	\$47.54
5111.3.201: BUILDING & GROUNDS MAINTENANCE			
1143216	Cummins	generator maintenance	\$1,489.00
1143217	Ebbetts Pass Lumber Co	building materials	\$108.87
5111.3.211: EMERGENCY CARE			
1143210	Airgas	oxygen	\$426.60
1143222	Life Assist	medical supplies	\$1,837.16
1143224	Nationwide Medical Surgical	medical supplies	\$179.40
1143390	Life Assist	medical supplies	\$1,874.83
5111.3.221: MEMBERSHIPS/SUBSCRIPTIONS			<i>none issued</i>
5111.3.241: OFFICE EXPENSE			
1142837	US Bank	office supplies; A-laptop, mic	\$229.27
5111.3.245: OFFICE EXPENSE - COPIES			
1143393	Power Business Technology	copier maintenance	\$151.46
5111.3.271: PROFESSIONAL SERVICES			
1143219	Helix Environmental Planning	environment planning for replace	\$280.00
1143227	Wittman Enterprises, LLC	billing services	\$1,050.00
5111.3.401: SMALL TOOLS/FF EQUIPMENT			
1143222	Life Assist	sensor cables	\$902.69
1143391	L N Curtis	streamlights for ambulances	\$343.91
5111.3.411: SPECIAL DISTRICT EXPENSE			
1143910	US Bank: SAMBA	EPN program	\$24.00
5111.3.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE			<i>none issued</i>
5111.3.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE			<i>none issued</i>
5111.3.422: TRAINING			<i>none issued</i>

CHECKS ISSUED LISTING - APR 2024**STATION 3 A**

Check No.	PAID TO	PURPOSE	AMOUNT
5111.3.478:	TRAVEL/EDUCATION/TRAINING		<i>none issued</i>
5111.3.480:	TRANSPORTATION FUEL		
	27920 EPFD: WEX Bank	diesel	\$350.33
	1142835 Hunt & Sons, Inc	diesel	\$538.38
	27997 EPFD: WEX Bank	diesel	\$273.88
	1143220 Hunt & Sons, Inc	diesel	\$377.26
	1143389 Hunt & Sons, Inc	diesel	\$1,106.52
5111.3.501:	UTILITIES: WATER/SEWER		<i>none issued</i>
5111.3.504:	UTILITIES: ELECTRICITY		
	JE CPPA	electricity	\$996.13
5111.3.505:	UTILITIES: PROPANE		
	1143218 Ebbetts Pass Gas Service	propane	\$1,758.14
5403 A:	TREASURER'S ADMIN FEE		<i>none issued</i>
5411 A:	SPECIAL TAX HANDLING FEE		
	27987 CA DHCS	PPGEMT - CY2024 INV#2	\$7,575.98
	JE Calaveras Co Auditor's Office	Special Tax Fee	\$11,627.37
5640 A:	STRUCTURES		<i>none issued</i>
5701 A:	EQUIPMENT		<i>none issued</i>
5612 A:	REFUNDS		
	1142831 Aetna		\$8,238.04
	1142838 Veteran Family Member Program		\$167.58

Mike Johnson

From: Dana Nichols
Sent: Friday, May 10, 2024 11:30 AM
To: cfire-jpa-members
Subject: CSDA Legal Counsel on Gann Limit

Dear Calaveras Fire Services JPA member:

Below please see the statement from David McMurchie, General Counsel for the California Special Districts Association. He wrote this after San Andreas Fire asked to use its free hour of legal consultation to address Gann Limit questions.

Please also know that Calaveras County has plenty of Gann Limit capacity to allow expenditure of Measure A revenue without needing an election. Also note that McMurchie's take is different from Deputy Calaveras County Counsel Marina Lewis.

Dana

----- Forwarded message -----

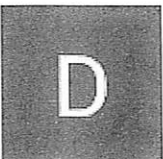
From: David McMurchie
Date: Thu, May 9, 2024 at 12:09 PM
Subject: Legal request to CSDA re Gann Limit

Dana,

I serve as General Counsel to CSDA and your request for legal consultation has been forwarded to me for response.

The county sales tax which was approved by county voters is a county-wide, county imposed tax. Special districts have no authority to impose sales taxes. The county sales tax imposed for the benefit of fire agencies is an example of the county using its taxing authority to impose a county tax and agreeing to distribute the tax proceeds as essentially a grant to the fire districts and cities within the county exercising fire powers. The measure increases county sales tax proceeds and therefore requires that the county-wide Gann limit be raised by the amount of the proceeds. Since each district is not technically receiving proceeds from its own tax proceeds, there is no need to increase each district's Gann limit.

Let me know if you have any other questions.



CPPA

Calaveras Public Power Agency

Mailing Address:
Government Center
San Andreas, CA 95249-9709

Phone: (209) 293-7211
Cell 209 768 5248
Email: dda@volcano.net

April 15, 2024

TO: Voting CPPA Member Agency Representatives

FROM: Dennis Dickman

SUBJECT: Voting Instructions

Seven Member Agencies were nominated for the At-Large Board of Director position. Two nominees declined the nomination and five nominees accepted the nomination.

Enclosed is a ballot with the names of the five Member Agencies and their current Representative who accepted the nomination. Please read the following instructions for marking the ballot and returning it to CPPA.

1. Vote for only one candidate by placing an X by the Member Agency's name on the ballot.
2. Place the ballot in the CPPA self-addressed stamped envelope and seal the envelope.
3. Sign the outside of the envelope below your name and address (NOTE: for the ballot to be accepted the signature must be that of the Member Agency Representative).
4. Ballots shall be returned to CPPA no later than May 15, 2024.

Ballots will be invalid if:

- (1) the ballot is improperly marked***
 - (2) the ballot is not returned in the CPPA self-addressed envelope***
- or***
- (3) there is no signature or has an invalid signature on the return envelope***
-

Faint header text, possibly including agency name and date.

Ballot for At-Large CPPA Board of Director Position

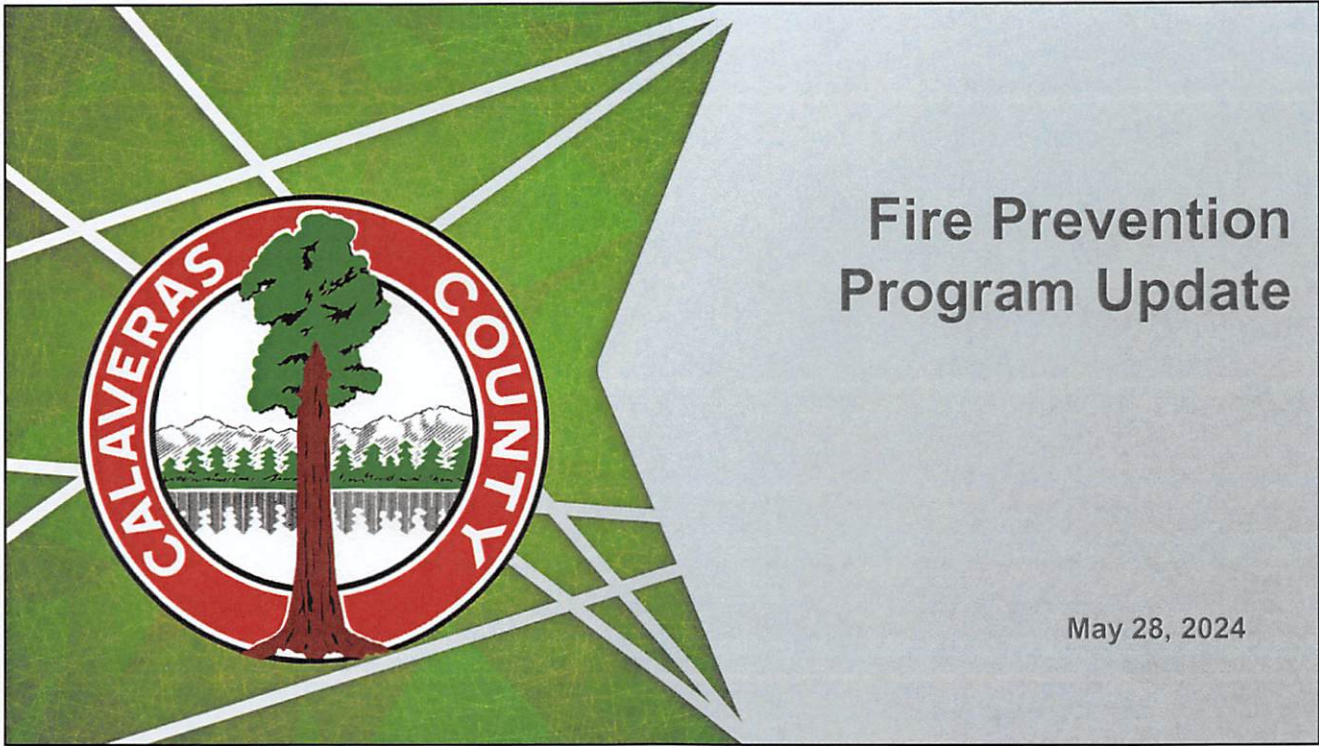
Vote for only one of the following:

- Bret Harte Union High School District (Scott Nanik)**
- Calaveras County Office of Education (Claudia Davis)**
- Ebbetts Pass Fire Protection District (Mike Johnson)**
- Mark Twain Health Care District (Richard Randolph)**
- Mokelumne Hill Fire Protection District (Michael Dell'Orto)**

**Return Ballot within self-addressed stamped envelope,
signed, so CPPA receives it by May 15, 2024**

Calaveras Public Power Agency – Spring 2024


Faint vertical text on the right side of the page, possibly a list of names or a table.



1

Topics of discussion:

- Strategic Plan Objective
- Program Status
- Service Challenges
- Program Options
- Discussion/Direction



2

Strategic Plan Objective:

- Establish a Joint Powers Authority or Memorandum of Understanding between the County and Fire Districts, enhancing collaboration and efficiencies for building and planning activities



3

Underlying Principles

- Must be the most practical and efficient program
- Must comply with all State regulations and current Codes
- Must benefit ALL of the following:
 - County Offices
 - Fire Districts
 - Communities Served
 - Building Construction
 - Businesses
 - Public Service Organizations

4

Program Status:

- Progress Report (May 2023 through May 2024)
 - Memorandum of Understanding between the Fire Authority Joint Powers (JPA) and The County.
 - Adopted fire prevention services fees as part of the building department services fee ordinance.
 - Developed County Fire Prevention webpage
 - Filled vacant County Fire Marshal Position.
 - Began Fire Code reviews of commercial building permits, sprinkler, and alarm permits.
 - Implemented on-site fire-suppression water storage program.

5

Program Status:

- Created informational handouts and inspection standards
 - Operational Fire Permits
 - Standard inspection checklists
- Began staff training, fire inspections, and public outreach
- Began preconstruction and pre-event planning meetings
- Incorporated fire inspection and permit records into current permit software

6



Service Challenges:

- Uncertain Service Needs
- Insufficient staffing levels to meet entire scope of service
- Cost Recovery
- Building Department Revenue Challenges

7



Uncertain Service Needs:

- Fire Districts may opt in or out of the MOU through the JPA as their staffing levels and needs change.
- Depending on which districts opt in or out, service needs may change dramatically within a Fiscal Year.
- No clear data exists to identify the full scope of business activity that would require fire prevention services.

8



Insufficient Staffing Levels:

- Based on our current estimates, at least two FTE's are necessary to complete all services required by a fully functioning fire protection program in the first year:
 - State Mandated Inspections (schools, apartments, hotels, care facilities, large assemblies)
 - Construction permits (fire alarms, sprinkler systems, hydrants and water storage ect.)
 - Operational Fire Permits (welding shops, repair garages, flammable storage, other hazardous uses.)
 - Annual Business inspections (fire permit renewals, **short-term vacation rentals**)

9



Cost Recovery:

- Businesses want fire prevention services
- Businesses don't want to pay for fire prevention services
- No funding options currently for fire prevention other than permit fees
- Permit fees are not being collected for staffing we are already funding.
- To advance an effective program we must:
 - Establish a base level of service
 - Establish an expected staffing level and cost recovery based on service model.
 - Fund staffing until revenue collection is effective.

10

Building Department Revenue Challenges:

- High Inflation + High Interest Rates = Low Construction Permit Activity
- Workload and Revenue down 25%
- No Reserve Fund left to continue in investing in a slow rollout of the fire Prevention Program
- *A modified program and/or new funding solution is required*



11

Program Options:

- 5 options for consideration:
 - End the Program (worse case)
 - Reduce the Program to County fire reviews for Development projects and Construction Permits
 - Fund the program through General Fund and retain in the Building Department
 - Retain in the Building Department and commence fire prevention program July 1, 2024
 - Move the program to a General Fund Department and locate compatible funding sources.



12

End the Program

Not Recommended

- Fractures communication between Development Departments and Fire Districts
- Increases construction permit turnaround times
- Decreases customer service
- Not consistent with the County's Strategic Plan



13

County Fire Review and Construction Permits

Bare Minimum for efficiency

- Prevents excessive delays in development project reviews and permitting
- Maintains positive communication between the Fire Districts and Development Departments
- However, remands all mandated services back to the fire districts with no staffing or implementation solutions.
- Retains option to grow other areas of the program as revenue improves.



14

Implement Program July 1, 2024

We are Ready.

- MOU signed
- Fees established
- Program developed (website, permit tracking, procedures, handouts)

However

- To buffer new businesses town hall education sessions for local businesses are recommended in the month of June in preparation for program implementation.



15

General Fund Contribution

Ideal in an upward trending economy

- Allows the Building Department to retain current staffing for another year to set milestones for:
 - Public outreach
 - State mandated inspections
 - Operational fire permits
 - Interorganizational data management
- Maintains all levels of service regardless of how many districts participate.
- However, general fund contribution prevents the Building Department from placing any excess revenue in the Building Reserve Fund, which is a necessary element in the Building Department budget.



16



Move the Program:

Hits all targets.

- Maintains current efficiencies in development projects
- Maintains inter-agency communication
- Allows for fluctuating service loads
- Allows for extended program implementation
- Allows for cost recovery through interdepartmental charges, grants, and direct service charges as the program evolves.
- No additional cost to set up. Program can continue to use current software to manage services and data.
- No negative effect to Building Department budget processes
- New fee study will be necessary if service fees are charged.

17



Discussion/Direction:

With input from the JPA,

Does the program continue?

If so,

- 1) What level of service?
- 2) Where does the program best fit?
- 3) How do we fund it?
- 4) What level of cost recovery is appropriate?
- 5) When do we start?

18

County Comparable Fee Schedules

	Alpine County	Amador County	Placer County	Merced County	S. San Joaquin County	Tuolumne County	Calaveras Proposed Fees
Hourly Rate	\$81.00	\$113.00	\$130.00	\$182.00	\$125.00	\$87.00	171.52
State Mandates							
Assemblies	NI	**113	\$341.00	\$297.00	NI	NI	\$271.00
Hotel Inspections	NI	**113	\$341.00	\$339.00	NI	*390	\$357.00
Large Family Day	NI	**113	\$341.00	\$182.00	NI	\$173.00	\$271.00
Adult Care Facilities	NI	**113	\$341.00	\$182.00	NI	*424	\$271.00
Schools	NI	**113	\$341.00	\$182.00	\$282.00	*260	\$614.00
Permits							
Fire Alarms	\$324.00	\$425.00	*519	\$327.00	\$403.00	*434	\$271.00
Comm Sprinklers	\$324.00	\$457.00	*260	\$497.00	\$403.00	*520	\$331.00
Hood and Duct	\$324.00	\$329.00	\$307.00	\$382.00	\$403.00	\$607.00	\$460.00
Temporary Tent	\$81.00	**113	\$130.00	\$255.00	\$282.00	\$347.00	\$245.00

NI= No Information

*= Average Cost

**= Per Hour Charge

Mike Johnson

From: Courtney M. Calvitti
Sent: Tuesday, May 14, 2024 9:40 AM
To: Mike Johnson (Firechief@epfd.org); Cheryl Howard (epfd@epfd.org); Margaux McFetridge
Subject: CY 2023 Voluntary Rate Range Program - CA Health & Wellness
Attachments: CY 2023 Att B-Voluntary Rate Range Program.xlsx; CY_2023_RR_LOI_template.docx.pdf

Hello,

Attached for your review and consideration please find a Letter of Interest regarding interest in participating in the Calendar Year 2023 Rate Range Intergovernmental Transfer (IGT) program funding with California Health and Wellness.

As in years past, DHCS is not pre-assigning dollar amounts for participation. California Health and Wellness is in the process of assigning percentage amounts based on interest, funding availability and each participant's past percentage amount. For the Northern 18 counties, we anticipate about \$13.8M available. Please confirm, the amount you are willing to contribute to fund the 2023 Voluntary Rate Range Year.

California Health and Wellness must respond IN FULL to the DHCS by **Friday, June 28, 2024**. Therefore, please complete and sign the attached Letter of Interest and return to California Health and Wellness along with the required submission documentation (attachment B) no later than end of the business, **Friday, June 21, 2024**. Please note that no late submissions will be accepted.

Funding entities must provide the following information to **California Health and Wellness** for consideration of the IGT funding:

- A fully executed Letter of Interest (template attached)
- Inpatient and Outpatient Charges (shown separately) for Medi-Cal services provided to Managed Care Plan's (MCP) Medi-Cal beneficiaries
- Inpatient and Outpatient Costs (shown separately) for Medi-Cal services provided to MCP's Medi-Cal beneficiaries
- Payments made by the MCP's for inpatient and outpatient (shown separately) Med-Cal services provided to MCP's Medi-Cal beneficiaries
- Scope of services (i.e., inpatient, emergency room, and outpatient) provided to Medi-Cal managed care members. Indicate if these services were provided under a provider agreement with the MCP or non-contracted.

Please utilize attached "CY 2023 Att B-Voluntary Rate Range Program" to provide requested supporting documentation.

The requested data referenced above should all be specific to California Health and Wellness. **If you are not comfortable submitting the data above directly to California Health and Wellness, DHCS will accept the data directly if sent to Vivian.Beeck@dhcs.ca.gov, Michael.Ha@dhcs.ca.gov and Scott.Gale@dhcs.ca.gov. You must notify California Health and Wellness of your intent to submit these documents.** The above data

must be submitted no later than **June 28, 2024** with confirmation to California Health and Wellness of this submission.

Please let me know if you have any questions.

Thank you,

Courtney Calvitti

Financial Analyst III, CA Market – State Health Programs



4191 E Commerce Way, Bldg A, 4th Floor | Sacramento, CA 95834

Courtney.M.Calvitti@healthnet.com | Healthnet.com

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Fire Permits and Inspections Cost Recovery

This information is intended to inform the Fire Authority JPA on the cost recovery model developed by the Calaveras Building Department and adopted by the Board of Supervisors.

Fee development – The fees adopted by the Board of Supervisors were developed using a comprehensive staff resources and workload spreadsheet that has been part of the building department services fee structure since 2019. This spreadsheet develops an hourly rate based on projected workload, staffing needs, overhead cost, and generates permit fees based the average time each employee spends on any given service. General staffing for each service includes:

Permit technicians – for the processing all applications, resubmittals, correspondence, and alterations, and final document storage for all services.

Plans examiners – for any services that require the review of plans for conformance with adopted codes.

Fire Prevention – for services that require either of the following:

Fire and panic safety components of non-residential building permits, by state law,

Fire Prevention Services delegated to the County through MOU with the JPA

Building Inspector – for all services that require specific building inspections per adopted California Building Code.

NOTE: In the case of commercial building permits, rather than creating separate review fees for fire prevention the time/cost to provide review services has been rolled into the cost to complete the building permit. This is consistent with previous building department procedures where a fire inspector was retained prior to the MOU only for the review of building permits.

A copy of this spreadsheet is used by the building department annually to project revenue based on projected workload. The copy of the spreadsheet used to develop the building department revenue for fiscal year 2024/25 is provided for your review. The Hourly Rate is identified in the upper right hand corner, while the individual service fees are identified in column AF of the spreadsheet.

Service Fees and Hourly Rate

While the fee structure attempts to all service types, due to project development challenges and unusual situations and specialty business types there is an adopted Hourly Rate. This allows for flexibility in program by allowing the use of the hourly rate where a service fee does not align with a specific project or business type.

Specifically, fire prevention programs we have attempted to emulate charge a separate permit fee for each permit type annually, costing business owners thousands of dollars annually. The Building Department recognizes that the rural character of the County generates a predominantly small-business driven economy that results in smaller business who don't generally modify their business model once established. Therefore, while the Building Department intends to issue operational fire permits at rate established by the Board of Supervisors, permit renewals will not be considered a new permit and the fee to renew operation permits will be the annual inspection (\$199.00) plus the hourly rate (\$171.52) for inspections that are longer than 1 hour. The renewal fee will be charge once per business, regardless of the number operation permits a business holds.

Example: An Ag equipment repair facility with 100 gallons of used oil storage, a spray booth, and a welding bay:

Initial permits

Flammable liquid storage/handling:	\$271.00
Hot work:	\$443.00
Aerosol/spraying/dipping:	<u>\$443.00</u>
Total:	\$1157.00

Renewal (combined facility)

Annual Inspection (1hr)	\$199.00
Each additional hour	<u>\$171.52 (varies)</u>
Total:	\$199.00 on average

This implementation of fees will ensure cost recovery while providing an incentive for businesses to focus on fire safety as a means to reduce the annual costs through faster annual inspections.

Fee Comparisons

Included for your review is the fee comparison spreadsheet that was compiled and distributed for the fee adoption hearing. The counties selected were based on proximity and rural character. Based on the input provided by these counties, the fee structure proposed is within the average.

Fire Prevention Services – Fire Prevention Services have been broken down into 3 categories, identified in red, blue and green on the spreadsheet;

State Mandated Inspections – fees related directly to the cost to provide inspections for these specific business types based on the average time to complete all necessary functions, often including reinspection's, meetings, etc.

Operational Fire Permits – fees relating directly to only those permits required by the California Fire Code for businesses that trigger these services.

Construction Fire Permits – fees relating only to the construction, alteration, or repair of items required by the California fire Code. these permits are usually in conjunction with a building permit.

Breakdown of fire prevention workload and revenue

As it relates to fire prevention services, column "E" identified as "Projected Annual Permit Quantity" shows the projected annual volume of each service the building department provides. As previously discussed, for the roll out of this program the building department did not anticipate a high volume of operational permits. The number of state mandated inspections was based on discussions with the individual fire districts over their needs to comply with state reporting mandates. For annual inspections, the initial total of inspections projected was based on the previous staffing models and set at 650. However, that number was increased to 1650 during the County's preliminary budget process to reflect a higher rate of inspections directly related to the Short-Term Vacation Rental Ordinance that is expected to be adopted by the Board of Supervisors.

Corrections:

1) In the discussion on April 10, the revenue projections provided to the JPA was based on the previous inspection totals and was incorrect. With the increase in workload, total revenue of the fire prevention program increases from approximately \$250,000.00 to approximately \$409,000.00.

2) Occupancy inspections are typically performed by both fire prevention and building inspection staff, often in a joint inspection, at approximately three-quarters of an hour per staff member. At the time this fee was developed, the fire marshal had a construction background and was performing both portions of the inspection. For the fee generation provided to the Board of Supervisors, 1.5 hours of time is allocated to fire prevention, rather than .75 hours for fire prevention and building inspection to represent the workflow at that time. The current Fire Marshal does not have the relevant background or training to perform both services, so a building inspector is once again participating. Because the hourly rate and overall time does not change, there is no net difference in the fee.

Workload Balance – Workload summary by employee type is located at the bottom of the spreadsheet. The workload for one fire prevention officer, in red, exceeds the billable time by 45%. However, the billable time of the building inspectors, directly to the right in green, is only 65% supporting the building department decision to train and certify building inspectors to work under the direction of the Fire Marshal to complete fire prevention services.

SHOULD BE DONE ON YOUR LETTER HEAD

ATTACHMENT A – LETTER OF INTEREST

David Bishop
Acting Division Chief
Capitated Rates Development Division
Department of Health Care Services
1501 Capitol Avenue, MS 4413
P.O. Box 997413
Sacramento, CA 95899-7413

Dear Mr. Bishop:

This letter confirms the interest of Insert Participating Funding Entity Name, a governmental entity, federal I.D. Number Insert Federal Tax I.D. Number, in working with Managed Care Plan's Name (hereafter, "the MCP") and the California Department of Health Care Services (DHCS) to participate in the Voluntary Rate Range Program, including providing an Intergovernmental Transfer (IGT) to DHCS to be used as a portion of the non-federal share of actuarially sound Medi-Cal managed care capitation rate payments incorporated into the contract between the MCP and DHCS for the service period of January 1, 2023 through December 31, 2023. This is a non-binding letter, stating our interest in helping to finance health improvements for Medi-Cal beneficiaries receiving services in our jurisdiction. The governmental entity's funds are being provided voluntarily, and the State of California is in no way requiring the governmental entity to provide any funding.

Insert Participating Funding Entity Name is willing to contribute approximately \$ for the Calendar Year 2023 (January 1, 2023 – December 31, 2023) as negotiated with the MCP. We recognize that, unless a waiver is approved by DHCS, there will be an additional 20-percent assessment fee payable to DHCS on the funding amount, for the administrative costs of operating the voluntary rate range program.

The following individual from our organization will serve as the point of communication between our organization, the MCP and DHCS on this issue:

Entity Contact Information:

(Please provide complete information including name, title, street address, e-mail address and phone number.)

I certify that I am authorized to sign this certification on behalf of the governmental entity and that the statements in this letter are true and correct.

Sincerely,

Signature

Attachment B
Voluntary Rate Range Program Supplemental Attachment
Calendar Year 2023 (January 1, 2023 through December 31, 2023)

Provider's Legal Name: _____
 County: _____
 Health Plan: _____

Instructions

Complete all yellow-highlighted fields. Submit this completed form via e-mail to Vivian Beeck (Vivian.Beeck@dhcs.ca.gov) at the Department of Health Care Services (DHCS) by no later than June 28, 2024.

1. In the table below, report charges/costs and payments received or expected to be received from the Health Plan indicated above for Medi-Cal services (Inpatient, Outpatient, and All Other) provided to Medi-Cal beneficiaries enrolled in the Health Plan and residing in the County indicated above, for dates of service from SFY 2021-22 (July 1, 2021 - June 30, 2022).

	Charges	Costs	Payments from Health Plan*	Uncompensated Charges (charges less payments)	Uncompensated Costs (Costs less payments)
Inpatient				\$ -	\$ -
Outpatient (not including pharmacy services billed by a pharmacy on a pharmacy claim)**				\$ -	\$ -
Pharmacy services billed by a pharmacy on a pharmacy claim**				\$ -	\$ -
All Other				\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -

* Include payments received and anticipated to be received, for dates of service from July 1, 2021 - June 30, 2022.

** As of January 1, 2021, the following pharmacy benefits when billed by a pharmacy on a pharmacy claim will no longer be managed care covered benefits and will be covered through Medi-Cal Rx instead: Covered Outpatient Drugs, including Physician Administered Drugs; Medical Supplies; and Enteral Nutritional Products. Therefore, any charges, costs, or payments associated with pharmacy services that were billed by a pharmacy on a pharmacy claim for the dates of service from July 1, 2021 - June 30, 2022 must be documented separately on the "Pharmacy services billed by a pharmacy on a pharmacy claim" line above.

2. Are you able to fund 100% of the higher of the uncompensated charges or uncompensated costs (as stated above)? (Yes / No)

If No, please specify the amount of funding available: _____

3. Describe the scope of services provided to the specified Health Plan's Medi-Cal members, and if these services were provided under a contract arrangement.

4. We ask that a duly authorized representative formally attest to the following:

(i) The legal name of the entity transferring funds: _____

(ii) The operational nature of the entity (county, city, special purpose district, state university teaching hospitals or other political subdivisions of the state) transferring funding: _____

(iii) The source of the funds:
 (Funds must not be derived from impermissible sources such as recycled Medicaid payments, federal funds excluded from use as State match, impermissible taxes, and non-bona fide provider-related donations. Impermissible sources do not include patient care or other revenue received from programs such as Medicare or Medicaid to the extent that the program revenue is not obligated to the State as the source of funding.)

(iv) Does the transferring entity have general taxing authority? (Yes / No)

If No, does the transferring entity receive State appropriations (identify level of appropriation)? This may include, but not limited to, annual State appropriations for various programs, or realignment funds to support programs transferred by State Law to local control. (Yes / No)

5. Comments / Notes

Attestation by duly authorized representative:
 Please print the Name (first & last), and Title: _____
 Signature & Date: _____

Cheryl Howard

From: Bistolfo, Amanda ·
Sent: Thursday, May 16, 2024 4:04 PM
Cc: De Leon, Maria; Quintana, Monica; Elledge, Jim
Subject: FRMS Official Election Ballot for the election of Four Positions on the FRMS Board of Directors

Dear FRMS Members:

An election is to be held to fill four expiring positions on the FRMS Board of Directors. Each position's new term will be from July 1, 2024, through June 30, 2027.

There are several candidates running for the expiring positions. The four candidates that receive the most votes will fill these positions.

Please follow the link below and complete the online ballot **by Wednesday, May 29, 2024:**

<https://survey.alchemer.com/s3/7820283/FRMS-Board-of-Directors-Ballot-2024>

****Ballots received after the deadline will not be counted.****

Please let me know if you have any questions.

Thank you,

Amanda Bistolfo | Pooling Administration Analyst
Sacramento, CA
DIRECT 916.244.1190
EMAIL



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BALLOT - Select up to FOUR candidates to serve on the FRMS Board of Directors. Each newly elected Board member will serve a term of July 1, 2024 to June 30, 2027. *

- Brian Boggeln, Alpine Fire Protection District (incumbent)
- Jason Nee, Central Fire District of Santa Cruz County
- Richard Pearce, Tiburon Fire Protection District (incumbent)
- Bill Tyler, Novato Fire Protection District (incumbent)
- Justin Yelinek, Amador Fire Protection District

CANDIDATE SUMMARY OF EXPERIENCE

Candidate: Brian Boggeln

District Name: Alpine Fire Protection District

Summary of Experience: Brian Boggeln is a Fire Chief at the Alpine Fire Protection District. Chief Boggeln served on the FDAC-EBA Board beginning in 2022 and continued in that role through the first year of FRMS operations. Chief Boggeln wishes to continue his service as a Board member to support the vision, mission, and values of FRMS.

Candidate: Jason Nee

District Name: Central Fire District of Santa Cruz County

Summary of Experience: Jason Nee is a Fire Chief for the Central Fire District of Santa Cruz County. Chief Nee is interested in participating in efforts to identify solutions that support the health and wellness of participating FRMS members and addressing workers' compensation issues facing fire organizations throughout the State.

Candidate: Richard Pearce

District Name: Tiburon Fire District

Summary of Experience: Richard Pearce is a Fire Chief at the Tiburon Fire Protection District. Chief Pearce has served on the FASIS Board since 2006 and continued as a Director on the FRMS Board during its first year of operations. Chief Pearce wishes to continue his service as a Board member to support the vision, mission, and values of FRMS.

Candidate: Bill Tyler, Fire Chief

District Name: Novato Fire Protection District

Summary of Experience: Bill Tyler is a Fire Chief at the Novato Fire Protection District. Chief Tyler has served on the FASIS Board since 2018 and continued as a Director for the first year of FRMS operations. Chief Tyler wishes to continue his service as a Board member to support the vision, mission, and values of FRMS.

Candidate: Justin Yelinek

District Name: Amador Fire Protection District

Summary of Experience: Justin Yelinek is a Battalion Chief at the Amador Fire Protection District. Chief Justin would bring professionalism, transparency and knowledge/experience in both EMS and Fire Suppression. His history of hard work in the fire service and track record of accomplishments makes him a qualified candidate. Chief Justin previously served on the EBA Board.